



**Canmore Minor Hockey Association
Executive Meeting
May 30, 2017 6:00 pm
Canmore Recreation Centre**

Attending President: Sara Anderson
Vice-President: Sean Kjemhus
Ice Coordinator: TBA
Coaching/Skills Coordinator: Reid Solodan
CMHA Governor: Chris Clifton
CMHA Governor: Mike Berthelot
Registrar: Carrie McLaughlin, acting
CAHL Director: Al Scurfield, arrived at 6:17pm
Girls League Director: Bunny Julius
House League Director: TBA
Communications Director: Sarah Horne
CMHA Secretary: Tara Langlois, arrived at 6:10pm

Regrets Jenn Lambert
Brenda Ostman

Called to Order: 6:00pm

Review of Minutes

Sara has provided notes and minutes which will be approved at the next meeting

Registration

Review of registration wording that will be posted online on the CMHA website. Carrie informs the board that she is able to create separate forms for team registration and conditioning camps. If parents are unsure about camps they can go back and register another time. There will be a cap of 30 skaters per age group for conditioning camps. Parents will need to watch for spots that open up if someone cancels.



Girls team participants could overage or underage depending on registration numbers, include that information in description.

CAHL is central and southern Alberta, instead of Zone 6, link to CAHL website

2017 – 18 CMHA Programs

Review of descriptions of programs and edits were suggested by various board members

- **ACTION:** Carrie to update registration and program information to be posted on the CMHA website before June 1, 2017

CMHA Refund Policy

Recommended that wording of this policy change from last year to the following: “Players who experience a season ending injury or illness before December 15 and expecting to return, but are unable to return before the end of the season will be given a prorated refund from the date of injury with a submission of medical form(s).”

Percentages to remain the same, 75% after September and 60% after October
Removing \$50 administration fee

- **ACTION:** Carrie to update wording by May 31

MOTION: Propose to change the refund policy to state that there will be no refunds after November 1 and to approve the CMHA refund policy as discussed and include in the brochure for registration **Moved:** Sara; **seconded:** Mike; **carried.**

Registration Coaches Applications:

Carrie has added a tab to the website for coaches’ applications. Coaches can apply from June 1 – September 1.

- **ACTION:** Reid to let Carrie know if there are any changes



Financial Aid Process

Families will be directed to come during the posted office hours on the website.

Transfer and Release Forms

Morley will be having their own league this coming season for Minor Hockey. Those players who wish to try out for AAA, AA and existing players from Morley who played last year in Canmore, will need to complete permission forms if they choose to try out for other teams. However, they must register with CMHA first, then get a signed permission form.

Once players have been released they will be required to stay with that association for the upcoming season.

Deadlines for locking teams and affiliations could happen about two weeks earlier than past years.

Eagles Tickets

Discounted tickets for players will continue again this season. These tickets will only be available for purchase through the registration process.

Respect in Sport

In the future, parents will be need to renew their Respect in Sport course every four years. This will be implemented next year.

Contracts For Ice Coordinator and Registrar

Discussion as to the best financial method to pay these contract positions. Decided that for this coming year these contract positions will remain on an hourly wage, with each position tracking their hours, to a maximum amount for the season.



- **ACTION:** Set up contracts hourly this season and keep track of the data. Carrie to provide new ice coordinator with a template to keep track of hours and remain efficient.

Ice Coordinator and Registrar Positions

Review of applicants for Ice Coordinator and Registrar

MOTION: Award the Registrar contract to Carrie McLaughlin for a one year term up to a maximum but not limited to \$12000 based on an hourly rate of \$25/hr.

Moved: Sara; seconded: Bunny; carried.

MOTION: Award the Ice Coordinator contract to Cheryl Adam for a one year term up to a maximum but not limited to \$10000 based on an hourly rate of \$25/hr.

Moved: Sara; seconded: Mike; carried.

MOTION: Compensation for mentorship support offered to Stephanie Hoff in the amount of \$2000 for 2017/18 hockey season. Paid in the amount of \$1000 by December 15/17 and \$1000 by March 15, 2018. Moved: Sara; seconded: Tara; carried.

House Director and Governor Position

Suggested that we send out a call for volunteers to accept these two positions through the website. Jenn will help with transitioning to new Director of House programs. Would be preferable to have another Governor, last year the position was shared between Banff and Canmore.

- **ACTION:** Sara to write a request for the website and an email to go out to the membership. Follow up with Jenn regarding potential candidates.

Ice Allocations

Waiting on some confirmations from the town, but the Board is expecting the same amount of ice time as last year.

Peaks of Grassi Gym Space



This coming year groups can decide to use an instructor or just used the space. There is a little more flexibility and options for this space, application by CMHA is due by June 21.

- **ACTION:** Make the application for that space by June 21

Next meeting: June 26, 2017 at 6:00pm at the Canmore Curling Club

MOTION: To adjourn the May 30, 2017 Executive Board Meeting at 8:10pm