



Chilliwack Minor Hockey Association

Board Meeting Minutes

February 15th. 2016

Twin Rinks 5745 Tyson Road, Chilliwack, BC

Presiding Officer: Brian Sprott (1st VP)

Recording Officer: Jeremy Mann

Attendance: Bryce Walker (via Phone), Monica Bert, Mike Kind, Colleen Nerbus, Jeremy Mann, Christy Brandt, Barb Bamford, Carlee Fleenor

Regrets: Kevin Shorter, Bob Hardy, Paul Laviolette, Craig Lehr

I. Call to Order:

- Defer reading and acceptance of minutes to next meeting

II. Discussion:

- Wayne Bryce
 - Motion by Christy to uphold suspension for remainder of season. 2nd by Brian. RIS still not submitted to board.
 - Vote results – 7 in favor, 1 via proxy, 1 abstain.
 - Carlee to E-mail Mr. Bryce with results.
- Monica: Statements from Office
 - 2 NSF Cheques totaling \$1095.00
 - Letter to be sent by Kristie to parents of player
- Referee funds for clinics
 - Motion by Brian to cover costs for sending players to referee clinics in Langley and Okanagan. 2nd by Monica
 - Unanimous in favor
- Hockey Day in Chilliwack

- Skills competition will not take place this year.
- Ice time accommodated for Juvenile skate time in remembrance of Morgan Peters.
- Ice times have been moved to accommodate Midget Scholarship game
- Rep Coaching Selection
 - Process starting soon – via Craig Lehr and Mike Kind
 - Bryce motion on the subject of no paid parent coaches. 2nd by Monica. Unanimous in favor
- Spring Evaluations
 - No movement on this subject
- Coach Evaluations
 - Mike to ask coach coordinator to send out evaluations
- Kyle Nicholson
 - Letter draft needed due to incidents with all teams by next meeting.
- PCAHA Awards - *Volunteer recognition*
 - CMHA to nominate Ron & Christie Richardson for outstanding volunteer work for the association.

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

May 9th. 2016

Twin Rinks 5745 Tyson Road, Chilliwack, BC

Presiding Officer: Bryce Walker

Recording Officer: Jeremy Mann

Attendance: Bryce Walker , Jeremy Mann, Bob Hardy, Brian Sprott, Monica Burt, Mike Kind, Barb Bamford, Craig Lehr, Paul Laviolette, Ron Richardson, Jon Burchart, Christy Bryant, Colleen Nerbus

Regrets:

I. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Barb. Unanimous in favor.
- Motion of acceptance of CMHA Budget by Bryce, seconded by Monica. Unanimous in favor.
- Questions on costs on proposed budget tabled; Monica to clarify on numbers at next meeting and for AGM.

II. Discussion:

- Budget - Monica
 - Questions on costs on proposed budget tabled; Monica to clarify on numbers at next meeting and for AGM.
- Rep Tryouts (Evaluators) – Paul
 - Motion by Bryce, in principle, to retain “Bo Knows Hockey” as CMHA evaluators for the 2016 rep tryouts based on their proposal. Seconded by Barb. Unanimous in favor.
 - Motion by Bryce to increase rep tryout fee by \$50 to accommodate the cost of outside evaluators. Seconded by Bob. Unanimous in favor.
 - Additional Rep tryout jerseys needed
- CMHA Jersey Returns – Bryce

- Outstanding jersey holders given 2 weeks to return to CMHA office.
- Tabling conversation of jersey replacement – to be addressed at future meeting.

- Coaching Interviews - Craig
 - A2 interviews complete. Update on process at next board meeting.

- Coaching Clinic in Vancouver - Bryce
 - Motion by Bryce to have 10 spots for CMHA coaches. Seconded by Brian. Unanimous in favor.

- No Coaching List – General Discussion
 - Discussion of confidential list.
 - Motion by Bryce to accept list in confidence. Seconded by Paul. Unanimous in favor.

- Executive Director Position - Bryce
 - Job description needed for position. Bryce, Monica and Jeremy to discuss and draft for discussion and vote on, after vetted by CMHA's legal counsel.

- Scholarships - Carlie
 - Motion by Carlie to allocate \$4500 in scholarship funds. Seconded by Christy. Unanimous in favor.

