



BASEBALL TEAM MANAGER DUTIES

Uniforms/Caution Fees:

- Hand out uniforms with our Baseball Equipment Manager, Blare Stewart**
 - This will occur at the Sports Service Center and an email will be sent out regarding your team's date/time to attend to collect uniforms.
- Collect Caution Fees:**
 - \$100/family **CASH ONLY** for fundraising AND \$50/child **CASH ONLY** for uniforms at the time uniforms are being handed out. ****IMPORTANT: NO MONEY = NO UNIFORM**
 - Submit caution fees to our treasurer, **Ashley Dutchak (306) 370-6091**
- Collect uniforms at last game/practice and return to our Equipment Manager.**
 - A Schedule will be sent to managers to drop off equipment and uniforms at the Sports Service Center at the end of the regular season or following provincials.
- Assist our treasurer with returning Caution Fees at the end of the season.**

Fundraising:

- Hand out Raffle Tickets to each family and keep track of tickets and money returned.
- Return tickets and money to a Fundraising Committee member as scheduled.
- Advise Fundraising Committee if a family did not fulfill their fundraising duties.

Games:

- Schedule Games in consultation with coaches** (Baseball Coaches for 11U and up schedule games at the scheduling meeting).
- Email Game Schedules (HOME AND AWAY) to our Leisure Services Director, Aaron Herriges, at leisure.canora@sasktel.net.**
 - PLEASE DO NOT INPUT GAMES YOURSELF ON THE RAMP TEAM APP.
- Keep Score of home games Or find a parent to do this.**
 - Submit home game scores to Tom Courville via the TEAM Linkt app.
 - Please do not add players to the Team Linkt app as this is only for submitting game sheets.

Umpires:

- Book Umpires for home games.**
 - Please try to utilize local umpires first. An umpire list will be emailed to managers.
- Keep track of umpires per game with fees and mileage.**
 - 18U - 2 umpires totaling \$50 each 3 umpires totaling \$50 each (Semi-Final & Final)
 - 15U - 2 umpires totaling \$45 each 3 umpires totaling \$45 each (Semi-Final & Final)
 - 13U - 2 umpires totaling \$35 each
 - 11U - 2 umpires totaling \$30 each
 - In 15U & Older Divisions there will be a Game Premium on Non-holiday weekday games prior to 5:00 PM to an extra \$10 per umpire per game.
 - Mileage is \$0.42/km (not applicable for local umpires)
 - A one-way travel subsidy has been implemented for umpires traveling. Umpires are entitled to a travel subsidy, **one-way only: 100-199 km \$15 each; 200-299 km \$30 each.**
- Submit information to our treasurer, [Amanda Zbitniff \(306-571-9247\)](tel:306-571-9247)**
 - **Direct umpires to contact Amanda to arrange payment.**

Team/Player Pictures:

- Arrange team pictures with Canora Photography & Framing**
 - Contact Craig Popoff @ (306) 563-7458