



**Canmore Minor Hockey Association
Executive Meeting
May 10, 2016 6:30 pm
Iron Goat**

Attending President: Sara Anderson
Past-President: Al Scurfield
Vice-President: Robin Bushulak
Ice Coordinator: Stephanie Hogg
Coaching/Skills Coordinator: Reid Solodan
CMHA Governor: Sean Kjemhus
CMHA Governor: Mike Berthelot
Communications Director: Kathy Dales
Registrar: Carrie McLaughlin
CAHL Director: Ken Browne
Girls League Coordinator: Andre Dmytriev
House League Director: Jenn Lambert
CMHA Secretary: Ella Schatzmann

Regrets Treasurer: Michella Rapaich

Called to Order: 6:40 pm

Review of Minutes

- Sharol will forward the minutes from the AGM as soon as she has completed them.
 - **ACTION: Review AGM minutes at the next Board Meeting and approve them at the next AGM.**

Past-President`s Report

- Al attended the Hockey Alberta Zone Meeting. The Zone is recommending half ice games for all timbit teams
- CMHA can get a grant for additional Foam Blocks to create half ice.



- **ACTION:** Carrie to apply for the grant on behalf of CMHA this week.
- All Affiliation will be player to team affiliations - in keeping with current CMHA protocol.

To the new Board Members -

- All changes require a motion and vote otherwise Status Quo with past decisions.
- September & October are busy months so be prepared to be more available during that time.
- All Actions Items will be listed by the Secretary (Ella Schatzmann) in the minutes and reviewed at the following Board Meeting
- CMHA believes in equality for all players (boys/girls and across leagues and levels). There is no preferential treatment for individual players or specific teams
- Two additional Banff weekends for Timbit Tournaments are available if we want them They are a huge source of revenue

*Kudos to Al for his six years serving as President of the CMHA Board. CMHA has grown substantially during his tenure and he has been instrumental to the improvements and growth CMHA has experienced.

Jim Yonker - Manager of Recreation for the Town of Canmore introduced himself to the new Board.

- Kevin Figsby - Director of Hockey Programming for Hockey Canada assists Minor Hockey Associations and is willing to provide CMHA with support, if we wish. Jim can help facilitate Kevin's involvement.
 - **ACTION:** Jim will be invited back to another CMHA Board meeting to discuss ways he can support the Association.

Board Member Vacancies:

President Position - Sara Anderson & Derrick Koch have both expressed interest.

- Sara was present and shared her experience of being a hockey parent, a Novice Team Manager & the Chair on the Board of Directors of the Engineering Company she works for.



- Derrick was not present. He is a seasoned Coach and was the Coach/Skills Coordinator for the past two hockey seasons.

In Camera session regarding appointment of President:

- Sara Anderson appointed as President of Canmore Minor Hockey Association for the 2016/2017 and 2017/2018 hockey seasons.

Treasurer Position - Brenda Ostman has expressed interest.

- Brenda could not be present this evening. She is the former House League Director.
- Brenda Ostman appointed as Treasurer of Canmore Minor Hockey Association for the 2016/2017 season commencing July 1, 2016 and for the 2017/2018 season ending June 30, 2018.
- There will not be an appointment for the Recreation League Director Board position since the Recreation league is not active for the coming Hockey season.
 - **ACTION: Make a motion to remove Recreation League Director Board position at the next AGM.**

Michella will stay on as Treasurer until fiscal year end - June 30, 2016.

- **ACTION: In July, Sara, Brenda & Michella need to go to the Bank together to have Al Scurfield & Michella Rapaich removed from banking/signing privileges and Sara Anderson & Brenda Ostman added. Robin will also maintain signing privileges. A copy of these Board minutes need to be brought to the bank.**

Discussion on Andrew Milne's Proposal for a Director of Development position:

- Concern raised that one person would not be able to cover all roles at once, as proposed.
- Consensus to maintain current contracts with the Eagles.
 - **ACTION: Request that Michella produce an accounting report on coaching amounts spent this past year.**



Proposal from Carrie McLaughlin for a one year Registrar Contract:

- Paid by the hour (proposing \$25/hour). The time it takes for all duties would be documented.
- Carrie created a written proposal that outlines the job description of the Registrar.
- Discussion amongst the Board members that with the growth of CMHA, the duties of both the Registrar and the Ice Coordinator have expanded considerably and cannot be expected of unpaid Board Members.

Motion: *To negotiate contracts for the Registrar and Ice Coordinator as paid positions with both positions remaining as Board Members.* **Moved:** Ken; **seconded** Al; **carried.**

All agreed in principle to the one year contract positions.

- **ACTION:** Review the Societies Act and CMHA Bylaws to determine whether these two Board positions can be paid.
- **ACTION:** Carrie and Stephanie to each send copies of the contract proposals to the President, (Sara), who will forward them on to all Board Members with the agenda for the next meeting.

Motion: *To appoint Stephanie Hogg as Ice Coordinator for the 2016/2017 season.* **Moved:** Robin; **seconded** Kathy; **carried.**

Ice Coordinator's Report

- Stephanie has been working on getting ice for the 2016/2017 hockey season.
- There will be five Tournaments weekends in Canmore
- Question for the Board: How many Banff tournaments to do we want to put on? There are currently three weekends set aside, two more than last year.
- Meghan has agreed to coordinate the extra Banff tournament weekends. It would allow us to run two additional timbit tournaments which bring in considerable revenue for CMHA - approx \$20 000 per tournament.
- Stephanie will accept all three tournament weekends in Banff on behalf of CMHA.



