



**Canmore Minor Hockey Association
Executive Meeting
November 22, 2016 6:00 pm
Canmore Recreation Centre**

Attending President: Sara Anderson
Vice-President: Robin Bushulak
CMHA Governor: Sean Kjemhus
CMHA Governor: Mike Berthelot
Registrar: Carrie McLaughlin
CAHL Director: Al Scurfield
CMHA Secretary: Ella Schatzmann
Coaching/Skills Coordinator: Reid Solodan
Treasurer: Brenda Ostman
House League Director: Jenn Lambert
Girls League Director: Andre Dmytriev
Communications Director: Kathy Dales

Regrets: Ice Coordinator: Stephanie Hogg

Called to Order: 6:06 pm

MOTION: *To approve the October 25, 2016 Board Meetings as corrected. Moved: Sara; seconded: Brenda; carried.*

Registrar's Report:

- 372 Total registrations
 - Girls approval just coming through, but all other teams have been approved.
 - Managers will get their rosters and affiliations list tomorrow.
- **ACTION:** Review policy for Jumpstart, Kidsport and Chiniquay payments and deadlines in the spring.
- **ACTION:** Carrie will follow up with those outstanding and let them know the deadlines for payment: November 30, 2016 for everyone except the late registered girls: December 15, 2016.



- Managers have been provided with the Affiliation Process and who has been added as Affiliates to their teams.

Discussion on Hockey Alberta Provincial Championships.

- **ACTION:** Carrie will submit the Provincial Intent form for all CAHL Teams and the Girls Team. To be reviewed once matches are made; teams that are not going to be competitive can pull out in January once matches are made.

Treasurer's Report:

Pewee B and Bantam B will continue to have the Scotia Bank grants of \$500 each.

- **ACTION:** January 15, 2017 deadline for teams to repay CMHA for tournament fees. An email will be sent out to all team managers.

Discussion about the Atom Tournament:

- Overall went well - three emails of appreciation were received by Meghan.
- Silent auction has not gone well, will do more raffles at the next tournament and no silent auction.

Brenda provided a detailed Trial Balance Report of expenses for the hockey season so far.

- **ACTION:** Brenda will provide a Trial Balance Report each quarter.

The tournament fees (\$100 per player) that were collected up front for the Girls Teams did not cover the entire costs for the tournament.

Discussion on understanding of whether the Wickfest Tournament Fees would be reimbursed by the players. Due to misunderstanding, players will not reimburse CMHA this year but in future, all tournament fees will be reimbursed by the players.

- **ACTION:** CMHA can pay the deposit for Wickfest up front next year. Remainder can be paid by participating players once the team is made and the deposit will be reimbursed back to CMHA by the players.
- **ACTION:** Ken Samus Scholarship/Award - to be carried forward to next meeting.



- **ACTION:** Stephanie will email the team managers who have games in Banff between now and end of 2016 with the process for getting visitor team letters so they can park at Fenlands without purchasing a park pass. Brenda and Carrie will follow up with Stephanie on the process.

Ice Scheduling:

Discussion on the importance of having priorities when making crucial decisions, such as ice allocation when there is not enough to accommodate all teams to have equal ice time and shared practices become necessary.

There is recognition that certain practice times are not ideal, such as Tuesday evenings on Alex Kaleta due to occasional Eagles Games and Friday evenings on any ice surface due to proximity to the weekend. The Board's position is that some years the schedule will be better than others and that through the span of each players' minor hockey experience there will be a diversity in schedules.

- **ACTION:** Ella agreed to create a guideline on ice scheduling priorities, to be brought back to the January meeting for consideration.

Discussion on a Conflict Of Interest (COI) policy for CMHA. To increase consistency and integrity of the Board, it was agreed it would be useful to update the CMHA COI policy.

- **ACTION:** Ella to look up other Conflict Of Interest (COI) policies and will send this out to all Board Members to review before the next Board Meeting.

Sean spoke with Gary McLaughlin about taking on the role of Goalie Equipment Manager and he is enthusiastic about it.

