



**Canmore Minor Hockey Association
Executive Meeting
July 11, 2016 6:30 pm
Canmore Recreation Centre**

Attending President: Sara Anderson
Past-President: Al Scurfield
Vice-President: Robin Bushulak
Ice Coordinator: Stephanie Hogg
Coaching/Skills Coordinator: Reid Solodan
CMHA Governor: Sean Kjemhus
CMHA Governor: Mike Berthelot
Communications Director: Kathy Dales
CAHL Director: Ken Browne
House League Director: Jenn Lambert
CMHA Secretary: Ella Schatzmann

Regrets Registrar: Carrie McLaughlin
Girls League Coordinator: Andre Dmytriev
Treasurers: Michella Rapaich & Brenda Ostman

Called to Order: 6:35 pm

Review of Minutes

- **ACTION:** Review June 14, 2016 Board Meeting minutes at the next Board Meeting.

Review of Action Items from June 14 CMHA Executive Board Meeting:

- Sara does not have Craig Douce's accurate contact number. The contact information everyone has currently does not work.
 - **ACTION:** Kathy to try finding it and pass on to Sara if she finds it.
- Reid is in the process of exploring Coach Equipment
- October 1st confirmed for Coach training
- Board members to send Andre their role descriptions
- Plan to look at Eagles Float in May next year



*Al reminded everyone of CMHA procedure of only accepting late applications when it is helpful to the association and does not negatively impact a player who was registered on time.

Review of Registrar's Report:

- **ACTION:** Sara to check with Carrie about registration for Conditioning Camp over 25 per group.

Review of Power Skating and EAP requests:

Sara has been in contact with Jim & Lindsey and has shared the numbers of player interest for EAP.

AB Cup Funds - they need to know specifically where the money will go. Sara proposes submitting a proposal to cover part of the expenses for EAP. The proposal needs to be submitted by July 15, 2016.

- **ACTION:** Sara will submit the proposal to AB Cup on behalf of CMHA.
- **ACTION:** Sara will request a proposal from Meghan Jones to offer morning Powerskating again.

Banff Minor Hockey Association would like CMHA to offer power skating in Banff as well.

Discussion to offer on Wednesday am, one day per week.

- **ACTION:** Sara will request Carol Pearson submit a proposal to offer one day of morning Powerskating in Banff.

Discussion on Girls Registration numbers.

- **ACTION:** Sara will email Andre, cc Jen regarding recruiting Peewee, Bantam & Midget players. Registration numbers are needed by August CMHA Board meeting.
- **ACTION:** Carrie to contact 3 Atom Girls to register for regular House Atom or CAHL Atom due to inadequate numbers to field an Atom Girls Team.

MOTION: *To wave registration late fees for all programs that we need to actively recruit for in order to field a team:* Moved: Al; seconded: Ken; carried.

Girls teams, CAHL midget, House Midget and House Bantam will be recruited for.

- **ACTION:** To review House and Girls registration at the August CMHA Board Meeting.

There are no waitlisted players yet for any league or level.

- **ACTION:** Carrie will keep a waitlist for any potential late registrants to all programs that are currently full.



- Late registrations that go on a waitlist are to be dated.
- **ACTION:** Review Goalies who are registered at the next CMHA Board Meeting.
- **ACTION:** Sara will be applying for RBC Grant to help cover remaining costs for EAP or Powerskating.
- **ACTION:** Jenn will be following up with Lafarge on whether they have interest to sponsor CMHA this upcoming season.

Reid and Sean attended the first annual Alberta Coaches Conference on June 18 & 19.

Reid recommends bringing the keynote speaker to Canmore. He was really well received.

MOTION: *To hire Dr Stephen Norris to present for 90 minutes to all of CMHA members for up to \$1000.* Moved: Reid; seconded: Jenn; carried.

- **ACTION:** Reid will follow up with Dr Stephen Norris re: presentation.
- **ACTION:** Reid will forward Kathy the link to the survey monkey to fan out to all Head and Assistant Coaches to complete. Some coaches have completed it already, but most have not.
- **ACTION:** Reid will send out the parent feedback surveys via survey monkey.

The Director of Development Contract will be with Evan McFeeters directly.

All coaches at the Atom level and older (CAHL, House, Girls) must take the checking skills course.

Discussion regarding CMHA assets.

- **ACTION:** Sara will follow up with Michella about whether there is a master list of CMHA assets, (jerseys, equipment, etc). If there isn't one, then they will create one.
- **ACTION:** Stephanie and Reid will meet to organize evaluations once ice allocation has been completed by the Town of Canmore.

Discussion on the bylaws regarding moving kids up/fast tracking:

- The player must evaluate in the top five of their age grouping.
- The parent must approach CMHA to make the request. CMHA would only approach a family in the event the player is extremely exceptional.
- The player must evaluate in the top ten of ALL players at the higher level.

Al shared the bylaw: Any two Board Members can call a 'Special Board Meeting' to discuss a specific agenda item. General Board Meetings must be held once per month.



Sara will send out any documents that need to be discussed at the following Board Meeting, attached to the Agenda. She encourages everyone to write out their updates so that they can be reviewed prior to meetings, which will help expedite the meetings.

- **ACTION:** All Board Members to send Sara written updates prior to each Board Meeting. Everyone to review the documents attached to the Agenda prior to the CMHA Board meetings.

Discussion on concussion protocols.

Hockey Canada has an app for information on concussion symptoms and management. Sara suggests placing a link on our CMHA website to additional information.

- **ACTION:** Sean and Reid will review what link(s) would be appropriate to add to the CMHA site re: concussion information.

Stephanie advises there will likely be 4 tournaments at the Canmore Recreation Centre and 2 tournaments at the Fenlands Banff Recreation Centre. The Town of Banff only allocated CMHA two tournament weekends, so far.

Discussion on referee situation:

- **ACTION:** Sara delegates Robin to follow up with the Referees. Sara to email Scott, cc to Robin and Stephanie.

Discussion on adding the Treasurer Report to every Agenda. It could be as minimal as providing the bank balance.

- **ACTION:** The Treasurer will report on the current bank balance at each CMHA Board Meeting.

Next Board Meeting: Tuesday August 23, 2016 at 6:30pm at the Canmore Golf & Curling Club.

Motion: *To adjourn the CMHA Executive Board Meeting at 8:59pm.*