



Canmore Minor Hockey Association

Executive Meeting

October 30, 2018 6:00 pm

The Iron Goat

Attending President: Michael Hay
Past President: Sara Anderson
Vice-President: Adam McLeod
Coaching/Skills Coordinator: Reid Solodan
Treasurer: Ann Haagaard
Registrar: Erin Walsh
CAHL Director: Al Scurfield
Communications Director: Carrie McLaughlin
CMHA Secretary: Tara Langlois

Regrets Ice Coordinator: Cheryl Adam
CMHA Governor: Mike Berthelot
CMHA Governor: Ryan Houston
House League Director: Sean Derzaph
Girls League Director: Bunny Julius

Called to Order: 6:05pm

1) Approval of the September 20, 24, 27 Meeting Minutes

MOTION: To approve the meeting minutes from September 20 with a minor correction to a team name, September 24 as written and September 27 with a minor correction to drop-clock games. **Moved;** Mike H; **seconded;** Sara; **carried**

2) Registrar Update

- a) Erin sent an update to the board regarding outstanding fees for each team, discussion on how to proceed with payments options for families who are still owing as of November 2.
 - **ACTION:** Erin to approach Sly Wickham, manager of the CAHL Midget team to develop a payment plan to present to families who not completed paying this season's fees by November 2.
- b) There are still some coaches who have not completed their Respect in Sport for Coaches which lead to a discussion on how to deal with coaches who are not supposed to be on the ice or at practices as a coach due to Respect in Sport for Coaches not being completed or have not been carded.
- c) Discussion regarding affiliating between Novice Development and CAHL Novice teams.



3) Ice Coordinator Update

- a) Discussion regarding Cheryl's email with updates on ice bookings. Ice availability is very tight this season.
 - b) Discussion regarding using Morley arena ice for practices in the future. Using the Girls Atom team practices as a pilot project. Banff ice has been returned regarding Girls practice time in Banff.
- ACTION: CMHA will need to create a policy for possible future use of Morley ice.

4) Treasurer – Budget Draft

- a) Still waiting for financials from last year. Hoping to get them by the end of the week and finalized. Ann has a draft budget ready.
- ACTION: Ann to forward the draft budget to the board for review .and to approve the budget at the next meeting
- b) Ann feels it is time to update the CMHA accounting software, currently using an old version of Simply Accounting software. Ann leaning towards a Cloud based program, like Quickbooks, or Wave which is approved by RBC. Quickbooks would be \$250-300/yr, but Wave would be free. Track income/expenses within the set-up categories. Cloud based could be sent to the accountant right away, would not have problem with files.
- ACTION: Ann to Contact RBC to get information on Wave and how it works. Check the compatibility with the data from Simply to the new software. Provide an update at the next meeting
- c) Tournaments that we are hosting are accepting eTransfer payments, because other associations are worried about mailing cheques due to mail strikes.
 - d) Half Hitch will be giving funds to Canmore Minor Hockey raised from beer sales, hamburger meals and other food options through the month of January 2019.
- ACTION: Plan a coaches appreciation meeting at the Half Hitch in January
- e) Deadline for teams to repay CMHA for tournament fees is December 15

5) Dry Land Training – 2 week cycle

Dryland training started this week, the lack of space and timing is going to make it challenging for kids to attend. What do we do as a board after the two weeks if there is not good attendance?

- ACTION:
 - a) Shelly to contact the coaches to see if their team would like to continue at either the Peaks of Grassi Gym, if that timing does not work then at the Nordic Centre.
 - b) If the Peaks of Grassi Gym is not being used during our allotted times, then the booking will be cancelled by CMHA



6) CAHL Update

Status quo until retiering after the Remembrance Day weekend, whereby hopefully CAHL puts teams in the right tiers. CAHL will determine teams who can compete in each tier, requests to move down a tier will probably not be permitted.

- ACTION: AI to follow up re: CAHL Novice affiliating with Novice Development due to low numbers.

7) House/RHL Update

- a) Erin does not have anything to bring up for Sean to review.
- b) Hockey Alberta are monitoring the implementation of the Novice Development program, parents are responding well to the half ice. As it moves forward next year will need more support. Refs showing up in Cochrane and using coaches here to ref games.

8) Fenlands Rec – policy procedure clear to our membership

9) Evaluation Process 2019 Committee

A RFP will be required for our evaluations for the next season (2019/20). As we move forward discussion on involving a couple of coaches and parents during the evaluations. Evaluation process and criteria is done through the board.

- ACTION: To send out an RFP in January 2019 for 2019/20 evaluation program and process. By April 2019, before the AGM, the decision has been made as to who will be in charge of the evaluations for 2019/20.

10) Coaches Plan 2019 Committee

Discussion on how CMHA moves forward to find coaches for the next season and be more proactive with naming coaches for the higher age groups.

- ACTION: Reid to set up an open forum for January 2019 which will be mandatory for all coaches, assistants and on ice helpers to determine their intent for next season. Directors for CAHL, RHL and the Girls Program will need to attend

Some players have moved from RHL to CAHL and are missing some hockey skills for their level of play.

- ACTION: Have evaluations at the end of the year regarding skills for each team level, create a Coach report card, make sure they go through the Hockey Canada/AB skills for each age group.

11) Coach Coordinator

Review of Reid's report, which included:

- a) Evan's work with coaches and teams



- b) Start on goalie clinics with Justin from November 2 to November 30, Friday mornings 6:45am – 7:45am, through Team Snap
- c) Hockey Alberta coaching clinic happening on November 7 focusing on Puck Skills.
- d) Megan's powerskating is going well, but she needs coaches, assistants and on-ice helpers during her sessions.

12) Complaints Committee Review Procedure and update – Hockey Alberta Game and Conduct Management

Discussion on how CMHA will deal with complaints that are sent to the Complaints Committee.

- ACTION: CMHA is going to follow the Hockey Alberta Game and Conduct Management guidelines which Carrie will post on the CMHA website
- ACTION: If a letter is sent to the board then it needs to be forwarded to all board members, the complaints coordinator needs to review the complaint and then he decides if it needs action by the CMHA board.

MOTION: In regards to a complaint regarding a Novice aged parent and an alleged physical assault on a player under investigation by the RCMP, the board has recommended reviewing the complaint following the receipt of the RCMP's decision. **Moved;** Mike H; **seconded;** Sara; **carried**

13) Scotia Bank Team

CMHA board needs to elect a team by making a draw.

- ACTION: Carrie will prepare ballots in order to make the draw at the next meeting.

14) Other Business

15) Adjournment

CMHA board meeting adjourned at 8:37pm

Next Meeting: November 20 at 6:00pm location TBA.