

CENTRAL ALBERTA SOCCER ASSOCIATION BY-LAWS

December 6, 2023
Amended & Approved

CENTRAL ALBERTA SOCCER ASSOCIATION

BY-LAWS – INDEX

Article	Item(s)	Page
1.	Name	2
2.	Definitions and Interpretation	2
3.	Organization	3
4.	Boundaries	3
5.	Affiliation	3
6.	Membership	3
7.	Membership Fees & Obligations	3/4
8.	Member Meetings	4/5
9.	Rule of Order	5
10.	Presiding Officer	5
11.	Quorum	5
12.	Voting	5/6
13.	Delegates to General Meeting	6
14.	Executive Board	6/7
15.	Tenure & Elections	7/8
16.	Duties of the Officers	8
17.	Obligations and Powers of the Executive Board	8/9/10
18.	Vacancies	10
19.	Audit	10
20.	Staff	10
21.	Indemnity	10
22.	Corporate Seal	11
23.	Committees	11
24.	Indemnification of Officers	11
25.	Amendments to By-laws	11/12
26.	Amendments to Rules & Regulations	12
27.	Borrowing Powers	12
28.	Code of Conduct	12/13
39.	Conflict of Interest	14
30.	Expulsion or Suspension of a Member	15
31.	Dissolving the Central Alberta Soccer Association	15

**CENTRAL ALBERTA SOCCER ASSOCIATION
BY-LAWS**

Article 1 NAME

The name of this organization shall be the "Central Alberta Soccer Association", hereinafter referred to as "CASA", which shall be the governing body of soccer for Alberta Soccer Association District #5 in the Province of Alberta.

Article 2 DEFINITIONS AND INTERPRETATION

In these By-laws, unless the context otherwise requires:

- a) "Executive Board" refers to the elected Officers of CASA elected at the annual General Meeting and consisting of:
 - 1) President
 - 2) 1st Vice-President
 - 3) 2nd Vice-President
 - 4) Treasurer
 - 5) Director at Large
 - 6) Director at Large

- b) "Executive Board" refers to the elected Officers along with the Past-President of CASA and the Presidents or his/her appointed designate of each Active and Associate Members of CASA.

- c) "District" is the geographical area defined by the Alberta Soccer Association.

- d) "Active Member" means a local soccer association within the district who is approved for membership by the Board and agrees to abide by the By-laws and Rules and Regulations set forth by CASA.

- e) "Associate Member" refers to organizations operating on a district basis such as school, academies, college, men's, and women's leagues who have been approved for membership by the Board and agree to abide by the By-laws set forth by CASA.

- f) "Life Member" means an individual especially recognized for long term service by majority membership vote at the CASA Annual General Meeting.

- g) "Motion" means a motion passed by a simple majority of votes cast by the members who voted in respect of that motion.

- h) "Special Resolution" means a resolution passed by a majority of not less than 75% of the votes cast by the members who voted in respect of that resolution.

- i) "ASA" refers to the Alberta Soccer Association.

- j) "CSA" refers to the Canadian Soccer Association.

- k) "CASA" refers to the Central Alberta Soccer Association.

Article 3 ORGANIZATION

CASA shall be composed of members as hereinafter set out and it shall be managed by an Executive Board constituted as stated in these By-Laws.

Article 4 BOUNDARIES

The geographical boundaries of the CASA as determined by the Alberta Soccer Association.

Article 5 AFFILIATION

CASA shall be affiliated as District #5, with and under the jurisdiction of the Canadian Soccer Association (CSA) and the Alberta Soccer Association (ASA), and shall be subject to the rules and regulations of both the CSA. and ASA, supplemented by additional rules to cover conditions unique to District #5.

Article 6 MEMBERSHIP

CASA shall be composed of the following categories of Members:

- a) Active Membership which shall be open to all constituted community Associations or Clubs.
- b) Associate Membership which shall be open to such organizations operating as school, academies, college, and senior men's and women's leagues.
- c) Life Membership.

