

# **CMBA MEETING MINUTES**

**Sunday, April 7, 2024**

**Sylvia Fedoruk Center (upstairs)**

1. **Call Meeting to Order at 3:01 p.m.**
2. **In attendance:** Travis Mentanko, Chris Simon, Jill Craig, Jennifer Prychak, Amanda Zbitniff, Blare Stewart, and Brigitte Herriges.
3. **Adopt Agenda**
  - a. Amanda adopted the agenda. Seconded by Chris. Carried.
4. **Approval of last meeting minutes**
  - a. Jill Craig approved meeting minutes. Blare seconded. Carried.
5. **Business Arising from Previous Minutes**
  - a. **Indoor Practices**
    - i. **Baseball** – start week of April 22<sup>nd</sup>, Mondays and Wednesdays
      - 11U: 5 – 6 p.m.
      - 13U: 6- 7 p.m.
      - 15U – 7 – 8 p.m.
      - 18U – 8-9 p.m.
    - ii. **Softball** – start week of April 22<sup>nd</sup>, Tuesdays and Thursdays
      - U11: 5 – 6 p.m.
      - U13: 6 – 7 p.m.
      - U15: 7 – 8 p.m.
      - U17/U19: 8 – 9 p.m.
  - b. **JQFP Softball Clinic**
    - There was no enough interest. This will be postponed to next year.
  - c. **Code of Conduct** – Player, Parent and Coach
    - Brigitte advised that a form has been added to the website for coaches and managers to sign and submit via email. Coaches and team managers will review the code of conduct and have players/parents sign at the first practice.
  - d. **Baseball Coaches/Managers**
    - **Junior Rally Cap – 2 teams (17 registrations)**
      - Team #1 – Blare Stewart
      - Team #2 – Amanda Daku
      - Inform parents that they need to be around for practices and games in case of injury, washroom breaks, etc.
    - **Senior Rally Cap – 3 teams (26 registrations)**
      - Team #1 - Parker Rice & Lauren Mentanko
      - Team #2 - Brigitte Herriges, Jodie Kowalyshyn and Aaron Herriges
      - Team #3 - Derek Friesen & Curtis Baillie
    - **11U (15 registrations) – 1 team**
      - Head Coach - Brendon Skibinski
      - Team Manager – Colin Kitchen

- Travis will talk to Brendon and Colin at the coaches meeting to determine if additional help is needed.

**- 13U (22 registrations)**

- Team #1 – Dayne Babchishin (head coach), Corey Heshka (A/Coach), and Shannon Unick (manager)

- Team #2 – Tyler Craig (Head Coach) & Curtis Chabun (A/Coach)

- need Team Manager

**- 15U (12 registrations) – 1 team**

- Kerry Trask (head coach), Logan Wolkowski (A/Coach), Matt Thompson (A/Coach), Amanda Zbitniff (Manager)

**- 18U (15 registrations) – 1 team**

- Graham Lamb (head coach), Kelly McTavish (A/Coach), and Jodie Kowalyshyn (Manager)

**e. Softball Coaches/Managers**

**- U9/U11 (9 registrations) – 1 team**

- Valerie Caza (Head Coach), Brigitte Herriges (A/Coach)

- need team manager

**- U13 (14 registrations)**

- Terry Wilson (head Coach), Chris Simon (A/Coach), and Lauren Mentanko (A/Coach)

- Lindsay Peters (Manager)

**- U15 (20 registrations)**

- Team #1 – Travis Mentanko (Head Coach), Carmen Wolkowski (Manager)

- Team #2 – Nathan Dutchak (Head Coach), Jennifer Lizuck (Manager)

**- U17/U19 (10 registrations)**

- Jaret Stevenson (Head Coach), Trish Hauber (A/Coach), and Sherri Roebuck (Manager)

**f. Fundraising Coordinator(s)**

- Brigitte advised that Jen Matychuk and Jocelyn Weinbender have agreed to co-Coordinate the Fundraising Committee.

**g. Clothing Orders**

- Online Clothing Order is set up and closes May 4, 2024. This has been posted on Facebook and emailed to all families.

**h. Softball Provincial Team (U13/U15)**

- Tryouts are on April 9, 10, and 11<sup>th</sup> in Yorkton. Provincial team practices will not affect CMBA U15 softball practices.

**i. Hats**

- Blare reported there are 44 small hats, 31 adult adjustable hats, and 16 adult snap backs.

- Chris will find out the cost of all three hats at Saskkam and CMBA will determine the costs for replacement hats.

