

CLA Operations Manual
Summary of Additions & Revisions as of December 2020

2020 CLA AM Additions & Revisions

Bylaw 16 - Member Association Appeal Policy added as follows: (Effective 2020)

Bylaw 16 Every Member Association must have an appeal process in place to deal with events in their jurisdiction. The appeal process must contain language making the appeal fair, impartial and timely.

Bylaw 36 – CLF Representation added as follows: (Effective 2020)

Bylaw 36 The Canadian Lacrosse Association would have three (3) CLA representatives to serve on the Canadian Lacrosse Foundation Board. The President, Director Administration and one other Board Member or a representative approved by the CLA Board. Two of the three CLA Representatives would have to approve any major grant expenditure.

Policy 24.13.2 – Selection of RIC and UIC amended as follows: (Effective 2021)

24.13.2 The RIC or UIC is a representative of the CLA at the competition. The RIC for National Championships or Competition is appointed by the Director of National Championships, in consultation with the host MA, the Officiating Committee Chair **and the appropriate Sector Chair**.

CLA Concussion Policy Amended as follows (Effective 2020):

Canadian Lacrosse Association Concussion Policy

Definitions

1. The following terms pertain to this Policy:
 - a) *“Participant”* – Coaches, athletes, volunteers, officials, and other Members; and
 - b) *“Concussion”* - An alteration in thinking and behaving as a result of a physical impact.

Purpose

2. Canadian Lacrosse Association is committed to ensuring the safety of everyone participating in the sport of lacrosse. The Canadian Lacrosse Association recognizes the increased awareness of Concussions and their long-term effect and believes that prevention of Concussions is paramount to protecting the health and safety of our Participants.
3. Accompanying the Canadian Lacrosse Association’s *Concussion Management Guidelines*, this Policy provides the protocol to be followed in the event of a possible Concussion. Awareness of the signs and symptoms of Concussion and knowledge of how to properly manage a

Concussion is critical to recovery and helping to ensure the individual does not return to physical activities too soon, risking further health complications.

4. A Concussion is a clinical diagnosis that can only be made by a physician.

Procedure

5. During all events, competitions, and practices, Participants must refer to the *Concussion Management Guidelines* and use their best efforts to remain aware of incidents that may cause a Concussion and recognize and understand the symptoms that may result from a Concussion. Symptoms may appear immediately after the injury or within hours or days of the injury and may be different for everyone. For reference, some common signs and symptoms are included in the *Concussion Management Guidelines*.

Coach / Administrator / Supervisor Responsibilities

6. All members of the Canadian Lacrosse Association community (including coaches, trainers, officials, and even parents) should be familiar with their responsibilities under the *Concussion Management Guidelines*. The Guidelines explain how to recognize signs of a Concussion, the initial actions that should be taken, the return to play protocols and the reporting responsibilities to Canadian Lacrosse Association.
7. Every possible Concussion incident must be reported to Canadian Lacrosse Association.

Return to Play

8. A Participant with a suspected Concussion, even if the Participant was not rendered unconscious, will not be permitted to return to play until the Participant has consulted a physician.
9. Prior to returning to play, the Participant must consult and follow the Return to Play section of the *Concussion Management Guidelines*.

Medical Clearance

10. In following the Return to Play section of the *Concussion Management Guidelines*, the Participant will have been required to consult a medical physician.
11. Once the Participant has been given medical clearance by a physician, the coach, administrator and/or supervisor is required to forward a copy of the medical clearance letter to Canadian Lacrosse Association for the purpose of monitoring.

Summary of Reporting Obligations

12. Canadian Lacrosse Association must be informed whenever a possible Concussion incident occurs, the result of consultation with a medical professional, and when the Participant is able to return to play. The following notifications should be completed and forwarded to Canadian Lacrosse Association:
 - a) Canadian Lacrosse Association Head Injury Report form; and
 - b) Letter from physician indicating that Participant is cleared to resume participating in lacrosse activities.

Non-Compliance

13. Failure to abide by any of the guidelines and/or protocols contained within this policy may result in disciplinary action in accordance with Canadian Lacrosse Association's Safety Policies.

Review

14. This Policy and the *Concussion Management Guidelines* will be reviewed regularly. The next review will occur in Spring 2021 after results from the 6th International Consensus Conference on Concussions in Sport have been released.

CLA Safe Sport Policies added as follows: (Effective 2020) – See separate attachment.

Appendix 25-12 – Calendar of National Championships amended as follows: (Effective 2021)

Championship	Age	Site Selection	Duration	Team Eligibility	Teams/MA	Notice of Attendance	Entry Fee Deadline
12U Minor (Box)	11-12 yrs.	Bid	7 days	Prov. All-Stars	1	Jan. 31	Apr. 30
14U Minor (Box)	13-14 yrs.	Bid	7 days	Prov. All-Stars	1	Jan. 31	Apr. 30
14U Girls (Box)	13-14 yrs.	Bid	4 days	Prov. All-Stars	1	Jan. 31	Apr. 30
17U Minor (Box)	15-17 yrs.	Bid	7 days	Prov. All-Stars	1	Jan. 31	Apr. 30
17U Girls (Box)	15-17 yrs.	Bid	7 days	Prov. All-Stars	1	Jan. 31	Apr. 30
Junior Women's (Box)	21 & Under	Bid					
Founders - Jr. B (Box)	21 & Under	Rotation	9 days	Clubs	1 + host	Jun. 1	Jun. 1
Minto - Jr. A (Box)	21 & Under	Rotation	9 days	Clubs	1 + host	n/a	n/a
President's - Sr. B (Box)	22+ yrs.	Rotation	9 days	Clubs	1 + host	Jun. 1	Jun. 1
Mann - Sr. A (Box)	22+ yrs.	Rotation	11 days	Clubs	1	n/a	n/a
Alumni - U15 (MF)	14-15 yrs.	Rotation	3 days	Prov. All-Stars	1	Jul. 5	Jul. 5
First Nations - U18 (MF)	16-18 yrs.	Rotation	3 days	Prov. All-Stars	1	Jul. 5	Jul. 5
Ross - Sr. A (MF)	20+ yrs.	Rotation	3 days	Clubs	1 + host	Aug. 9	Aug. 9
Victory - Sr. B (MF)	20+ yrs.	Rotation	3 days	Clubs	1 + host	Aug. 9	Aug. 9
Jenny Kyle - Jr. (WF)	15-16 yrs.	Bid	3 days	Prov. All-Stars	1	Jun. 1	Jun. 1
Robertson - Sr. (WF)	17-19 yrs.	Bid	3 days	Prov. All-Stars	1	Jun. 1	Jun. 1