Article 7 MEMBERSHIP FEES AND OBLIGATIONS

- 1) Annual Membership fees for each category of Membership shall be established by a majority of delegates present and entitled to vote at a General Meeting of CASA. They shall be based on the following criteria:
 - A levy for each registered player/team
 - A levy for each associate member
- 2) Any application from a member to be admitted in membership shall be submitted, in writing, and the membership may be granted on a majority vote of the Executive Board of CASA, who will also decide the final classification of the application and the date of commencement of the membership. The position of the Board shall be verified at the next following Annual General Meeting. Where the Board decides against admittance, the application shall be reintroduced to the Annual General Meeting.
- 3) Active Membership shall be continuous unless the member:
 - a) withdraws from CASA.
 - b) who, by personal or business conduct violates any part of the by-laws or regulations of CASA, or takes part in any conduct which does, or may, in the opinion of the Board bring the game into disrepute, may be expelled from membership by a two-third

majority vote of the Board after an investigation has first been made at which the member concerned has been given a proper hearing with a full opportunity to explain its action. When such a hearing is being initiated by CASA, notice of such hearing shall be given to all concerned in writing, not less than 7 days before such hearing.

- 4) Any active member whose connection with CASA may be terminated by resignation, (which is to be communicated, in writing, to the Board through the CASA office) expulsion, or otherwise, shall forfeit all interest in the Association.

Article 8 MEMBER MEETINGS

8.1 Participation/Holding by Electronic Means

Any person entitled to attend a meeting of Members may participate in the meeting by telephonic or electronic means that permit all participants to communicate adequately with each other during the meeting if the Society makes such means available. A person participating in a meeting is deemed to be present at the meeting. The Directors or Members may determine that the meeting be held entirely by telephonic or electronic means that permit all participants to communicate adequately with each other during the meeting.

8.2 NOTICE

Written or electronic notice of the date of the Annual General Meeting of the Members will be given to all Members in good standing, Directors, and the Auditor at least twenty-one (21) days prior to the date of the meeting. Notice with a proposed agenda, reasonable information to permit Members to make informed decisions, nominations of Directors, and the text of any resolutions or amendments to be decided.

8.3 ANNUAL GENERAL MEETING

The Annual General Meeting of CASA shall normally be held each year prior to December 31st at a date and place determined by the Board. Notice in writing shall be given to all members of the Board, active members, associate members, and life members, at least three weeks prior, in writing, confirming the date and location of said meeting.

- 1) The order of Business at the Annual General Meeting will be as follows:
 - Roll Call
 - Establishment of quorum
 - Declaration of any conflicts of interest.
 - Approval of the Agenda
 - Approval of the Minutes of the previous Annual General Meeting
 - Business Arising from the Minutes
 - Reports
 - Budgets
 - By-laws, Rules & Regulations Amendments of Governance Documents
 - Election of Officers
 - New Business
 - Adjournment

- 2) If within one hour from the time appointed for the Annual General Meeting a quorum is not present, it shall stand adjourned to the same day of the next week, at the same time and place and if at such adjournment meeting a quorum is not present, the members present shall constitute a quorum.
- 3) Nominations from the Floor—Unless there are no pre-submitted nominations, nominations will not be accepted from the floor of an Annual General Meeting.

8.4 **SPECIAL GENERAL MEETINGS**

- 1) Special General Meetings may be called by the Executive Board by itself a written request signed by no less than 1/3 Active and Association Members. own motion. A Special General Meeting must be called within thirty (30) days.
- 2) All Members shall receive at least three weeks' written notice of the date, time, and location and specific issues of any Special General Meetings.
- 3) Only the business as stated in the notice of the Special General Meeting shall be dealt with at the said meeting, except with the unanimous consent of those present.
- 4) 50% plus one of the total numbers of Active and Associate members shall constitute a Quorum at a Special General Meeting

Article 9 RULE OF ORDER

All meetings of CASA shall be conducted in accordance with Robert's Rules of Order insofar as they may apply.

Article 10 PRESIDING OFFICER

The President shall preside at all meetings of CASA. In the absence of the sitting President, a Vice-President, in order of seniority, shall take the chair. The absence of all three of these officers shall require the selection of a pro tempore Presiding Officer.

Article 11 QUORUM

- a) 50% plus one of the total numbers of Active and Associate Members shall constitute a quorum at any meeting of the Executive Board of CASA.
- b) 50% plus one of the total numbers of Active and Associate Members shall constitute a quorum at all Annual General Meetings.

Article 12 VOTING

- 1) Those who shall be qualified to vote and to take part at Annual General Meetings of CASA shall be accredited delegates of Active Members and Associate Members.
- 2) The number of accredited delegates allowed to Active Members and Associate Members shall be as specified within these by-laws.

