

LC OPERATIONS MANUAL

13.14 TRAVEL EQUALIZATION FOR AM AND SAM

13.14.1 AM

13.14.1.1 Each MA's designated attendee will submit their cost of travel to LC Head Office within 30 days of the end of the AM. The costs will be totaled and divided among the number of attending Members to obtain an average cost. This average will be the base by which each MA's costs are compared. Each MA whose costs are below the average will be invoiced the difference by LC. Each MA whose costs are above the average will receive a reimbursement from LC for the difference.

13.14.2 SAM

13.14.2.1 The same principle as above 13.14.1.1 will apply but is extended to include one (1) of each of the following individuals:

13.14.2.1.1 Box Sector representative

13.14.2.1.2 Men's Field Sector representative

13.14.2.1.3 Women's Field Sector representative

13.14.2.1.4 Executive Director of each MA

13.14.3 The division of costs for sector representatives will be divided amongst the MAs that send a representative to each respective Sector meeting.