

Central Alberta Soccer Association

MEETING MINUTES

(Draft – not ratified)

Wednesday, April 5, 2023

7:45 pm

Virtual

Meeting Called to Order:

PRESENT:

Bashaw Soccer Club- Michelle Hilderman, **Bentley Minor Soccer** – Michelle Lundy,
Camrose & District Soccer – Amanda Boateng, **Central Alberta Mens League**- Andrew Vanderburg
Clive Soccer Club : Angela Gessleman, **Lacombe Soccer Club** : Cecelia Mena-Metro, Todd Green **Penhold Minor Soccer** – Kevin Clark, **Ponoka Minor Soccer** – Matt McArthur, **Rimbey Minor Soccer** – Laurel Barton
Rocky Knights Soccer– Olivia Atwater, Ryan Jillard **SC Central** – Sharon Stange
Spruce View Minor Soccer – Rolf vonBentham, **Stettler Minor Soccer** – Janine Baker,
Wetaskiwin Soccer Club: Les Sherrer

EXECUTIVE-STAFF:

President- Jon Mulder **1st Vice President** – Lonny Behm **2nd Vice President**- Alvaro Pina
Secretary- Darla Preston **Executive Director** – Tammy Olson, **Past-President** – Tracy Everett

ABSENT:

Blackfalds, Innisfail, Sylvan Lake, **DRA** – Philip Ignacio

Meeting Called to Order at 7:45 pm

1. **Roll Call was taken** - 14 of 17 members present. Quorum met.
2. **Review Minutes of Meeting Minutes** – April 6, 2022, and February 22, 2023
 - Rimbey (L. Barton) motioned that the minutes of the April 6,2022 Meeting minutes be accepted as presented. 2nd by Clive (A Gessleman). **ACCEPTED**
 - Ponoka (M. McArthur) motioned that the minutes of the February 22, 2023, Meeting minutes be accepted as presented. 2nd by Camrose & District Soccer (A Boateng). **ACCEPTED**
3. Business Arising from minutes of last meetings. No business arising.
4. **SQS Update** – Presentation Executive Director (T. Olson)
 - Required Documents (Appendix A)
 - Responsible Coaching Movement (Appendix A)
 - All required policies and documents can be linked from a CASA adopted policies. There is a site on the CASA Website called Safe Sport which includes Athlete Protection Policies, CASA Code of Conduct, Volunteer Screening Minimums etc. There is no need to create entirely new policies that are required for your SQS. It also includes direct links to Canada Soccer and Alberta Soccer Documents and web pages that are directly related. CASA Safe Sport Page [LINK](#)
 - There is another Page Safe Environment Page under our Safe Sport that includes Weather Policies , Field Safety as well as Concussion Protocols [LINK](#)
 - The Responsible Coaching Movement Documents including the Rule of Two can also be found on the Safe Sport Page
 - If you have your own policies that adhere to the same protocols can also be used
 - If anyone is having issues with your links, please reach out directly to Alex Valerio at Alberta Soccer
 - Any other questions please contact the Office and we will do the best we can to answer your questions and if we don't know the answers we will find them.
 - Alberta Soccer and Canada Soccer realize that everyone is still in transition and if you don't have a completed section submitted by May 1, you certainly won't be removed in anyway, YOU must be working on it

- Technical Aspect – Technical Director (L. Behm)
 - Clubs will have to do their own Technical Documents for their U5 – U9 Programs. Once you have created this, please send to this CASA Technical Director and he will review before you submit. If you need assistance Lonny can assist you. Age appropriate content, number of players, coach to player ratios etc., inclusive – appropriate programs for specific genders, accessibility. Different Clubs have different programs in U5-U9 maybe Game based or Station rotation those are the specifics they require. Advice can always be asked for.
 - Those Clubs competing in CASA Leagues U9 and up can adopt all CASA Documents that are required, CASA Technical Documents can be adopted please contact the Technical Director for those

