



APPENDIX 25-19
TERMS OF REFERENCE – LC NOMINATIONS COMMITTEE

Name	Nominations Committee
Mandate	The Nominations Committee is a standing committee of Lacrosse Canada (LC). Its role is to assist the Board and Members of Lacrosse Canada by identifying and recommending eligible candidates for volunteer positions on the LC Board of Directors as per the LC nomination process and by identifying and recommending eligible candidates for volunteer position within World Lacrosse (WL) as per the WL nomination process.
Key Duties	<p>The Committee will perform the following key duties:</p> <ul style="list-style-type: none">• Ensure that the nomination process as outlined in the LC Operations Manual is followed fairly.• ensure that candidates for election consist of a diverse selection of individuals; including athletes, visible minorities, geographic residence, and gender identity• Identify and recommend a slate of candidates of at least a minimum of one candidate per vacant position to be elected on the LC Board of Directors or within World Lacrosse• Solicit nominations from for individuals to be considered for a position on the LC Board of Directors or within World Lacrosse.• Explain to potential candidates their duties and responsibilities as members of the Board of Directors prior to elections at the AM.• Obtain from each candidate a written consent to the nomination prior to elections at the AM.• Ensure the nomination includes a statement describing how they are Independent (or how they will become Independent within thirty (30) days following their election• To ensure that 60% of the Directors identify as the same gender identity, the Nominations Committee will determine the gender identity of each Director on the Board whose term is not expiring at the meeting of the Members. If there are seven (7) individuals who identify as one gender identity, nominees of that same gender identity will not be permitted to stand for election. If there are more nominees than available positions, the nominee(s) receiving the greatest number of votes will be elected provided the gender identity quota has not been reached. For clarity, if there are six (6) individuals of the same gender identity serving on the Board, only one (1) Director of that gender identity may be elected to the Board and the remaining nominees of that gender identity are not permitted to be elected once that individual has been elected.
Authority	As per Section 9 of the LC Operations Manual. The Committee is a limited agent of the Board in relation to all matters related nominations and the nomination process for volunteer positions on the LC Board of Directors or within World Lacrosse.
Composition	The Nomination Committee will be appointed by the Board of Directors at the Semi-Annual Meeting. The LC Executive Director shall be an ex-officio, non-voting member of the Committee. The Nomination Committee must include EDI members of different gender identify.
Meetings	The Committee will meet by telephone as required and meetings will be at the call of the Chair.
Resources	The Committee shall request any necessary resources from the Lacrosse Canada Board which will determine approval of such requests. The Committee shall receive administrative support from the LC Executive Director.
Reporting	The Committee will report through the Chairperson to the Board at the AM in writing.



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Approval	These Terms of Reference were approved by the Members of Lacrosse Canada on November 18, 2023
Review	The Committee will review these terms of reference on an annual basis and will make recommendations to the Board on any revisions at the AM, if warranted.