- Midget A3 "U16" Team - Craig
 - Discussion centered around 1st year Midget players only eligible for team.
 - Clarification that this does not denote an elite team, but an age bridging team.
 - Discussion and motion to be deferred to next board meeting.

- Adjournment and next meeting
 - Next meeting set for Monday, June 13th, 7 PM at Twin Rinks.
 - Motion to adjourn by Brian. Seconded by Bryce. Unanimous in favor.

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

June 13thth, 2016

Twin Rinks 5745 Tyson Road, Chilliwack, BC

Presiding Officer: Bryce Walker

Recording Officer: Cher Rampton

Attendance: Bryce Walker, Jeremy Mann, Brian Sprott, Monica Burt, Cher Rampton, Craig Lehr, Paul Laviolette, Christy Bryant, Colleen Nerbus, Scott Lindhout, Rod Williamson.

Regrets: Bob Hardy, Wylie Borg, Jon Burchart

I. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Jeremy. Unanimous in favor.
- Hand out of Rep Evaluation Policy.
- Introduction of new board members – Cher Rampton (Secretary), Scott Lindhout (Dir. Player Development) and Rod Williamson (Peewee Director).

II. Discussion:

- Decision on Director positions:
 - Hockey 1/2 – **Bob Hardy**
 - Hockey 3/4 – **Christy Bryant**
 - Atom – **Paul Laviolette**
 - PeeWee – **Rod Williamson**
 - Bantam – **Wylie Borg**
 - Midget – **Jon Burchart**
- Motion by Bryce to accept the following board members to be rostered CMHA officials for the 2016 /2017 season.
 - **Paul Laviolette**
-Motion by Bryce, seconded by Jeremy – Unanimous in favour.
 - **Rod Williamson**
-Motion by Bryce, seconded by Jeremy – Unanimous in favour.
 - **Colleen Nerbus**
-Motion by Bryce, seconded by Jeremy – Unanimous in favour.
 - **Christy Bryant**

- Motion by Bryce, seconded by Jeremy – Unanimous in favour.
 - **Jeremy Mann**
 - Motion by Bryce, seconded by Colleen – Unanimous in favour.
 - **Scott Lindhout**
 - Motion by Bryce, seconded by Jeremy – Unanimous in favour
- Tournament Dates decided:
 - Bantam Tournament – Oct 6, 7, 8, 9, 10
 - Midget Tournament – Nov 10, 11, 12, 13
 - PeeWee Jamboree – Dec 27, 28, 29, 30
 - Paul Brenner Tournament – Jan 6, 7, 8
 - Atom Tournament – Jan 27, 28, 29
 - Hockey 3/4 Tournament – Feb 24, 25, 26
 - Need to make an announcement / expression of interest for Tournament Co-ordinators
 - Further discussion at next board meeting.
 - Jeremy to make changes to the header on the website to read “TOURNAMENT”
- Rep Coach Interviews- Update & discussion
 - A2 interviews complete and conditional offers have been made.
 - Motion to accept **Ed VanTongren** conditionally for Atom A2 Head coach seconded by Monica – 2 Obstand – Motion carried.
 - Motion to accept **Kevin Koffler** conditionally for Atom A3 Head coach, seconded by Monica- 2 Obstand – Motion carried.
 - Motion to accept **Moe Lemey** conditionally for PeeWee A2 Head coach, seconded by Christy – 5 Obstand – Motion carried.
 - Motion by Colleen to accept **Brendon Nadolny** conditionally for Bantam A2 Head coach, seconded by Rod – 4 Obstand – Motion carried.
 - Motion to accept **Brian Meloney** conditionally for E15 Head coach, seconded by Christy – 1 Obstand – Motion carried.
 - Juvenile A1 is still in the process of interviews- no recommendation yet – will continue discussion at next board meeting.
 - PeeWee A3, Bantam A3 and Midget A2 Head Coach positions are still open.
- C division to be further discussed at next board meeting.
- Jersey discussion will be discussed further at next board meeting.
- Development sessions – Craig
 - Suggestion to increase development instructor payments by 25% (a \$15 increment)
 - premature discussion that will be reviewed and discussed in the fall.
 - Spring Development
 - 50 added Ice sessions (great response)
 - July 1st weekend – Pond Hockey weekend (3 on 3 scenario)
 - Request that CMHA’s registrar has a registration list that can be shared through Google Doc for each session (discuss further at next board meeting)
 - Request that CMHA develops a pay account on-line as there are concerns regarding accessible payment & outstanding payments (to be discussed further at a later meeting)
- Treasurer Items – Outstanding payments
 - Motion by Bryce that CMHA “will not” reimburse members that are not in good financial standing with the association, seconded by Monica – Motion carried.