- 3) Each active member shall be entitled to have all its votes cast whether it be presented by one or all of its delegates but not by any other member (i.e.: no proxy votes can be cast by one member on behalf of another member).
- 4) At all meetings of CASA, voting shall be by a show of hands unless a vote by ballot is requested and approved by a majority of the Members. Decisions shall be reached by a simple majority unless otherwise required by the by-laws of CASA or Corporation Law.
- 5) If a vote by ballot is required, the vote may be held electronically in all virtual meetings. If the meeting is in person, the chair shall appoint Scrutineers who shall total the votes and report them to the President Officer who shall announce the results to the assembly for the record.
- 6) The President shall have a casting vote only.

Elected Executive Board Members shall have a voice but no vote at any Annual General Meetings.
- 5) Elected Executive Board Members may not sit as voting delegates at any Annual General Meetings.

Article 13 DELEGATES TO GENERAL MEETING

a) Active Membership

An active Member of CASA shall be entitled to the following representation at all Annual General Meetings of the Association:

Each voting member shall be allotted a calculated number of votes based on the previous year's registration total for their respective Association.

The number of votes granted to a voting member shall be calculated on a percentage of the total District registration for which that said Member represents. The number of votes granted shall never, under any circumstances, be greater than 45% of the total present eligible votes.

b) Associate Membership

Each Affiliate Member shall be entitled to one (1) delegate or vote.

c) Life Membership

Each Life Member may introduce and debate any matter deemed relevant to the Business of CASA but may not vote.

Article 14 EXECUTIVE BOARD

- a) The business of CASA shall be conducted by an Executive Board, which shall constitute the elected Officers along with the Past-President of the Board and the Presidents or appointed designate of each Active and Associate Members of CASA.
- b) Whereas the President of an Active Member has been elected as an

elected officer of CASA, then the Vice-President of the Active Member shall become that member's representative on the Executive Board

- d) The President of any Member of CASA shall not be elected President of CASA, unless they first resign from the Board of that Active Member
- e) For the position of President, the candidate must have previously served a minimum of one term as a CASA Director in the past 5 years.
- f) Duties of the Members of the Executive Board shall be as determined at the first Board meeting.
- g) The elected Officers shall be the President, First Vice-President, Second Vice-President, Treasurer and 2 Directors-at-Large who shall be members of the Executive Board.
- h) The election of Officers shall be by secret ballot at the Association's Annual General Meeting.
- i) The Past-President shall sit as a full member of the Executive Board with a two-year term, subject to annual extension by the Executive Board.
- j) The Executive Board, subject to the By-laws and/or directions given to it by a majority vote at any annual, general, special or Member meeting properly called and constituted, has full control and management of the affairs of CASA.
- k) Meetings of the Executive Board shall be at the call of the President or by a circulated email written notice signed by a majority of the Members.
- l) 50% plus one of the total numbers of Board Members shall constitute a quorum at any meeting of the Executive Board of CASA.
- m) A Director or Officer upon a majority vote at any meeting of CASA may be removed from office for any cause which CASA may deem reasonable.
- n) No Elected Officer shall continue in the same position for more than three consecutive terms without the express written consent of the membership

Article 15 TENURE AND ELECTIONS

- 1) The following shall be elected for a three (3) year term at the Annual General Meeting held in even-numbered years:
 - President
 - Second Vice-President
 - Treasurer
- 2) The following shall be elected for a three (3) year term at the Annual General Meeting held in odd-numbered years:
 - First Vice-President
 - Director-at-large 1
 - Director-at-large 2
- 3) To be elected to the Executive Board a candidate must have a majority of the valid votes cast.

- 4) If a person received a majority of the valid votes cast, he/she is elected.

Article 16 DUTIES OF THE OFFICERS

1. **PRESIDENT** – The President shall, when present, preside at all meetings of CASA and of the Executive Board. The President shall be ex-officio of all Committees. In the absence of the President, the 1st Vice-President, and 2nd Vice President in order of seniority, shall take the chair. The absence of all three of these officers shall require the selection of a pro tempore Presiding Officer.
2. **FIRST VICE-PRESIDENT** – The First Vice-President shall be the senior officer of CASA next to the President shall preside at all meetings in the President’s absence and shall have such other duties as prescribed.
3. **SECOND VICE-PRESIDENT** – The Second Vice-President shall be the senior officer of CASA next to the 1st Vice-President and shall have duties as prescribed.
4. **TREASURER** – The Treasurer shall have duties as prescribed.
 - a) It shall be the duty of the Treasurer to attend all general and annual meetings of CASA and all Executive Board meetings.
 - b) The Treasurer will assist Staff in the preparation of annual budgets. Will oversee and supervise office staff in financial matters. Will perform such other duties as may from time to time be established by the Executive Board
5. **DIRECTORS-AT-LARGE-** (Two positions) shall have duties as prescribed. It shall be their duty to attend all general, and annual meetings of CASA and all Executive Board meetings,

