

WIP Changes to CDMFA Bylaws 2022

	Added	Article 1: Preamble	
1.4.3	Changed numbering		1.1 The name of the Association is the Capital District Minor Football Association, which may also be known as or referred to as the CDMFA or the Association.
	Changed title & numbering	1. General Provisions	2. Defining and Interpreting the Bylaws
1.1	Changed		2.1.1 To read: "The third person of all genders"
	Added		2.2.1 Act means the Societies Act RSA2000, Chapter S-14 as amended, or any statute substituted for it.
1.4	Added		2.2.6 "Administrators" for the CDMFA will include board members, team managers, and off-field staff and volunteers who deliver football programming
	added		2.2.14 Special Meeting means the special meeting described in Article ##
	added		

			<p>Special Resolution means:</p> <p>2.2.14.1. a resolution passed at a General Meeting of the membership of this Society. There must be twenty-one (21) days notice for this meeting. The notice must state that proposed resolution. There must be approval by a vote of 75% of the eligible voting Members who vote in person;</p> <p>2.2.14.2 a resolution proposed and passed as a Special Resolution at a General Meeting with less than twenty one (21) days notice. All the Voting Members eligible to attend and vote at the General Meeting must agree; or</p> <p>2.2.14.3 a resolution agreed to in writing by all the Voting Members who are eligible to vote on the resolution in person at a General Meeting.</p>

1.4.6	changed	The word "family" shall mean one parent who is the legal guardian of one or more players participating in the football program of a Participating Association, or two parents (whether married or common-law), at least one of which is the legal guardian of one or more players participating in the football program of a Participating Association.	2.2.7 The word "family" shall refer to the legal guardians of one or more players participating in the football program of a Participating Association.
2.-4		Membership	Rewrite ... now article 4
4.1	New		Classification of members
4.1.4	New		Honourary Members

2.3.1.7	Updated	Notice of Resignation from any member wishing to withdraw their membership must be given in written notice to the CDMFA President or Registrar.	4.3.1.7 Notice of Resignation from any member wishing to withdraw their membership while still meeting eligibility criteria must be given in written notice to their respective club president, and a copy to the CDMFA Discipline Committee
3.3	Updated	Such an application must include full payment of the Performance Bond Fee(s) for that year.	4.1.2.3 Such an application must include full payment of the Performance Bond Fee(s) for that year, as defined in the CDMFA Policies
3.4	Updated	Upon acceptance as a Participating Association for the first time, that Society must supply the Board with a list of eligible players	4.1.2.4 Upon acceptance as a Participating Association for the first time, that Society must supply the Board with a list of eligible players, as per the roster sizes defined by Football Canada, and documented in the CDMFA Policies & Procedures
3.6	Revised	<p>The voting power of a Participating Association will be adjusted in accordance with the number of registered members of the participating association on:</p> <p>4.1.2.6.1. July 1 following Spring Seasons</p> <p>4.1.2.6.2. January 1 following the Fall Seasons</p>	4.1.2.6. The voting power of a Participating Association will be adjusted in accordance with the number of paid memberships of the participating association as of the previous fiscal year end (December 31).
4.2.5	Updated	For teams or clubs who wish to participate in the CDMFA schedule of play, upon acceptance as a	4.1.3.2.4 For teams or clubs who wish to participate in the CDMFA schedule of

		Participating Association for the first time, that Society must supply the Board with a list of eligible players	play, upon acceptance as an Associate Member for the first time, that Society must supply the Board with a list of eligible players, as per the roster sizes defined by Football Canada, and documented in the CDMFA Policies & Procedures
4.3	Removed	Entities not submitting teams to play....	To be covered/included in RPP under sanctioned activities & sponsorship
5	updated	Suspensions & expulsions	Process now defined in RPP
6.1	Updated To Appeal of a Decision	Any Director, Executive Officer, Coach, Player or Member that has been suspended under the provisions of Bylaw 5, sections a, b or c, shall have the right to appeal that decision to the Board of Directors of the CDMFA	6.1.1 Any Director, Executive Officer, Coach, Player or Member that has been suspended under the provisions of Bylaw 5, sections 5.1, 5.2, or 5.3, shall have the right to appeal that decision to the Board of Directors of the CDMFA, as per the process defined in the CDMFA RPP document.
6.2	Update	Application to appeal a suspension or expulsion must be submitted in writing to an Executive Officer within seven (7) days of receipt of notice of suspension or expulsion. The President must be immediately notified of such an application	6.1.2 Application to appeal a decision needs to be made in writing within 14 days of receiving the notification of decision, following the process defined in the CDMFA RPP document
6.3	Update	The Board will hear appeals of Suspensions and/or expulsions at its next meeting.	6.1.3 If the appeal is granted; a new hearing will be held and heard by new members of the Disciplinary Committee along with a new monitoring member of the CDMFA Executive, as per the process defined in the CDMFA RPP document.
6	New content added		6.2 Appeal of a Penalty

7	New/rewrite	7. Board of Directors 8. Executive Officers	7. Governance 7.1 Board of Directors 7.2 Executive Officers
	New		7.3 Board Committees
8.3	Change wording	Elected Executive Positions would include, but are not limited to: 1. President Elect/Past President 2. Vice President, Community Development	7.2.3 Elected Executive Positions would include, but are not limited to: 1. President