- Executive Director Position - Bryce
 - Hand out of advertisement & discussion on Bonus structure attached to this position – Position to pay \$45,000 with a 10% Bonus (if meeting fundraising target).
 - Motion by Bryce to fund placement of CMHA Executive Director position advertisement “one time” in our local newspaper. Seconded by Colleen – Unanimous in favour.
- Adjournment and next meeting
 - Next meeting set for Monday, July 18th, 7 PM at Twin Rinks.
 - Motion to adjourn by Bryce. Seconded by Jeremy. Unanimous in favor.

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

July 18th, 2016

Twin Rinks 5745 Tyson Road, Chilliwack, BC

Presiding Officer: Bryce Walker

Recording Officer: Cher Rampton

Attendance: Bryce Walker, Jeremy Mann, Brian Sprott, Monica Burt, Cher Rampton, Craig Lehr, Christy Bryant, Colleen Nerbus, Scott Lindhout, Jon Burchart, Bob Hardy.

Guests: Bryan Davis, Richard Dunham, Michelle Dunham

Regrets: Paul Laviolette, Wylie Borg, Rod Williamson

I. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Jeremy. Unanimous in favor.
- Introduction of guests Bryan Davis, Michelle Dunham and Richard Dunham (for discussion on Bantam tournament and CMHA involvement).

II. Discussion:

- **Upcoming Bantam Tournament (Thanksgiving Weekend - Friday to Monday)**
 - Overview & Responsibilities
 1. Revenue for tournament, partnerships, sponsorship - Michelle & Richard Dunham
 - Current sponsorship offer of \$10,000.00 from an Energy Company
 - Chiefs/ HUB/ Hofstede's/ Hotels (with a Commission Return)
 - Box seat / Media (need to find sponsorship for these)
 2. Icetime & Scheduling - Brian & Sandy Davis
 - 24 teams interested & 16 teams confirmed
 - Tournament structure will be a Round Robin with 12 top team - Elite Playoffs and 12 Bottom - AA Play Offs)
 - 68 Ice slots needed - Prospera Ice is confirmed now waiting to hear back regarding Twin Rinks Ice confirmation.
 3. Scouting - Doug & Laurie Ast
 - Board suggested contacting Rick Lantz as he has a extensive scouting background.
 - Current issues
 1. Need tournament website or email contact
 2. Need Kirstie (CMHA registrar) to mail the tournament committee the official Tournament Guidelines.

3. Board recommendation to include CMHA's new Executive director on this Bantam tournament committee

- An Expression of Interest needs to be posted for the Bantam Director position as Wylie Borg can no longer fill this position.

- **Player Registration - # 's by division**

Initiation---Hockey 1- 25

Hockey 2 - 50

Hockey 3- 57

Hockey 4- 57

Atom --- 134 skaters - 9 Goalies

Peewee--- 122 skaters - 11 Goalies

Bantam--- 129 skaters - 19 Goalies

Midget--- 147 skaters - 14 Goalies

Juvenile -- 29 skaters - 1 Goalies

To date, 805 registered.

Tabled - for CMHA website to post a statement to mention that there are open registration spots.

- **Tournament Coordinators**
 - an email needs to go out to membership regarding the need for coordinators
- **Rep Coaches**
 - need a status and clarification from Scott on the # of rep coaches we currently have
- **Addition of more Development Sessions & Payment Options**
 - motion to table by Bryce; seconded by Colleen - Unanimous in favor
- **Jersey whereabouts** - Bryce will follow up on this issue
- **C Division Evaluations**
 - Recommendation not use same process as last year as the evaluation sheet did not work.
 - Carry this conversation over to next board meeting in August
- **Executive Director Position - Bryce**
 - Two successful applicants will be interviewed
 - Rick Lantz (Friday July 15th)
 - Brian Maloney (Tuesday July 19th)
 - There needs to be a non- compete clause placed in the contract
 - a possible partnership with the unsuccessful candidate (for development training ?)
- **Chilliwack's Sports Hall of Fame Dinner/Gala -Oct 27, 2016 --\$1000 / table of 8**
 - Motion by Bryce for the purchase of one table to send delegates to this gala;
 - seconded by Brian; carried motion - Unanimous in favor
- **CMHA Unified Communication Strategy & Auditing of Website Accounts - Jeremy**
 - Old web accounts will be shut down
 - except Jeremy (Website designer), Bryce (president), Brian (1st vice- president)
 - Unified message needs to be sent from the association (one voice speaking)
 - Concern regarding time sensitive information in regards to development camps and getting information out to membership in a timely fashion (will revisit the possibility