Article 17 OBLIGATIONS AND POWERS OF THE EXECUTIVE BOARD

- 1) The Board’s obligations and powers are.
 - a) shall be accountable to the Members of CASA.
 - b) The Board shall implement and control the policies, finances and general affairs of CASA in discharging its responsibilities to the members.
 - c) The Board shall have power to make rules, regulations and arrangements as to all matters of business, duties, management, regulations or otherwise, so far as it is not already herein expressly provided for.
 - d) It shall not be responsible for any expenditures made or any obligations assumed in the name of CASA by any members unless consent thereto has previously been given by the Board.
 - e) The Board may make rules governing the practice and procedures in relations to appeals and hearings of any nature.

- f) No Director or Officer shall receive any compensation for performing their Director or Officer of CASA, other than reimbursement for out-of-pocket expenses incurred in the performance of their duties.
- 2) The Board is a Governance Board and as such, for the purposes of it is responsible for:
- a) establishing the strategic direction for the CASA
 - b) establishing and evaluating policies,
 - c) reviewing the operation of the CASA, including the financial operations of the CASA
 - d) ensuring that the powers and duties of the CASA are being effectively performed through the Executive Director; and
 - e) hiring and monitoring the performance of the Executive Director and other staff as needed in accordance with established policies and procedures of the Executive Board
- 3) The Executive Director is the administrative head of the CASA and is responsible for
- a) managing the CASA in accordance with the policies, programs and budgets established by the Executive Board
 - b) reporting to the Executive Board through the President and when required by the Board directly to the Board; and
 - c) performing any other duty assigned to them by resolution of the Executive Board
- 4) No Director shall exercise a power or function granted to the Executive Director under these by-laws.
- 5) **GENERAL**
- a) The Executive Director shall not be a member of the Executive Board but shall attend all meetings of the Executive Board and participate in a non-voting capacity.
 - b) The Executive Board may exclude the Executive Director from any Board Meeting held to review the Executive Director's performance, to deal with the compensation of the Executive Director or any other matter dealing with the contractual arrangements between the Executive Director and the CASA.
 - c) The Executive Director shall be responsible for the preparation and custody of the minutes of proceedings of all meetings of CASA. Such minutes shall be always maintained in the registered office of the CASA and may be inspected by members at any time during normal business hours, following acceptance.

- d) The Executive Director shall be responsible for the maintenance and custody of the accounts of the CASA. Such accounts shall be maintained in the registered office of the CASA and may be inspected by the members at any time during normal business hours, following acceptance of the books, by the Executive Board.
- e) The Executive Director shall be responsible for the day-to-day operations of the CASA.

Article 18 VACANCIES

- 1. The office of a member of the Executive Board of the CASA may be vacated:
 - a) upon resignation, in writing
 - b) if he/she be removed by resolution of CASA for good and sufficient cause as described in Article 29.
- 2. Should a vacancy occur on the Executive Board, the Board may appoint a person to fill the vacancy before the next Annual General Meeting.

Article 19 AUDIT

- 1. The fiscal year of CASA shall be from the first day of October 1st to the 30th day of September following, both inclusive.
- 2. Auditors shall be appointed biennial at the Annual General Meeting to Audit the accounts of CASA.
- 3. The books, accounts and records of CASA shall be audited biennially prior to the Annual General Meeting of CASA by a duly qualified accountant. The Auditor shall not be a member of the Executive Board. A complete and proper statement of the standing of the books for the previous period shall be submitted in person or in writing by such auditor at the Annual General Meeting of CASA.
- 4. The books and records of the CASA may be inspected by any Active or Associate Member of the CASA at the Annual General Meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board always has access to such books and records.

Article 20 STAFF

- 1. The Executive Board shall have the power to determine the number of staff it requires to maintain its programs.
- 2. The duties and salaries of the staff will be determined by the Executive Committee of the Board.

Article 21 INDEMNITY

Every member of the Board or other volunteer of CASA shall be indemnified by

CASA against all costs, losses, and expenses incurred by them respectively in or about the discharge of their respective duties, except as happens from their own respective willful neglects or defaults.

Article 22 CORPORATE SEAL

CASA shall have a corporate seal and the Executive Director shall provide for the safe custody of the Seal. All documents bearing the seal shall be signed by two properly designated signing officers.