CAHL Director's Report

- CAHL AGM rule for playoff games has changed - only need to offer the opposing team ONE game time option, not two.
- CAHL start date is October 14, 2016 - one week earlier than last year.
- All teams need to be declared by October 7, 2016. Therefore, deadline for team rosters to Carrie by October 5, 2016.
- Hockey Alberta AGM is June 10/11, 2016. Ken went a few years ago and reports it is really great for program development and he encourages both Board Members and Head Coaches to attend. There is a Coach Stream and an Admin Stream of presentations. CMHA pays for participants to attend. Registration costs only.
 - **ACTION: Email all Board Members if you plan to attend.** Robin plans to attend.

Treasurer's Report

None.

Coach Coordinator's Report

- Reid met with Derrick last week and it was helpful. They discussed Goalie Evaluations and agreed it is necessary to contract out for this, to include evaluations of scrimmages as well. Reid has the contact information for the contractors (Justin & Nicholas) and will arrange it.
 - **ACTION: Board to review who will be overseeing evaluations per division at the next Board Meeting.**
 - **ACTION: Reid, with assistance from Andre, will develop the Coach Surveys then pass on to Kathy to be emailed out.**

Girls League Coordinator Report

- The Pee wee Girls hockey skate went well. There were 30 participants.
- The deposit for the Girls Pee wee and Midget Tournament "WickFest" has been paid.
- Cochrane League is only taking players within their boundaries next year, unless they don't fill up.



- Morley may get an Association - House or Recreation League. They may not have it ready for the 2016/2017 season. We may see an increase in registrations from Morley.
- A formal, written complaint letter from CMHA was sent to the Rocky Mountain Female League. The RMFL planned to hire a sport psychologist to attend to the issue but Andre and CMHA has not received any follow up on whether that has happened and if so, the outcome/recommendations that might have come out of the process.
- The AGM happened recently but Andre was unable to attend.
 - **ACTION: Andre will send a follow up email to the League.**

House League Director's Report

- Additional Associations are wanting to join the House League.
- Good news - They will be able to use 'blanket' sanction numbers for next year instead of sanction numbers for each game. This will reduce work for Carrie who was entering them for each home and away game last season.
- Novice/Atom/Peewee will continue to have tournament style playoffs. Overall, this format was well received this year. Bantam/Midget teams will have regular play offs.
- The League is considering 're-grouping' (similar to re-tiering process) to help ensure groups are similarly skilled.

Registrar's Report

- Carrie shared projections for the 2016/2017 season - estimating between 23-25 teams.
- Carrie has confirmed Eagles t-shirt order for all players with Marcie from the Sweatshop.
- Question for the Board: Will hockey socks be purchased for all CMHA players?
 - **ACTION: Review purchasing socks at next CMHA Board Meeting**
 - **ACTION: Ken will analyze jersey needs based on team projections and will report back to the Board if he needs to buy additional team jerseys.**



Discussion on Kidsport Bow Valley:

- CMHA matches funding provided by Kidsport. \$250 per player.
- **ACTION:** Carrie will review amount CMHA pays toward Kidsport and bring back to the next Board Meeting to make decision on plans for funding this next hockey season.

Paper Ad deadline for 2016/2017 Hockey Registration is May 23rd.

- **ACTION:** Carrie and Kathy will create the advertisement together and will submit it to the Rocky Mountain Outlook.

Governor's Report

- There was no report/update pertaining to the CAHL Governor position.
 - **ACTION:** Correct the Governor position terms at the next AGM.

Sean Kjemhus provided an overview of the Timbit Program for 2015/2016 season:

- The format included a trial of having 4 evenly divided teams of all age groups.

Sean's recommendations for the next season included:

- Request Coach Feedback yearly
- Maintain team based program for 5 & 6 year olds, Senior/Junior model.
- Offer a Learn to play/skate program for 4 year olds, with hockey gear.
 - **ACTION:** The Board will review the format for next season once registration is complete.

Communication Coordinator's Report

- Rockies Ride 4 Kids grant available.
- Michella currently gets the mail.
- The Hockey Alberta Coach Conference is in Calgary at Mount Royal June 18/19, 2016. It costs \$350 per participant.



Motion: *To reimburse CMHA coaches for registration to attend the Coach Conference, paid by CMHA, up to a maximum of 10 participants. Moved: Ken; seconded by Carrie; carried.*

- **ACTION:** Kathy will post the conference on the CMHA website and coaches who attend will be reimbursed. She will request all those interested email Reid Solodan, Coach Coordinator.

Other Items:

- Reid asked if there is Board Insurance.
 - **ACTION:** Al to ask Michella to confirm who covers Board Member insurance.
 - **ACTION:** To review appointments at the next Board Meeting.

Next Board Meeting: May 17 at 6:30pm at the Canmore Golf & Curling Club

- **ACTION:** Reid to confirm reservation at CGCC.

Motion: *To adjourn the CMHA Executive Board meeting at 10:40pm.*