of adding the Dir. of Player Development to the website account).

- **CMHA Branding Initiative - Jeremy**
 - send Jeremy ideas you may have
 - suggestions to keep logo, add email signatures, and a possible change to Chilliwack MHA vs CMHA?
- **Recommendation and Decision on purchase of Initiation Hockey pond size hockey nets**
 - Once Bob has got prices on new nets & bumpers - he can email a motion to the board and we will vote via email.
- **Adjournment and next meeting**
 - Next meeting set for Monday, August 15th, 7 PM at Frankie's Restaurant in Chilliwack.
 - Motion to adjourn by Bryce. Seconded by Jeremy. Unanimous in favor.

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

August 15th, 2016

Frankie's Restaurant

Presiding Officer: Bryce Walker

Recording Officer: Cher Rampton

Attendance: Bryce Walker, Brian Sprott, Brian Maloney, Monica Burt, Cher Rampton, Craig Lehr, Christy Bryant, Colleen Nerbus, Scott Lindhout, Bob Hardy, Paul Laviolette, Rod Williamson, Ron Richardson

Regrets: Jon Burchart, Jeremy Mann

1. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Colleen. Unanimous in favor.
- Introduction and video stream with representative from EPACT for Sports.

2. Demonstration - Video stream with EPact for Sports

- Motion by Bryce to approve CMHA's use of the EPACT system for the 2016/2017 season if the following conditions are met :
 - that Jeremy Mann approve the internet security of EPACT
 - other associations in BC have been contacted and there are positive reviews of this system
 - that we receive the ½ off promotional deal for the one time feeSeconded by Brian Sprott; Unanimous in favor - Motion passed.

3. Introduction of Brian Maloney (CMHA Executive Director) & Discussion

- Shared his thoughts & vision for CMHA
(a greater focus on skills & development; more energies & focus on building healthier relationships between parents, association & coaches; developing a clear Vision that is carried through the whole association (somewhat of a Report Card); shared resources.....)

4. Tournament Ice times & updates (Ron Richardson)

- There are a lot of gaps in the ice schedule at Prospera. Why this is - is unknown? There is no ice Sept 9, 10, and 11th at Prospera.
- As of today - there still needs to be 3 ice sheets to get Atom Evaluation completed
- Set ice schedule is complete - just need to email it out.
- There have been discussions between Ron Richardson, Brian and Brian Davis regarding the upcoming Bantam Tournament. Concerns regarding available ice are being worked out.
- Saction #'s have all been submitted for tournaments that were previously decided on.

- Tournament Coordinators are needed . The Initiation 3/4 tournament coordinator position is the only position that has been filled.

5. Discussion

- Wylie Borg is still able & willing to fill the duties of Bantam Director. We no longer need to find a replacement.
- Bryce will send out Rosters per Division, player #'s, etc.
Atom - 6 house teams, 3 Rep teams
PeeWee - 5 house teams, 3 Rep teams
Bantam - 6 house teams, 3 Rep teams
Midget - 7 house teams, 3 Rep teams
- There are not enough Coaches to fill teams
-short in Bantam division
- Jersey Orders
-Prior to orders being filled at Cheam Sports --you will need to get approval from Brian Maloney or Monica Burt (treasurer) . They will authorize you a PO # that Cheam Sports requires prior to orders being filled.
- E15 (3rd year Midget) Development Team---Hockey Canada is moving to this model and it will only effect 2nd & 3rd year Midget players.
- Motion by Bruce to change the composition of Midget A3 to be replaced by E15 format; seconded by Colleen; 1 Obstain; 1 Opposed; Motion passed.
- Motion by Bryce to have approved Bantam A2 coach Brendon Nadolny switch to fill the position of Midget A2 instead: seconded by Colleen: all in favor; motion passed.
- Initiation Hockey pond size hockey nets (Bob Hardy)
-Motion by Bryce that the board approve purchase of 16 nets at a price of \$25 US through Amazon.ca and to reimburse Bob Hardy; seconded by Colleen; Unanioumiously in favor - Motion passed.
- Criminal Record Checks --everyone needs one including board members

