



Background Screening Policy

Board and Coach Volunteers who could have contact with, or access to, children and/or vulnerable individuals in their roles, must submit a “clear” Canadian Police Information Check (CPIC), including a Vulnerable Sector Check as well as a Nova Scotian Child Abuse Registry check report prior to commencing work in services involving children.

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PURPOSE

To mitigate the risk of placing children in the care of individuals with a history of inappropriate or dangerous behavior with children. Pursuant to the Criminal Records Act, CPIC/ VS screening was established to provide screening of individuals who intend to work or volunteer with the vulnerable sector.

WHY IS THIS POLICY IMPORTANT?

A CPIC / Vulnerable Sector police record check will identify if a board member or coach has a history of crime against children or vulnerable others. Requesting clear CPIC/VS checks demonstrates due diligence towards keeping children safe from physical and sexual abusers. Screening for clearance to work with vulnerable populations may reduce the chance of putting children at risk or into the care of individuals who may have had prior convictions related to the care of children.

PROCEDURE

A) Process:

- Volunteers (Team personnel = Coaches, managers or any person interacting with children and/or vulnerable individuals) will be required to submit a disclosure statement regarding any prior convictions and also submit to a CPIC/VS police record check regarding any criminal activity involving children or vulnerable individuals.
- CC Riders Soccer Club will provide a Volunteer Letter to present to local law enforcement agencies for the purpose of acquiring a CPIC/VS police record check
- Fingerprinting may be a requirement of the checking process, and this can take up to 120 days.

B) Evidence:

We are following the policy if all team personnel and designated staff submit completed CPIC Vulnerable Sector verifications, prior to commencing volunteering. Volunteers should be registered in RAMP and upload their results to their profile and/or send a copy of the results to admin@riderssoccer to be uploaded. All information is updated on the 'Coaching Personnel spreadsheet' each season.

C) Communication: Who should know about this policy? How will they be informed?

- Volunteers will be made aware of this policy during the recruitment process by our Program Directors
- Parents/legal guardians/caregivers will be made aware of this policy on CC Riders Soccer Club's website under "Policies".