



Coaching Coordinator - coaches@chathamringette.com

Overview:

The coaching director actively participates on the CRA Board and assists with, but not limited to, the coach selection process within the association

Role and Responsibilities:

- Create/update coaching/bench staff application
- Facilitate the coach interview process in conjunction with the appointed committee
- Recommend to the Board the annual list of eligible Coaches for each team. From this recommendation, the Board will vote to accept (and/or modify prior to acceptance as required)
- Encourage parents to become new coaches, especially in the FUN 1/2/3 Divisions.
- Conduct coaches meeting to ensure coaches have all resources required.
- Advise the Head Coaches of their responsibility to select qualified team staff (assistant coaches, team manager, and trainer).
- Ensure coach/bench staff are trained, and qualifications are uploaded to the "Locker" per RO, GLRL, LORL, CRA requirements.
- Communicate Coaching Clinics sessions for coaches
- *Ensure Criminal Record Checks for team staff (coaches, trainers, managers) are complete and filed in RAMP within the individual's profile*
- Ensure Coaches Codes of Conduct, Players Code of Conduct, Parents Code of Conduct are available on website and direct all coaches to find.
- Coordinate collection of receipts for coaching training to submit to the Treasurer for reimbursement.
- Regularly communicate with head coaches to monitor and discuss issues
- Establish a discipline policy and procedure for bench staff for approval by the Board