

Policy Category	Operational - Finance
Policy Name	CDMFA League Fundraising Policy
Source	CDMFA RPPs 2021, ALGC
Date	Approved 2023-03

## League Fundraising Policy & Requirements

### 1. PARTICIPATION IN GAMING

#### 1.1. OBJECTIVE

- 1.1.1. CDMFA may sponsor gaming events such as Casinos under Alberta Liquor and Gaming Commission Licenses to raise money to meet operating expenses in accordance with Alberta Liquor and Gaming Commission Guidelines on Expenditure of Proceeds.
- 1.1.2. The Board of Directors determines CDMFA sponsored gaming events.
- 1.1.3. The Board shall appoint a Coordinator for any gaming events.

#### 1.2. GAMING REVENUE USES

- 1.2.1. AGLC approves how the gaming revenues are used. Typically these would include:
  - Officials/Referees fees
  - Facility/Premise/Field rentals

### 2. Casinos

#### 2.1. WORKERS

- 2.1.1. With regard to Casinos, each Member Association must supply the number of workers per event as detailed on the event schedule. In general, allocation to teams for workers per event will be based on the total number of workers divided by the number of teams participating in the season.
- 2.1.2. For Casino events, the supplying of worker's names and allocation of their schedules shall be at the discretion of the Coordinator. If sufficient workers are not supplied, the Coordinator may take whatever steps are necessary to ensure a sufficient number of workers. Workers must comply with requirements of the casino, including the filling out of any necessary forms as directed by the Coordinator

#### 2.2. OPTING-OUT

- 2.2.1. Casino: Any Participating Association may opt out of the Casino gaming program by paying an additional annual fee to the CDMFA of an amount equal to their proportionate share of CDMFA expenses normally covered by gaming. If the Board deems that a Participating Association has not met its obligations under this policy, the Board may, by Motion passed at any regular meeting, levy the "Opting out" fee as a fine or suspend or expel said Participating Association.

### 3. Raffle

#### 3.1. Workers

- 3.1.1. League Raffle events: a Raffle Coordinator must be assigned for each club. This person will administer the distribution and subsequent collection of the raffle tickets within their club.

#### 3.2. Opting-Out

- 3.2.1. Raffle: Individual members may opt out of the Raffle program if they wish, but the clubs will still be required to pay the fundraising fee (the opt out charge) to the CDMFA.

#### 3.3. Raffle Rules

- 3.4. The CDMFA shall establish and maintain rules to govern the conduct of the draw and awarding of prizes. The rules must comply with the Terms and Conditions set by the AGLC.

- 3.4.1. Rules must be available to the ticket buyers, if requested.

**3.4.2. Details/specifics of the rules are found on the ALGC Raffle License for that specific raffle**

- Raffle tickets shall be available to the public and shall not be sold to a person under 18 years of age;
- It is a requirement that the raffle ticket sellers advise adult ticket buyers not to write the name of a person under 18 years of age on the ticket;
- Employees of the CDMFA or their families cannot buy tickets or win any raffle prizes;
- 5400 tickets must be sold before requesting a draw date extension or canceling the raffle;
- The raffle is open to the public and the draw will be made on Saturday, November 4, 2023 at Emerald Hills Sports Park, 4501 Emerald Drive, Sherwood Park, AB T8H 0P5
- The draw will be recorded and broadcasted live on the CDMFA Facebook social media page;
- The winning tickets will be hand drawn by the Raffle Chairperson;
- The draw will begin with the 1st prize draw, then the 2nd prize draw and will conclude with the 3rd prize draw. Prize winning tickets will not be returned to the draw to be eligible for other prizes;
- All prizes will be distributed by cheque for the value of the cash prize;
- The winner will be contacted by email and phone. The winner has 90 days to claim their prize. If the winner does not come forward after the allowed time, the CDMFA will either retain the unclaimed prizes to be used as gaming proceeds or donated to another eligible charitable organization upon AGLC approval.
- All raffle ticket sales are non-refundable of the purchase price.
- In the event a winning ticket stub has more than one name on it,

the licensed charity shall award the prize to only one of the individuals identified on the ticket, and that the licensed charity and AGLC are not responsible for any disputes which may arise between the different individuals whose names appear on the ticket stub;

- Contact Ryan Schulha at 780-995-222 in the event of a complaint or dispute.
- Tickets will cost \$10 each, will be open to the public for purchase. There will be 22,500 tickets available and the prizes will be 1st Prize: Cheque for \$35,000, 2nd Prize: Cheque for \$10,000, 3rd Prize: Cheque for \$5,000.

3.5. Ticket books that are not returned to CDMFA by the established deadline will be voided and will not be eligible to win any prizes

3.5.1. If members had sold those tickets, and not returned them to CDMFA by the established deadline, they must refund those buyers and let them know the tickets are now void.

3.5.2. The ticket numbers must then be posted on the CDMFA site as Void, and it must be posted on the member's club website.

3.6. Tickets that are lost or destroyed

3.6.1. Report those tickets to CDMFA, who will then post them on the site as Void, and it must also be posted on the member's club website

3.6.2. If it is the stubs that are missing for tickets that were sold, the family who sold them must refund the buyers and let them know the tickets are Void.