Article 23 COMMITTEES

1. The Board may constitute committees as it deems necessary to ensure efficient administration of the affairs of CASA. These committees may include:
 - Discipline & Appeals
 - Governance Committee
 - Referee committee
 - Technical Committee
 - Nominations
 - Competition Committee
2. Chairman of each and any Committee shall be appointed by the Board.
3. Committees shall have such responsibilities as are determined by the Executive Board.

Article 24 INDEMNIFICATION OF DIRECTORS

1. Every Director of CASA shall be deemed to have assumed office on the understanding that every Director of CASA and their heirs, executors and administrators and estate respectively shall at all times be indemnified and saved harmless out of the funds of CASA from and against all costs, charges and expenses whatsoever which such Director sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him/her for in respect of any act, deed, matter or thing whatsoever made, done or permitted by him or any other Director in or about the execution of the duties of his/her or their office. This indemnification does not apply if costs, charges, or expenses are occasioned by the Directors' own willful neglect or default.
2. The Directors shall have and exercise all the powers of the CASA as fully and completely as the CASA could in a general meeting, subject always to the provisions of the Societies Act in Alberta.

Article 25 AMENDMENTS TO BY-LAWS

1. All proposed amendments to the By-Laws shall be forwarded, in writing, to the Executive Board of CASA no later than Thirty (30) days prior to the Annual General Meeting or Special General Meeting is called for that purpose.
2. Copies of proposed amendments to the By-laws shall be sent to all Active, and Associate Members who shall distribute the same to the general members in their respective jurisdiction. This shall be done not less than twenty-one (21) days prior to the General Meeting at which it will be considered.

3. Amendments to the By-laws will require no less than 75% vote of the members who may vote in person or by proxy at the Annual General Meeting or Special General Meeting unless directed otherwise by ASA.
4. Only Delegates or Executive Board of CASA shall be permitted to propose amendments to these By-laws.
5. Society bylaw amendments do not take effect until they have been registered by the Registrar of Corporations.)
 Definition of a Special Resolution as per Section 1(d) states:
 - (i) a resolution passed
 - a. at a general meeting of which **not less than 21 days'** notice specifying the intention to propose the resolution has been duly given, and
 - b. by the **vote of not less than 75% of those members** who, if entitled to do so, vote in person or by proxy.
 - (ii) a resolution proposed and passed as a special resolution at a general meeting of which less than 21 days' notice has been given, if all the members entitled to attend and vote at the general meeting so agree, or
 - (iii) a resolution consented to in writing by all the members who would have been entitled at a general meeting to vote on the resolution in person or, where proxies are permitted, by proxy.

Article 26 AMENDMENTS TO RULES & REGULATIONS

1. Amendments to the Rules & Regulations of CASA shall be made by The Executive Board at the Annual General Meeting and/or Special General Meeting called for that purpose. All proposed amendments to the Rules and Regulations of CASA shall be sent to the Executive Director at least twenty-one (21) days before the date set for the meeting for distribution to the Active and Affiliate Members, at least fourteen (14) days prior to the meeting.
2. A simple majority of votes at the Annual or Special General Meeting is all that is required to approve proposed changes to the general Rules and Regulations.

Article 27 BORROWING POWERS

For the purpose of carrying out its objectives, CASA may borrow or raise or secure the payment of money in such manner as it thinks fit and in particular * debentures, but this power shall be exercised only under the authority of CASA. and in no case, debentures can only be issued by way of special resolution of the society.

Article 28 CODE OF CONDUCT

1. Members have an obligation not only to abide by the By-laws and Rules and Regulations of CASA but also to act in a manner that evidences their commitment to the principles and intent of the By-laws and Rules and Regulations.
2. All members will be treated equitably and fairly in all matters.

Members shall not discriminate against other members by means of different, unequal, or inconsistent treatment applied to individuals or segments of the members.

3. Private interests shall not provide the potential for, or the appearance of an opportunity for benefit, wrongdoing, or unethical conduct. It is important to emphasize that conflict of interest relates to the potential for wrongdoing as well as to actual or intended wrongdoing.
4. Information or data entrusted to members for use in their capacity or position shall not be disclosed or disseminated in a manner that may cause embarrassment to CASA, or that betrays trust or confidence.
5. Members shall always exhibit appropriate behavior that maintains CASA's reputation and shall at no time harm or hinder CASA or its ability to represent the sport.
6. No member shall harass another member by actions that include, but are not limited to unwelcome remarks, invitations, requests, gestures, or physical contact that, whether indirect or explicit, has the purpose or effect of humiliating, interfering with or creating an intimidating situation for that other member. Harassment shall be considered an inappropriate behavior, be it ethnic, religious, or sexual in nature.
7. The interaction or involvement of members under the jurisdiction of CASA shall not result in threats, intimidation, or inflicted physical distress between such members, whether implied or explicit.
8. Articles 8(3) b; 18 (3, 5 and 6); and 30 of the By-laws and Rules and Regulations will apply in the application of this Code of Conduct, as follows:

5(4) b

Active Membership shall be continuous unless the member, who, by personal or business conduct violates any part of the By-laws or Rules and Regulations of CASA. Or takes part in any conduct which does, or may, in the opinion of the Board bring the game into disrepute, may be expelled from membership by a two-third (2/3) majority vote of the Board after an investigation has first been made at which the member concerned has been given a proper hearing with a full opportunity to explain its action. When such a hearing is being initiated by CASA, notice of such hearing shall be given to all concerned, in writing, not less than 7 days before such hearing.

18 (3)

The Executive Board shall have the power to make rules, regulations, and arrangements as to all matters of business, duties, management, regulations or otherwise, so far as it is not already herein expressly provided for. In keeping with their duty to enforce all the laws all the time and without waiting for an official protest or appeal, the Executive Board shall immediately inquire into the circumstances of any alleged irregularity which may be brought to their attention by a duly responsible officer of any Member and take appropriate action without delay. This in no way shall enable the complainant to gain anything personally therefrom.

18(5)

The Executive Board shall have power to deal with all protests and appeals and all cases of discipline of any nature whatsoever

arising out of games played under its jurisdiction and empowered to use, if necessary, its authority in the preservation and enforcement of good order in accordance with the Constitution of the ASA.

18(6)

- I. The Executive Board may make rules governing the practice and procedures in relation to appeals and hearings of any nature.
- II. The Executive Board or its delegates may, at a hearing or appeal, receive and base its decision upon evidence adduced at the hearing or appeal and considered by it to be credible or trustworthy in the circumstances of each case.

Article 29 CONFLICT OF INTEREST

- a) On election to the position of a Director of CASA or a Director of a Member of the CASA, the newly elected Director, shall immediately disclose, in writing, any personal, professional or business activity that may be construed as a potential conflict of interest and periodically thereafter update such disclosure.
- b) A Director of CASA or a Director of a Member of CASA shall not permit their own interest to conflict in any way with his/her fiduciary responsibilities to CASA.
- c) A Director of CASA or a Director of a Member of CASA shall not benefit directly or indirectly from any transaction with CASA, unless it is to the clear advantage of CASA as determined by the Board of CASA.
- d) A Director of CASA or a Director of a Member of CASA shall declare a conflict of interest and abstain from voting on any discussion matter relating specifically to his/her involvement with another soccer organization, private business interest or outside not-for-profit or charitable organization.
- e) A volunteer Director of CASA or a volunteer Director of a Member of CASA shall not receive compensation for his/her services, except for compensation for out-of-pocket expenses incurred in the performance of his/her duties on behalf of CASA.
- f) Any deviation or perceived deviation from these Conflict-of-Interest Rules shall be acted on only if reported, in writing, by the complainant to the Board of CASA.
- g) Any Director who, by personal or business conduct violates any part of Article 29 may be suspended from the Executive Boards by two-third (2/3) majority vote of the entire Board of CASA after an investigation has been made at which the Director concerned has been given a proper hearing with a full opportunity to explain his/her action. When such a hearing is being initiated, notice of such hearing shall be given to all concerned, in writing, not less than seven (7) days before such meeting. Such suspension will remain in effect until ratified by the membership of CASA at its next General Meeting.

Article 30 EXPULSION OR SUSPENSION OF A MEMBER

A. The accredited voting delegates at an Annual General Meeting or Special Meeting may expel a membership by a majority vote if:

- I) The Member fails to fulfill its financial obligations towards the CASA: or
- II) The member seriously or repeatedly violates the Governance Documents or directives of the CASA.

Article 31 DISSOLVING THE CENTRAL ALBERTA SOCCER ASSOCIATION

The CASA may be dissolved by a Special Resolution at an Annual General Meeting or Special Meeting of the membership. Upon dissolution of the CASA, the CASA shall disburse remaining revenues, after paying debts and liabilities, to one or more eligible non – profit organizations as approved by the Executive Board.

- Any gaming funds shall be distributed to an eligible charitable or religious group or groups, approved by the Alberta Gaming and Liquor Commission, at the sole discretion of the Executive Board.