		3. Vice president, Coaching Development 4. Secretary 5. Executive Director (staff position, not elected & non voting) 6. Technical Director (staff position, not elected & non-voting)	2. Secretary 3. Vice President, Finance 4. Vice President, Programs 5. Vice President, Coach Development 6. Up to 4 additional Directors as operationally required
	New		7.2.4.4 Voting members may re-elect any Director of the Board for a maximum of three (3) consecutive terms.
	New		7.2.5 Resignation, Death or Removal of a Director
9.1	New numbering & wording	The books, accounts and records of the Treasurer shall be audited at least once each year by a firm of external auditors. A complete and proper statement of the status of the books for the previous year, as evaluated by the external auditors will be submitted to the membership at the Annual General Meeting of the CDMFA.	8.1 There must be an audit of the books, accounts, and records of the Society at least once each year. A qualified accountant appointed at each Annual General Meeting must do this audit. At each Annual General Meeting of the Society, the auditor submits a complete statement of the books for the previous year.
9.2	New numbering		8.1.2. Fiscal year

9.4	New numbering & wording	The President, Treasurer, and the Executive Director shall be signatories for CDMFA accounts. Two signatures shall be required for all accounts.	<p>8.3.1 Those Officers of the Board, designated by the Board of Directors, are authorized to sign cheques and approve payables drawn on the monies of the Society. Two (2) signatures are required on all cheques. The Board may authorize a senior staff member to sign cheques for certain amounts and circumstances. Staff may not sign their own pay cheques.</p> <p>8.3.2 All contracts of the Society must be signed by the Officers or other persons authorized to do so by resolution of the Board.</p>
9.3	New numbering & new content added	The books and records of the CDMFA may be inspected by any member at the Annual General Meeting provided for herein. Each member of the Board shall have access to such books and records at any duly constituted Board Meeting	<p>8.4 The Keeping and Inspection of the Books and Records of the Society</p> <p>8.4.1 The Secretary keeps a copy of the Minute Books and records minutes of all meetings of the Members and of the Board.</p>

			<p>8.4.2 The Secretary ensures the original Minute Books are kept at the Registered Office of the Society.</p> <p>8.4.3 The Board keeps and files all necessary books and records of the Society as required by the Bylaws, the Societies Act, or any other statute of laws.</p> <p>8.4.4 The books and records of the CDMFA may be inspected by any member at the Annual General Meeting provided for herein. Each member of the Board shall have access to such books and records at any duly constituted Board Meeting</p>

10.1	New numbering & change	The CDMFA shall not borrow money	8.5.1 The Society may borrow funds to meet its objects and operations only by a Special Resolution of the Society. A vote by Special Resolution of the CDMFA Board would be required for each request or proposal including, but not limited to the use of loans and credit cards.
10.2	New numbering		8.2 Seal of the Society
11.1	Update wording	Due notice of any General meeting will be given to all Participating Associations of the CDMFA via e mail and dated at least twenty days previous to the date of the meeting.	9.1.1 Due notice of any General Meeting will be given to all Participating Associations of the CDMFA via email and dated at least 20 days, to the date of the meeting.
11.2.5	Removed	No one person shall have more than one vote at a General Meeting. - Does not align with "weighted votes" in 9.1.2	
12.1	Change wording	Meetings of the Board shall be held in 1. January, June and August 2. Either March or April for the purpose of preparing the Annual Plan	9.2 Meetings of the Board shall be called by the President and be held: 1. At least 3 times per year for General Meetings

		3. Other times where the President or the Executive needs direction on the Annual Plan 4. Meetings of the Board shall be called by the President.	2. Once per year for the Annual Planning Meeting 3. Other times where the President or Executive needs direction on the Annual Plan 4. Meetings of the Board shall be called by the President

12.2	change	Due notice of any General meeting will be given to all Participating Associations of the CDMFA via e mail and dated at least twenty days previous to the date of the meeting	9.2.2 Due notice of any Board Meeting will be given to all Participating Associations of the CDMFA via email and dated at least 10 days in writing or 3 days by electronic means, to the date of the meeting.
12.3.2	change	Participating (Voting) Associations & Teams in good standing, votes are assigned dependant on number of active members registered as of the dates outlined in section 3.6	9.2.3.2 4.1.2.6
	New		9.2.8 General Meetings of the Board are open to all members of the association who are in good standing, but only Directors may vote. Members are only permitted to participate in a discussion when invited to do so by the Board. A majority of the Directors present may ask any other Members, or other persons present, to leave.
11.9	New		9.2.9 Irregularities or errors done in good faith do not invalidate acts done by any meeting of the Board.
14	New numbering & wording	Indemnities to Directors, Officers and Staff	8.7 Protection and Indemnity of Directors and Officers
15.1	New numbering & wording	No Elected Executive Officer or member of the CDMFA, with the exception of the Executive Director and Technical Director , will receive any remuneration for his/her services unless unanimously agreed by secret ballot vote at a duly constituted Board Meeting, after second reading given of such motion providing for the same.	8.6.1 No Elected Executive Officer or member of the CDMFA, with the exception of the employees under contract as deemed necessary by the Board, will receive any remuneration for their services unless unanimously agreed by secret ballot vote at a duly constituted Board Meeting, after

			second reading give of such motion providing for the same.
16	Change to align with Society's Act	These By-laws may be amended at any General Meeting. Notification of the proposed amendments shall be included in the Notice of the General Meeting.	10.1 These Bylaws may be cancelled, altered or added to by a Special Resolution at any Annual General Meeting or Special Meeting of the Society.
			10.2 The notice of the Annual General or Special Meeting of the Society must include details of the proposed resolution to change the Bylaws.
			10.3 The amended bylaws take effect after approval of the Special Resolution at the Annual General Meeting or Special Meeting and accepted by the Corporate Registry of Alberta
			10.4 Unless already provided for in other sections of stated Bylaws, the Board will have the authority to interpret any provision of these Bylaws that is contradictory, ambiguous, or unclear, provided such interpretation is consistent with the objects, mission, vision, and values of the Association.
			10.5 These Bylaws are not governed by the Arbitration Act of Alberta.
17	New numbering	Dissolution	11. Dissolution