6. Treasurer items (Monica)

- Greystone printers has an outstanding account from a CMHA member
-Monica given permission from board to send a friendly email to this member addressing this account
- Cindy is waiting to hear back regarding Grant info
-Kirstie has till August 26 to submit this Grant info and has been informed of the deadline
- Audit info and information request from CMHA's accountants
-Kirstie has sent some of this info
-Both Brian M and Monica will be sent the email request from Langbroek, Louwerse & Thiessen office

7. Adjournment and next meeting

- Next meeting set for Monday, September 12th, 7 PM at Frankie's Restaurant in Chilliwack.
- Motion to adjourn by Bryce. Seconded by Brian. Unanimous in favor.

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

September 12th, 2016

Twin Rinks

5745 Tyson Road, Chilliwack, BC

Presiding Officer: Bryce Walker

Recording Officer: Cher Rampton

Attendance: Bryce Walker, Jeremy Mann, Brian Sprott, Monica Burt, Cher Rampton, Paul Laviolette, Christy Bryant, Colleen Nerbus, Scott Lindhout, Rod Williamson, Bob Hardy, Wylie Borg, Jon Burchart, Ron Richardson, Cheryl Kingma, Cindy Rhodes, Melissa Watt, Mark Luknowsky,

Regrets: Craig Lehr

I. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Jeremy. Unanimous in favor.
- Hand out of Merchandise Purchase Order Form
- Introduction of Coordinators

II. Discussion:

• **C-Division (Bryce)**

Double Blind Draft

- Evaluated ---Coaches Feedback
- Coordinators & Directors pick teams
- Coaches do not pick their teams

Balancing

- needs to be done quickly --add additional games if necessary
- All player placement is expected by the end of October

Team Size / # of teams

- Atom -- 7 teams
- PeeWee -- 5 teams
- Bantam-- 6 teams
- Midget-- 6 (17.3 players per team)
(Bryce will send an email to all Midget Coaches to explain composition, etc..)
- Juvenile-- 2 (2 C teams ---2 sheets of Ice a month ?)

-Juvenile A -- 1 team

Volunteer Roles

- Everyone needs to fill their role
- let Bryce know if you are sinking and need help
- 48hr rule in responding to emails

● **C-Division Ice (Ron Richardson)**

-September Ice Stays as it is.

-Initiation Ice ---5 and 5 Ice slots

- Atom Ice --- 14 Ice slots

- Bantam A1 -- is requesting extra ice in Hope. Direction regarding this matter is that extra ice needs to be paid for with team funds and needs to be approved through CMHA's Ice coordinator.

-3:30 ice time has opened up on Wednesdays

****Motion by Bryce, to have the 3:30 Wednesday Ice slot at Prospera be utilized as Development Ice for C-Division for the duration of the 2016/2017 season.
2nd by Jeremy , Unanimously in favor.**

-Wednesday & Saturday ---Development Ice

-6 am practices will be properly distributed

-NO ice on Halloween after 6 pm

-Hockey Day in Chilliwack ---Saturday March 25th

-Be prepared that there may be Cup Games during Spring Break

-\$200 fine to teams for unused Ice

-CMHA Development costs are \$55 per session.

If you know of any instructors you would like added to the list --Contact Bryce or Scott.

● **Apparel update (Brian M)**

-Coordinators are to tell teams that they are NOT to put apparel orders in until Nov 14th.

-In order to clean things up and for our players to look as one ---teams need to get approval prior to ordering outside of our set merchandise.

● **Initiation Hockey**

-Should we purchase new jerseys for Initiation?

****Motion by Bryce to not purchase new jersey's for Initiation hockey this season and use the Jersey's donated by Tim Horton's .**

2nd by Jeremy, Unanimously in favor.

-Cross Ice update

Parent meeting w/ Abbotsford Minor on Sept 13th ---- more info & updates will be given at next board meeting.

