



REQUESTING A TEAM TRANSFER

Once you are registered on a team you can access the transform form. If you need assistance with finding or completing the transfer form, please contact Support@rampinteractive.com.

The form system has automated emails to keep you updated on the status of your submission whenever changes are made to it.

SUBMITTING A FORM

Sign into your organization via their registration link and using the account that your registered with.

Once signed in select the “Permit Sanctions and Forms” menu and “Submit a Permit/Sanction/Form”.

The screenshot displays the RAMP registration system interface. On the left is a dark blue sidebar with the RAMP logo and a menu. The menu items are: Dashboard, Register, My Account Members, My Registrations, My Teams, Permits, Sanctions and Forms (highlighted with a red circle), Submit a Permit/Sanction/Form, My Submissions, and Transactions. The main content area has a white background with the title 'TRANSFER CLUB DEMO' and an orange 'Participant' button. Below the button is a link that says 'Register as a Participant >>'. At the bottom of the main content area, the word 'English' is visible.

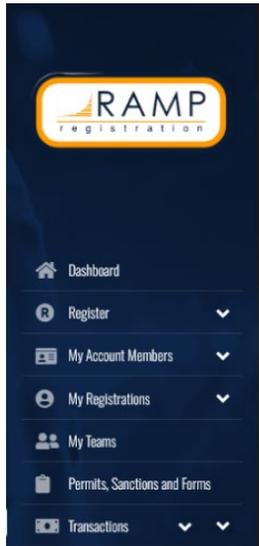
On the available form page, you will be able to see all registrations that have forms that can be submitted under and can select manage to see available forms.

Select “Manage” on the record you would like to have transferred.

Continued next page-



Select "Add Response" On the Transfer Form

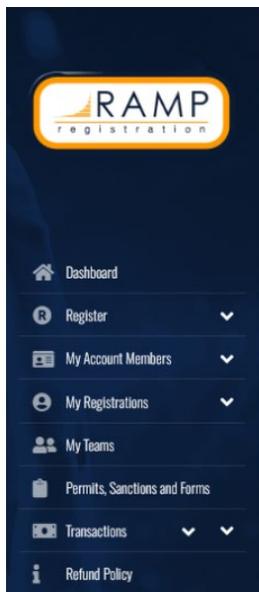


TRANSFER CLUB DEMO

Permits

Form Type
All

Form Type	Name	Club	Season
Manage Unsubmitted Forms	Player Caden RAMP	Lacrosse Canada Programs	2025 Box Transfer Season
Manage	Player Caden RAMPERTON	Lacrosse Canada Programs	2025 Box Transfer Season



TRANSFER CLUB DEMO

Permits

Registration ID: 651D0CB7
Name: Caden RAMP
Season: 2025 Box Transfer Season

Season	Permit Name	Status	Balance	End Date
2025 Box Transfer Season	Transfer Form	Governing Body Pending		8/29/2025

Manage
Add Response

English

Once on the form page you will have to select the Provincial Body, Club, and Team you would like to be Transferred to. As the system already has all your team and profile data you do not need to provide any of that information.

After selecting the team and signing off on the transfer request you can select the save and response and submit button.



Transfer Request

Provincial Body

Transfer Demo lac

Club

TRANSFER CLUB DEMO

Team

Recreation Senior - Senior transfer demo

Notification Emails

Notification Emails

caden@rampinteractive.com

Please Sign Here

Clear Signature

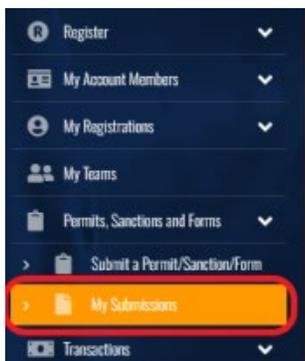
Save Progress

Cancel

Save Response and Submit

REVIEWING SUBMITTED FORMS

Once you have submitted a form you can review the status and history of submissions under the “My Submission” menu in “Permit, Sanctions, and Forms”.



Incomplete Registrations

[View Incomplete Registrations >>](#)

Participant

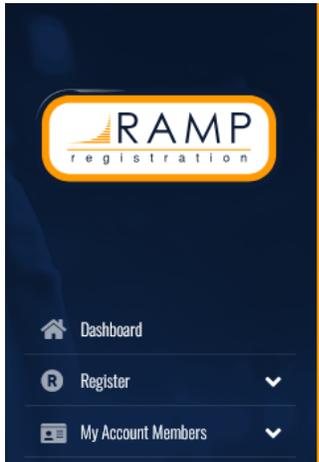
[Register as a Participant >>](#)

English



On the Submitted Permits page you can see the submission history and status of submitted forms. To view more form details you can select the manage button.

Forms can not be edited after the submission has been completed.



TRANSFER CLUB DEMO

Permits

Season	Permit Name	Name	Status	Balance	End Date	
2025 Box Transfer Season	Transfer Form	Caden RAMP	(Submitted) Governing Body Approved - 1/30/2025		8/29/2025	Manage Receipt
2025 Box Transfer Season	Transfer Form	Caden RAMPERTON	(Submitted) Governing Body Approved -		8/29/2025	Manage