



## Canmore Minor Hockey Association

### Board Meeting

Thursday, July 23, 2020; 6:00pm

Canmore Golf & Curling Club

**Attending**      President: Michael Hay  
Vice-President: Adam MacLeod  
Treasurer: Leah Young  
CAHL Governor: Brent Rosvold  
CAHL Director: Al Scurfield (arrived 6:10 p.m.)  
Girls League Director: Samantha Loeppky  
Communication Director: Thea Smith-Hay  
Registrar & Ice Coordinator: Erin Walsh  
Coaching/Skills Coordinator: Reid Solodan  
House League Director: Sean Derzaph  
CAHL Governor: Dave Rodney (joined at 6:42 p.m. via teleconference)

**Regrets**          CMHA Secretary: Cathy Ellis

**Guests**          N/A

**The meeting was called to order at 6:07 p.m.**

No objection to Thea taking the minutes of the meeting in Cathy's absence.

#### 1. APPROVAL OF THE AGENDA

**MOTION:** to approve the Agenda with the following corrections:

- 10. Amend to "2020/21 Budget"
- Add Disciplinary Committee as additional item
- Add Return to Play Clarification and/or Refund Policy as additional item

Moved by Mike, second by Thea. Carried.

#### 2. APPROVAL OF THE JUNE 11, 2020 MEETING MINUTES

**MOTION:** to approve the Minutes as presented. Moved by Mike, second by Sean. Carried.

May meeting minutes to be approved at the next meeting.

#### 3. FEMALE DIRECTOR APPOINTMENT

**MOTION:** to appoint Samatha Loeppky as Female League Director. Moved by Mike, second by Sean. Carried.



#### 4. WELCOME NEW BOARD MEMBERS

Mike welcomed the new and returning board members and gave a high-level overview of best practices adopted by the board in order to protect the players and stakeholders of the organization:

- Names are not included in discussions surrounding players or stakeholders. Refer to person(s) involved in situations using common nouns only, such as ‘the player’, ‘the parent’, ‘the referee’, ‘the coach’ to ensure the reputation of the person(s) involved is not unduly or inadvertently tarnished in any way.
- As a board, we may not always agree during discussions around the table, however, when a decision is made, we must all support that decision publicly.
- Discussions exclusive of material documented in the meeting minutes should remain confidential.
- Discussions with stakeholders should always take place with a minimum of two board members present.
- Complaints must follow proper channels and protocols.
- The CMHA board supports teams in managing to the best of their ability issues at the team level prior to escalating via complaint protocols.

#### 5. DISCIPLINARY COMMITTEES

**MOTION:** to appoint the President, Vice-President, Coach Coordinator and Director for each respective league to the Disciplinary Committee for RHL, CAHL, and RMFHL and to appoint the President, Vice-President, Coach Coordinator and RHL Director to the Disciplinary Committee for Novice and Timbits. Moved by Mike, second by Reid. Carried.

#### 6. REGISTRAR & ICE-COORDINATOR REPORT

Registration numbers are lower than usual at this time YOY, particularly for RHL and RMFHL. Anecdotally, the board has been informed there is some hesitation given the current post COVID-19 climate. Tentative ice schedule is in production based on current and anticipated registration numbers. Canmore has confirmed that in the event of cancellations due to COVID-19 related matters, CMHA will be refunded in full for unused ice. Banff has yet to confirm their refund policy in the event of the same.

**ACTION:** Contact Banff to ensure favorable COVID-19 refund policies in place prior to booking any Banff ice.

#### 7. ADD RETURN TO PLAY CLARIFICATION AND/OR REFUND POLICY

[Hockey Alberta's Return to Play Plan](#) is a lengthy and complex document. The board would like to ensure that players and stakeholders have clear, concise information that is made easily accessible to better inform their decision to play hockey this upcoming season.



**ACTION:** Create an FAQ and infographic for the website with links to the [Hockey Alberta Return to Play Plan](#) and the [Guidance For Sport, Physical Activity And Recreation – Stage 2](#) which outlines CMHA’s proposed implementation and management plan in adherence with the same.

**ACTION:** Ensure the membership is aware of the refund policy in the event of COVID-19 related season cancellations, suspensions or delays.

#### 8. CAHL DIRECTOR REPORT

Al reported that CAHL is planning to start their season as soon as possible and keeping in line as closely as possible to previous years. He will keep the board apprised of any updates as he receives them. Currently, the league is favoring at [Cohort Model](#) under the [Return to Play Plan](#).

#### 9. RHL DIRECTOR REPORT

Atom McDonalds jerseys have arrived, with enough for three teams (one set only – home jerseys in blue). Sean reported that, similar to CAHL, RHL is planning to start their season as soon as possible and keeping in line as closely as possible to previous years. He will keep the board apprised of any updates as he receives them. Currently, the league is favoring at [Cohort Model](#) under the [Return to Play Plan](#).

**ACTION:** Mike to arrange for the former Eagles Logo to be applied to the Atom McDonalds jerseys, per direction from the board.

#### 10. RMFHL DIRECTOR REPORT

Samantha reported the first meeting for the RMFHL is July 29. There have been extensive changes to the executive of the league. CMHA is optimistic that these changes will make for a better player experience for this season, and in future. Registration numbers are a concern. In previous years, additional recruitment was undertaken by the RMFHL director.

**ACTION:** Sam and Erin to engage Bunny Julius regarding recruitment opportunities for players for the 2020/21 season.

#### 11. EVALUATION PLANNING AND PROCEDURES

There are many unknowns causing challenges for scheduling and planning for conditioning camps and evaluations, including (but not limited to) requirements for social distancing / cohort groups and how that will affect players trying out for (and not making) AAA and AA. Several scenarios were presented to manage the situation and the board is confident that players returning from tryouts for AAA and AA will be managed efficiently and fairly under the current evaluation structure, while also adhering to Hockey Alberta requirements for cohort grouping and/or physical distancing.

**ACTION:** Erin to move forward with scheduling of conditioning camps as planned and update board weekly on registration numbers.



**ACTION:** Reid to discuss with Andrew Milne the possibility of the Eagles following the [physical distancing protocols](#) (pg. 13) during conditioning camps.

## 12. BUDGET FOR 2020/21 SEASON

**ACTION:** Leah to prepare a draft budget based on current registration for 2020/21 season.

**ACTION:** Mike to prepare an RFP for tournament coordinator. Note that no tournaments will be sanctioned by Hockey Alberta until January, 2021 at the earliest. All tournament ice scheduled previously prior to January, 2021 has been released without penalty.

## 13. OTHER BUSINESS

**ACTION:** Erin and Reid to prepare a recruitment post for coaches asap.

**ACTION:** Leah to confirm cost of Team Genius in 2019/20. If comparable to current quote of \$1,500 CDN, Reid will seek approval of the motion currently on the table (moved by Mike, second by Al) to approve the purchase of Team Genius, via email prior to the next board meeting.

**ACTION:** Leah to prepare a proposal for the purchase of Quickbooks for the 2020/21 season bookkeeping needs for the next meeting.

**ACTION:** Erin to add the current CMHA by-laws to the website asap.

## 14. SET NEXT MEETING DATE

Wednesday, August 26; 6:00 p.m. at the Canmore Golf & Curling Club.

## 15. ADJOURNMENT

The meeting was adjourned by Mike at 8:05 p.m.