



Chatham Ringette Association
MONTHLY MEETING – SEPTEMBER 2025

Tuesday September 9, 2025

7:00 pm – Thames Campus Blue Line Room

Attendees: Eric Vandermeer, Paul Vilaranda, Krissy Crow, Tonya Cummings, Amanda Willemsma, Blair Charlton, Jenn Bonvarlez, Kelly Ladd, Donna , Bobbi-Jo Farren, Shane McDowell

Call to Order - Krissy Crow @7:10PM

Approval of minutes from last meeting - Board meeting and virtual

Committee Reports

1. Chair – Krissy Crow

- a. Season starts on September 20th – Convenors to touch base and introduce who they are.
- b. Jerseys for house league - 100 jerseys on order - if short, could order black and red house league jerseys if needed for U12/U14
- c. Overage player declarations – due September 14th - Krissy submitted
- d. Team declarations – due September 15th - Done by Paul to ensure scheduling purposes - travel teams declared
- e. LORL Meeting September 18th – any concerns to bring forward
- f. Bench staff need to register - all volunteers on-ice are to register on RAMP - house league to register as a volunteer.
- g. U19 Players wanting to join house league

MOTION - Eric Vandermeer - 2025/2026 season because there is no U19 team, any 2007 or 2008 birth year players who played last season will be able to register with the Adult House league team - SECOND - Jenn Bonvarlez - All in Favour - PASSED

- h. Remaining board roles - Coaching Coordinator and Public Relations
- i. Coaching certifications – Keeping Girls in Sport needed to be completed.
- j. Santa Claus Parade – November 14th – Fun3 Team volunteered to take on the organization
- k. Burlington Dinner Social - Game Time social for all divisions to be organized by Krissy Crow

2. Vice Chair – Eric Vandermeer

- a. Correspondence with guardian – response from Paul -
- b. Photo Night - October 20th, 2025 @ 5pm - 9pm

3. Ice Scheduler – Paul Vilaranda

- a. Schedule for each division – travel team ice format - Last year we used joint practices but we did not have consistent times. **THIS YEAR** we are trying shared ice with consistent times. *Ex. 30 minutes own division, 20 minutes shared ice (alternating each home).*

MOTION - Paul - to accept the 2025/2026 ice schedule for the Chatham Ringette Association - SECOND - Eric Vandermeer - All in Favour - PASSED

- b. Submission of ice allocation - awaiting blackout dates from coaches

4. Registrar – Jenn Bonvarlez

- a. Division Numbers – as of September 8th - 127 registrations not including the 10 wait listed for FUN1
 - 1. LTS/FUN1 H.L. - 40 (10 waitlisted)
 - 2. FUN2 H.L. - 7
 - 3. FUN3 H.L. - 13
 - 4. U12 H.L. - 15 + 2 at U14
 - 5. U16 H.L. - 28
 - 6. Adult 18+ - 22
 - 7. FUN3 Travel – 8
 - 8. U12 Travel – 13
 - 9. U16B Travel – 14 (1 not registered yet) - 15
 - 10. U16A Travel – 13

5. Treasurer – Tonya Cummings

- a. Budget meeting – October meeting

MOTION - Amanda Willemsma - to approve the treasurer report - SECOND - Paul Vilaranda - All in Favour - PASSED

6. BINGO - Donna

- a. Confirmation of email
- b. 3 BINGOS completed
- c. Will be receiving bingos for the next quarters- travel team coaches will then select a date and fill slots appropriately.

7. Public Relations – TBD - The following information was provided by our previous PR representative - Lisa Lumley - She forwarded her remarks and Krissy Crow spoke on her behalf

- a. Sport Chek- promotional event went well
- b. Sign for communication board at the arena - Connecting our equipment
- c. Thanked the NRL Camp
- d. Looking to pass off the Facebook Buy/Sell group to another board member/person, along with CANVA profile to pass along, and One Note to pass along.

8. Equipment – Jenn Bonvarlez

- a. Possibility of removing the shelves from the new lock-up (below the old lock-up)
- b. Adding in the caged lock-up next to the new lock-up may increase our room rental fees

9. Coaching Coordinator – TBD

- a. Overage player forms - submitted (Krissy)

10. Webmaster – Eric Vandermeer

- a. Schedule - it is loaded based on what has been set based on registration

MOTION - Eric Vandermeer - for 2025/2026 season for the viability of the U12/U14 house league any player registered at the U16 age level but is U14 age has the option to play Monday night U12/U14 house league games in addition to their U16 league play - SECOND - Blair Charlton - All in favour - PASSED

11. Referee in Chief – Amanda Willemsma

- a. Level 1 course is up

12. Risk Manager – Paul Vilaranda

- a. Teams asking for first aid kits - Paul will be checking things before handing things out.
- b. Health Forms - paper/pen opportunity for parents to complete the first Saturday, September 20th, 2025
 - i. Eric is going to provide a Health Form
 - ii. Krissy will add to email for parents to have options to print and complete, or to complete at the arena the first night.

MOTION - Blair Charlton - For the 2025/2026 season, parents of players affiliated with Chatham Ringette Association will complete a paper health form. This health form will be collected, concealed and held in the first aid kit of the trainer of the player's registered team division, and a master binder to be locked in the equipment room. In the event of an injury/illness the documentation will be utilized - SECOND - Paul Vilaranda - All in Favour - PASSED

13. Player Representative – Blair Charlton

- a. Email to be forwarded to members of the association
- b. Email to be sent to the coaches/convenors

Old Business

- a. University Showcase Game - canceled

New Business

- a. Amanda – FUN2 Discounted Rate of \$300
 - i. Low numbers at this age
 - ii. Some hockey programs are offering the same age/same price point
 - iii. No extra ice would need to be purchased by our association
 - iv. We would financially take a loss but building numbers for next season

MOTION - Amanda Willemsma - Offer the FUN2 division at a discounted rate of \$300 for the 2025/2026 season for players born in 2018/2019- WHO ARE NEW TO THE CHATHAM RINGETTE ASSOCIATION - this opportunity would run from September 12th to the September 26th - SECOND - Paul Vilaranda - All in favour - PASSED

- b. Amanda – Register Fun1/2 for Burlington -

MOTION - Amanda Willemsma - To register a FUN ½ division for the Burlington Tournament - TABLED

- c. Budget Reports for divisions -

MOTION - Blair Charlton - Travel coaches are to submit their budget reports by October 1st, 2025 - SECOND - Amanda Willemsma - All in Favour - PASSED

- d. Sponsorship brackets - Blair will be creating a committee to discuss the establishment of sponsorship brackets for teams/divisions and association board members to utilize and present to potential sponsors.

Next Meeting – Tuesday October 14, 2025

Adjournment - MOTION - Paul Vilaranda - SECOND - Eric Vandermeer - All in Favour - PASSED