**j. Umpire Clinics**

- Softball Umpire Clinic was canceled due to lack of registrations

- Baseball Umpire clinic occurred today. There were 12 registrations.

**I. Coaches/Managers Meeting**

- Changed it to Monday, April 8, 2024 at 6 p.m. at the Sylvia Fedoruk Center (upstairs)

**6. Treasurer's Report**

- a. Brigitte reported as per text message from treasurer, Ashley Dutchak, the account balance is \$23,646.67 and has a \$60 cheque to deposit.
- b. Amanda reported the Sask Lotteries application will be submitted and CMBA will receive \$6500.

**7. Registrar's Report**

- a. See above for player registration numbers
  - i. 155 registrations total
  - ii. 108 registrations in baseball, 6 playing both baseball and softball
    - 10 teams in baseball
  - iii. 53 registrations in softball, 6 playing both baseball and softball
- b. Jill reported there are 109 families
- c. There is one player that has paid, but not registered – James Kelbaugh
- d. A few unpaid registrations.
- e. One family is utilizing Kidsport. The family applied to Kidsport one month ago and should receive payment this week.

**8. New Business**

**a. Kelly McTavish (President) Resignation**

- i. Brigitte advised Kelly resigned

**b. President Nomination**

- i. Jennifer made a motion for Travis Mentanko to move into the president position. Seconded by Jill. All in favor. Carried.

**c. Vice President Nomination**

- i. Brigitte made a motion for Parker Rice by proxy to be the Vice President. Seconded by Amanda. All in favor. Carried.

**d. Executive Roles and Fundraising Duties (see April 5, 2023 minutes)**

- i. Jennifer made a motion for all executive and team staff (coaches, assistant coaches, and managers) to sell raffle tickets. Seconded by Jill. Carried.

**e. Outstanding Fees**

- i. See above.

**f. Umpire Registration on RAMP**

- i. Brigitte made a motion to email all softball and baseball umpires from the 2023 season to register on RAMP for insurance purposes. CMBA will cover the cost of the insurance fee.

**g. Staff Registration on RAMP**

- i. Head coaches to register on RAMP and those who are registering for Provincials.

**h. Equipment and Uniform Inventory**

- i. Baseball

- Blare will review equipment, uniform equipment, and uniforms and will let Brigitte & Travis know at the meeting tomorrow.

**ii. Softball**

- Needs 4 bats, couple batting tees, and more balls for indoor and outdoor.

**i. Baseball Clinics**

- i. If something comes up, we can provide a baseball clinic.

**j. Tournament/Provincial Fees** (review February 5, 2023 meeting minutes)

- i. Travis made a motion to increase tournament/provincial allowance for 11U and up for both Softball and Baseball to \$300 per team. Seconded by Jill. All in favor. Carried.

**9. Round Table**

- a. Umpire Equipment** – Blare will check what there is for umpire equipment and order accordingly.

**b. Softball Coaching Clinic**

- i. Table to fall meeting.

**c. Sports Service Center Keys – Who has them?**

- i. Chris, Travis, and Blare all have keys.

**d. Lock Box for Sports Service Center (code is 1236)**

- i. Blare talked to Jodie about the lock box and Jodie said CMBA can keep the lock box.

- ii. Return concession key to Aaron Herriges

**e. Credit Card Payment for next season**

- i. Plan to talk to Minor Hockey Board regarding credit card process (pros and cons). Inquire about the refund part.

**f. Rally Cap Initiation Program**

- i. Brigitte will reach out to Nolan Bracken to inquire if the Rally Initiation Program can come yet this season for new coaches in Rally Cap.

**g. Refund Request**

- i. Amanda advised that Brie-Anne Keyowski requested a refund as Layla cannot play softball due to practice times and does not want to play baseball as her friend has moved to softball. Amanda made a motion to submit this refund in full. Seconded by Blare. All in favor. Carried.

**h. Refunds**

- i. Blare made a motion that no refunds will be issued unless in extreme extenuating circumstances (i.e., medical emergency). Seconded by Jill. All in favor. Carried.

**i. Year End Party**

- i. Tentatively booked for Saturday, June 15<sup>th</sup>
- ii. Pool Party and BBQ

**j. Signing Authority**

- i. Chris Simon made a motion to remove Kelly McTavish from signing authority as he has resigned from the CMBA. Chris motioned to add Travis Mentanko as the third executive member to have signing authority. Seconded by Amanda Zbnitniff. All in favor. Carried.

**10. Adjournment** at 6:18 p.m.