

LC OPERATIONS MANUAL

13.9 MEETINGS AND EXPENSES

13.9.1 The payment of expenses for attendance at meetings will be:

13.9.1.1 limited to those approved by the Board of Directors.

13.9.1.2 on the approved scale for transportation, meals and per diem allowance as outlined in this section.

13.9.2 Members of LC Committees shall be entitled to claim expenses:

13.9.2.1 for attendance at all related official meetings of the Association

13.9.2.2 for costs incurred in the legitimate performance of their duties as budgeted.

13.9.3 The MAs shall pay all expenses for their Director and any other Delegates to attend the SAM and AM. These expenses will then be forwarded to the office as per the Travel Equalization policy in this Section.

13.9.4 Reimbursement of expenses for the Director Administration and LC Executive Director shall take into account compensation for expenses necessarily incurred in the performance of their duties.

13.9.5 Disagreements on expense claims will be dealt with by LC Executive Director and the Director Administration. If unresolved, the matter will be brought forward to the Board of Directors.