



**Canmore Minor Hockey Association
Executive Meeting
July 19, 2017 6:00 pm
Canmore Curling Club**

Attending President: Sara Anderson
Vice-President: Sean Kjemhus
Ice Coordinator: Cheryl Adams
Coaching/Skills Coordinator: Reid Solodan, left at 8:38pm
CMHA Governor: TBA
Treasurer: Brenda Ostman
Registrar: Carrie McLaughlin
CAHL Director: Al Scurfield
House League Director: TBA
Communications Director: Sarah Horne
CMHA Secretary: Tara Langlois

Regrets CMHA Governor: Mike Berthelot
Girls League Director: Bunny Julius

Called to Order: 6:00 pm

1) Review and Approval of June 26, 2017 Meeting Minutes

MOTION: to approve the meeting minutes, as amended **Moved:** Sara; **seconded:** Sarah; **carried**

2) Governor Position Appointment – Adam MacLeod

A previous candidate for this position had to decline due to the fact that he was not able to attend board meetings. Adam MacLeod was approached to fill this position, he was given the description of what it means to be a Governor and he has accepted the position.

MOTION: to appoint Adam MacLeod as the new CMHA Governor **Moved:** Al; **seconded:** Sara; **carried**



3) House Director discussion and appointment – Sean Derzaph and Erin Walsh

Both individuals expressed interest in being the House Director and each were sent the description for being the House Director by email. Sean Derzaph replied with his interest in filling this role on the board.

MOTION: to appoint Sean Derzaph as the CMHA House Director for the 2017/18 season

Moved: Sara; **seconded:** Brenda; **carried**

4) Updates from Subcommittee on Rec Facility – what CMHA needs or would like to have

Presentation from Sean to the board regarding the subcommittee's suggestions to the Town administration at a meeting on July 19 at 3pm. The major points for CMHA requirements for Functionality include the Dressing Rooms, Viewing Areas, Off-Ice Facilities/areas, Storage, Office Space, Timeline of Project Work and a few Other considerations. There will another meeting with Town administration next week (July 26) and this meeting will determine what will happen next.

- ACTION: To be discussed at the August 22 meeting

5) Updates on meetings with Town for Rec Facility

See above

6) Registration Updates

Carrie presented the current registration profiles for each team. Some extended discussion regarding the CAHL Bantam team regarding number of players registered and the number trying out for AA/AAA teams. Possibility of having an extended roster for this team, but can only be determined during evaluations.

Discussion about how many coaches have already signed up per team, some have yet to have a coach apply, however applications for coaches can continue until September

- ACTION: once final numbers are tallied, then Gary McLaughlin will be contacted regarding jersey quantities.
- ACTION: Sarah to send out an email to membership that conditioning camps are open until September 1 or until they are filled



7) Evaluation Planning and Procedures

Discussion about dates for evaluations for CAHL in September.

Evaluations need to run after the conditioning camps which run from Sept 5-8. Start evaluations for Novice on Sept 11, then Atom, PeeWee starts on Sept 18, with either Bantam and Midget starting later that week or Sept 25. Need to ensure that the Eagles games and road trips do not affect the Evaluations timeline.

- ACTION: Reid to create some guidelines, procedures and flow charts for the evaluation process to be shared with coaches, parents and evaluators.
- ACTION: Reid to look into an App that can be used by the evaluators
- ACTION: Sara to send Reid the contract for evaluators

8) 2017/2018 Budget

Discussion on forecasting for the 2017/18 budget, concerns with Tournament revenue and expenses, Alberta Cup, Casino Revenue, and AEP. This year's budget is tight, discussion regarding where savings can be made and increases in revenue.

- ACTION: Sara to write an RFP for tournament coordinator with expectations, flat monthly fee for 6 tournaments, due date in one week for applications

MOTION: to renew Survey Monkey for the 2017/18 season at the renewal rate **Moved:** Brenda; **seconded:** Sarah; **carried**

9) Montreal Canadians Fundraiser

Deferred

10) Hockey Induction Ceremony VIP Passes

Sara, Sarah, Tara and Carrie will attend the ceremony on Sunday, July 23 from 1pm – 2pm at the Spring Creek Opera House

11) GAIN Information Session – August 17, 2017 in Canmore

TBA who from the board will attend this session on Thursday, August 17 from 12:30 – 4:30pm at the Best Western Pocaterra Inn, 1725 Bow Valley Trail. This session is for all charitable groups who would like to learn how to get a gaming licence and who would like more information on how gaming funds may be used.

12) Other Business

- a) Al received an email from the Banff Hockey Academy regarding a ball hockey tournament, as did Sarah.
 - ACTION: Sarah to send an email with details to the membership regarding this event



- b) Ice Coordinator help for Cheryl, discussion about how to proceed with offer to Stephanie Hogg. Slight amendment in how funds will be allocated as per prior meeting decision.

13) Adjournment

CMHA Board meeting ended at 8:53pm

Next Meeting: Tuesday, August 22 at 6:00pm location TBA.