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CLA STANDBY WOOKBOOK

**CLA Standby Referee Mechanics**

**Points of Emphasis:**

* Standby referees are off-floor officials who are part of the on-floor officiating crew
* Standby referees are in control of the timekeeping and penalty box areas during the game
* Standby referees consult with the on-floor referees during any major penalty or multiple penalty situation
* Standby referees do not make penalty calls, but will advise the on-floor referees of what has occurred and direct applicable penalty calls to be made at the discretion of the on-floor referees
* Standby referees function as a back-up to the on-floor officials in the case of injury or illness

**Pre-Game Duties:**

* Participate in the pre-game discussion with the on-floor referees inside the referee’s room and follow all directions given by the on-floor crew
* Be dressed in complete uniform (with whistle, note pad, pencil, tape measure and standby book)
* Go on the floor with the on-floor referees and proceed to the timekeeper's area
* Check with the Timekeepers to ensure that the game/penalty/30-second clocks are operating properly
* Check with the Scorekeeper to ensure that the teams have filled out the game sheet properly (goaltenders designated, Cs and As designated, bench personnel signed, and that the number of players on the floor during warm-up matches the number of names on the game sheet)
* Bring errors and omissions to the attention of the teams for correction prior to the start of the game

**Game Duties: During the game**

* Ensure that the Timekeepers are starting and stopping the game and penalty clocks properly
Ensure that the 30-second clock is being properly reset on shots and possession changes
* Maintain authority of the penalty bench area, including control over abusive or disruptive players

**\*\*In Minor Lacrosse:**

* Ensure that the Game Timekeeper is aware of the period lengths and stop time policy
* Ensure that teams are not playing Offense/Defense by selecting a given number on each team, and watching to make sure that number plays both ends of the floor while both teams are at full strength

**Game Duties: During the intermission**

* Check that all goals, assists and penalties have been properly recorded on the game sheet
* Check for players near their 5-penalty limit
* Review the game sheet with the on-floor officials
* Inform teams when there are three minutes remaining in each intermission

**Game Duties: During multiple penalty situations**

* Confirm with the Timekeeper in which order each player will return to the floor, and at which time in the game, and then communicate this information to each of the penalized players

**Game Duties: During an altercation**

1. Control the penalty bench area - loudly instruct any players to remain in their respective benches and direct the timekeepers to assist in recording players' numbers and their level of involvement
2. Depending on the extent of the altercation and at the direction of the referees during the pre-game discussion, enter the playing surface and position yourself within the area between the referee’s crease and the face-off circle (along the center of the floor)
3. Note all participants involved in the altercation, and their level of participation on your note pad
4. Note all participants who leave their bench during an altercation
5. Advise the on-floor officials of your observations, and assist in assessing the appropriate penalties

**Game Duties: During a stick examination** (Rule 6: stick length: 34" - 46" in Peewee/40" - 46" above Bantam)

1. Enter the playing surface and provide the on-floor officials with the tape measure
2. Using your note pad, note the number of the player’s stick who is being examined
3. Watch the benches during the stick examination while the on-floor officials examine the stick
4. If the stick is illegal, place the stick inside the timekeeper’s box and keep custody of it for the duration of the game

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| **TOTAL PENALTY MINUTES** |  | **TOTAL GOALS** |
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| the file that needs the cuttin.jpg **CLA STANDBY WORKSHEET** the file that needs the cuttin.jpg |
| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
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| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **TOTAL PENALTY MINUTES** |  | **TOTAL GOALS** |
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| **DATE:** | **LOCATION:** | **GAME NUMBER:** |
| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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| **TIME OUTS BY PERIOD** | **SCORING BY PERIOD** |
| **TEAM** | **1** | **2** | **3** | **OT** |  | **TEAM** | **1** | **2** | **3** | **OT** | **FINAL** |
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