MOTION: *To appoint Gary McLaughlin as the Goalie Equipment Manager for CMHA.* Moved: Al; seconded: Brenda; carried.

- **ACTION:** Reid will check with the town of Canmore regarding re-netting of the shooter tutor.
- **ACTION:** Ella will create an ice scheduling priority list



- **ACTION:** Robin and Brenda will follow up on the email sent to the Board.
- **ACTION:** Board Members will let Kathy know if there are any updates that need to be made on the CMHA website.
- **ACTION:** Confirm with Jenn Lambert that all House Home Teams supply pucks to visiting teams.
- **ACTION:** Reid will determine Goalie Clinics for after Christmas. Sessions are in place until Christmas.
 - AEP is going ok. The flex times Friday and Saturday are not well attended so Sara will be cancelling them.
 - Powerskating has been working out adequately in both Canmore & Banff with the current schedule.
- **ACTION:** Al, Reid and Carrie will communicate the Affiliation process to the coaches and managers.

CAHL Director's Report:

- All teams were placed where the CAHL recommended placement after tiering with the exception of Atom B which the Head Coach and Manager recommended a lower tier based on their tiering round game results.
- We are not a drop clock association. All CAHL teams must play out their games. House teams are drop clock.
- **ACTION:** Carrie will send out an email to CAHL & House Managers advising that we are not drop clock association for CAHL and we are for House League.
- **ACTION:** McDonald's Sponsorship discussion - carried forward to the next meeting.



Girls League Director Report:

Registration at the beginning of the season:

Midget 12

Bantam 7

Peewee 10

After reviewing the age and skill set of the players registered, a decision was made to not form a bantam team and to assign 5 bantam players as overage players to the peewee to solidify their numbers to 15 and 2 players to the midget team. Two of the players are second year bantam but had never played hockey before. They were immediately assigned to the peewee team. The other 5 players were given an opportunity to play games with the peewee and midget teams so that we could evaluate the best fit for them. After consultation with the players, a decision was made on which of the players were assigned to which team.

When the overage forms were submitted to Hockey Alberta after approval by Canmore MHA and Rocky Mountain Female Hockey League, they rejected 4 of the 5 players pending a hearing, as the 4 players were 2nd year bantam players. The peewee team had to cancel 2 upcoming games as they did not have enough players to form a team. This decision put the peewee team in peril of not having enough players to form a team and all of the peewee girls would not have the opportunity to play girls hockey this season.

The Hockey Alberta Girl Minor Hockey board heard submissions from the Head Coach of the Peewee team, the Director Girls Hockey and President of Canmore Minor Hockey Association and came to a decision approve one girl who was a 1st year bantam age, two of the 2nd year bantam girls based on the fact this was their first year playing hockey, one girl conditionally upon review of her skills rated against peewee peers and all of these players based on the need to form a peewee team. One was rejected as too skilled for the peewee peers and she was added to the midget team. None of the bantam players were allowed to affiliate with the midget girls team.

- **ACTION:** Discuss the Girls Hockey League at the next meeting.

The Midget A team could not field a team for a game this past weekend due to a conflict in scheduling for dual sport players. The cost is \$344.25

- **ACTION:** Brenda (treasurer) will pay the fee for the missed CAHL game in Rocky Mountain House on behalf of CMHA.



- **ACTION:** Send Andre position descriptions
- **ACTION:** Andre will send Brenda an invoice for the registration fees for the Rocky Mountain Female Hockey League.

Coach Reimbursement will be provided for the following coach development courses:

- RIS - Coach
 - Coach Level I (introductory)
 - Coach Level II
 - Checking Skills
- **ACTION:** Brenda will create a policy to present next month re: reimbursement for coach courses.
 - **ACTION:** Carrie will send Brenda the list of all carded coaches, assistants and on ice helpers.
 - **ACTION:** Sara will respond to the Atom House parent who expressed concern with the Powerskating schedule.

The gifts for past Board members have been purchased and will be mailed out this week.

MOTION: *To adjourn the CMHA Executive Board meeting at 9:34pm.*