



**APPENDIX 25-31
TERMS OF REFERENCE - LTAD COMMITTEE**

Name	LTAD Committee
Mandate	The LTAD Committee is an operating committee of Lacrosse Canada (LC). It is responsible for leading and advising the LC and its partners in the development of a Long Term Athlete Development Plan for Lacrosse and for the development of new programs, events and/or projects that will foster developmentally-appropriate opportunities in the sport of Lacrosse.
Key Duties	<p>The Committee will perform the following key duties:</p> <ul style="list-style-type: none"> • Prepare plans for LTAD integration and implementation for lacrosse in Canada, with the intent to support the optimal preparation of athletes in all LTAD stages. • Determine annually whether any proposed policy, program or rule revisions that are technical in nature and required for alignment with LTAD will be submitted to the appropriate sector and to submit proposed program and rule revisions to the appropriate sector in writing. • Provide input as requested to the Board of Directors in furtherance of policies on LTAD. • Align the LC's NCCP materials with the LC's LTAD plan. • Liaise with the Members on all issues relating to LTAD. • Liaise with other Committees on issues of mutual concern. • Report on progress on a regular basis through its Meeting Minutes or communications to the LC Board. • Prepare an LTAD plan for athletes with a disability. • Prepare a Long Term Officials Development Plan. • Perform such additional tasks as may be delegated to the Committee by the Board from time-to-time.
Authority	The Committee is an advisor to the LC Board, Sectors and other committees on matters related to the LC's LTAD program and initiatives. The Committee, with approval from the Board, may establish sub-committees or task forces to deal with specific issues in relation to the mandate of the Committee.
Composition	<p>The Committee will be composed of 4-5 persons. The Board will designate the Chairperson of the Committee. The LC Director Domestic Development and LC Program Coordinator will members of the Committee.</p> <p>The Board appoints members to the Committee at the Annual Meeting. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.</p>
Meetings	<p>The Committee will meet by telephone or in person, as required. Meetings will be at the call of the Chair.</p> <p>Minutes shall be kept and provided to the LC Executive Director within 30 days of the meeting, who then shall distribute them as appropriate.</p>
Resources	The Committee will receive the necessary resources from the LC to fulfill its mandate. The Committee may, from time to time, receive administrative support from the LC National

	Office.
Reporting	The Committee will report at every meeting of the Board and will submit a written report at every meeting of the Members.
Approval and Review	These Terms of Reference were prepared by the Planning and Governance Committee and were approved by the LC Board on November 14, 2014. The Board will review these Terms of Reference on a regular basis, with input from the Committee as required.
Other	The provisions of the LC's Bylaws and Regulations as they relate to the LTAD Committee will also apply.