5. Leagues Update

- U9 (Monday or Wednesday), the days of play have been confirmed. There was some request for a festival format from the larger communities, this can still be arranged between specific teams of they wish. To minimize travel games can also be played as Double headers if this is preferred. Game time start can also be 6:30 pm, so they are done by 7:30 pm. Roster of 10-11 at a maximum. Six to eight games dependant on team numbers.
 - Small Community Co-ed Teams- 10 approximately
 - Large Communities – Gender Specific or Coed Teams – 8 -10 Teams Possible. This will include the SC Central Grassroots program, a non-try-out program.
 - League Schedule plus Rules pertaining to this specific Travel League will be provided.
- U11 Coed – 6 - 8 Teams
- U11 Boys – 9 - 10 teams
 - this will include Tier 3 – referred to CASA Tier 4 A and B
- U11 Girls - 8 – 9 teams
- Travel in both U9 and U11 will be limited, not all teams will play each other to ensure that we can keep the travel to under one hour. If U9 wishes to start at 6:30 pm this can also be accommodated
- U13 Coed- 5 or 6 teams
- U13 Boys – 9 or 10 teams
- U13 Girls – 5 teams
- U15 / U17 Boys – 11 teams
 - The Schedule will be created to accommodate all the different aspects of this Division. It consists of Co-ed Teams, All Boys U15 and U17 Teams as well as teams that have half of team at U15 and the other half at U17
- U15 / U17 Girls – 4 or 5 teams
 - The girl's division is small we have 4 confirmed teams, some are a U15-U17 team and then just U15. If clubs have U15 or U17 girls who would be willing to play in another community please reach out
- When a League has combined age groups, the teams status as their declared division is not affected. These Leagues just give more opportunities to play games. For example, U15 Boys declared as such with no overage players remain as U15 Boys
- U19 Currently two U19 Boys teams (Lacombe/Rocky) and one U19 Girls Team (Stettler), Rocky is working on a Girls team as well. If these teams only play each other two to three times a reduced League fee will be applied.
- Players can be added to teams up until the start of the League
- Team declarations for U9-U19 travel is April 15.

6. Technical Update / Coach Certification & Clinics Update

- Coach Course Registration – Please remind your Coaches to get signed up for the On-Line portion.
- Respect in Sport OR Making Ethical Decisions (Grants)- CASA still has Grants available towards these two programs and money will be distributed to all the Clubs during the Spring Season

- On-Field Portion to Complete Certification – We have fifteen courses available throughout the District for all Levels of Certification – Active Start (U5), Fundamentals (U7-U9), Learn to Train (U9-U11) and Soccer for Life (U13 +). The links to sign up for all of these courses are on the CASA Website under Coach Certification [LINK](#).

All Competitive Coaches MUST be Fully certified before the League begins, all on-field courses will be completed by May 7.

Please note that Coaching Soccer in Canada is Module 1 of all Coaching Levels. Every Coach will receive this. Once they log in to take a course they are charged for the course, so it is highly recommended that they at least finish the actual on-line portion of their session to make it worth the fee. There are two modules online for every Level of Certification, the 3rd module is the on-field session.

Reimbursements for Coaches who have taken their on-line portion will be sent in bulk to the Coaches Home Club. CASA will be invoiced for the Field Sessions.

- 5 Active Start
- 4 Fundamentals
- 2 Learn to Train
- 2 Soccer for Life
- This will be the only year we go to so many different communities because we are trying to get rid of the backload of Coaches requiring their on-field session so please take advantage of that. There are limited instructors in Alberta, the fact that Lonny is offering so many for us is out of the normal.
- Keeper Training Sessions need to be booked by Clubs wishing to host, please contact Lonny if you wish to do this
- Please ensure that you have provided Lonny with the name of your Technical Contact

7. Referee Certification Courses and Registration Update

- 4 Entry Level
- 2 Mini – A 2nd date has been added in Lacombe on April 30 and will be online soon.
- 3 Refreshers – Can add more Refreshers if needed as they can run on a weeknight. Contact the office to set those up.
- There is no Refresher for Mini Referees. If they feel they would like a Refresher they are able to retake the course if they wish

The number of returning Referees is low at only forty-eight many of those Mini or Youth, please ensure that you have contacted your Referees. CASA has sent out two reminders so far.

Remind your referee also that Referees in CASA do not pay fees when taking their certifications in CASA courses. If because of schedule conflicts they have to go outside of CASA they will be required to pay upfront. This will be reimbursed if they officiate during the season. As always these fees are shared 50/50 between CASA and the referee's Club.

- District wide Referee Assigning System – The Executive Director will be reaching out to all the Referee Co-ordinators/ Game Assignors regarding this system. There are no changes since last year on how it works. The office will upload all games U11-U19 and U9 Travel for assigning. With this system if you are short Referees in your Club, many referees are willing to travel to other communities, you will be responsible for their mileage but these referees can be accessed through the RAMP assigning system. The entire Travel schedule is entered into the assigning system by the Executive Director. All House League U9 and up is entered by your Referee co-ordinator, it is an easy system to use

- Please remember to submit the name of your Referee co-ordinator / Game Assignor. The DRA is still looking for Referee Mentors in the many communities. This is a valuable position and should be a Senior Referee.

8. New Business

No New business

Meeting Adjourned: 9:20 pm