-Hockey 1 & 2 --- No Balancing

-Hockey 3 & 4 -- Balancing and teams made by Oct 15th

-Player Movement

****Motion by Bryce, that there will be no movement within Initiation 3 / 4 with the exception of players trying out for Atom Rep, who have already been previously approved.**

2nd by Colleen, Unanimously in favor.

- **Treasurer Items**

- Purchase order Forms distributed to members

- recent purchases at Cheam Sports due to equipment missing

- Atom - 4 sets of Goalie gear

- 800 pucks

- Last years minutes & AGM minutes are needed for accountant

- Audit's

Monica needs to do an audit for every team last year due to Ref money not being properly accounted for by teams.

- Missing Jersey's

Need to come up with a way to solve this --maybe more volunteers to manage Jersey's?

Revisit this concern at next board meeting.

- **Appeals Process for Rep Releases**

****Motion by Bryce that CMHA does not accept appeals for rep releases however for a fee , players can get access to their evaluation information.**

2nd by Colleen, 13 in favor, 1 opposed, Unanimously in favor.

- **Coaching recommendations for the 2016/2017 season**

- Bantam A2**

- **Recommendation by Bryce to accept Grant Metcalf as Bantam A2 head coach**

- 2nd by Colleen, 4 abstain, 10 in favor, unanimously in favor.

- Bantam A3**

- **Recommendation to accept Mike Kind as the Bantam A3 Head coach**

- 2nd by Bob, 4 abstain, 10 in favor, unanimously in favor.

- Midget A2**

- **Recommendation to accept Shawn Hanna for Midget A2 Head Coach**

- 2nd by Colleen, 1 abstain, 13 in favor, Unanimously in favor.

PeeWee A3

****Recommendation to accept Devon Pickle for PeeWee A3 Head coach
2nd by Christy, 4 Obstain, 10 in favor, Unanimously in favor.**

- **Online Vote**

**** Motion by Bryce on Sept 14th via email to vote on a return to play for player X. Player X is a Midget player who was suspended last year by BC Hockey at its highest level for a violent hit. Player X has requested to return to play.
2nd by Monica, 1 Obstain, 9 in favor. Motion passed , subject to a meeting that will occur after Sept 26th.**

- **Criminal Record Checks and Signed Confidentiality forms for all Managers, Coordinators, Coaches and CMHA Board members.**

- **Important dates**

-September 13th ---Parent Meeting with AMHA regarding Cross Ice issues
-Photo Day --November 19th
-Hockey Day in Chilliwack --Saturday March 25th

- **Adjournment and next meeting**

-Next meeting set for Monday, October 17th , 7pm at Frankie's Restaurant in Chilliwack

Meeting End



Chilliwack Minor Hockey Association

Board Meeting Minutes

October 17th, 2016

Frankie's Restaurant

Presiding Officer: Bryce Walker

Recording Officer: Cher Rampton

Attendance: Bryce Walker, Brian Sprott, Jeremy Mann, Brian Maloney, Monica Burt, Cher Rampton, Scott Lindhout, Bob Hardy, Paul Laviolette, Wiley Borg, Ron Richardson, Tonya Waldock, Christy Bryant

Regrets: Jon Burchart, Colleen Nerbus, Rod Williamson,

1. Call to Order:

- Motion of acceptance of previous meeting minutes by Bryce, seconded by Christy. Unanimous in favor.

2. Introduction of Tonya Waldock (manager of E-15 team)--Current issues

- Lack of communication between Coaches and parents
- Lack of communication between Coaches and manager
- E-15 Coaches vision was never shared with parents prior to season starting which has aroused parent concern.
(Coach is allowing minimal parent involvement, treating the team like a Jr. team, adding extra expenditures which are mandatory and that were not explained to parents....)
- Parents are asking for more transparency from the coaches.
- Board decision ----There will be a sit down conversation with the coaches outlining these concerns.

3. Tournament Ice (Ron Richardson)

- Need to sit down in the summer and re-visit Icetimes at Prospera.
- Preplanning Tournament Ice will occur in April 2017---A Tournament Planning Committee needs to be established and Ice Requirements will be discussed before the season starts.

4. Jersey Change (Brian Maloney)

- Cost for new jerseys for the entire association will be \$44,000 & will take 6-8 weeks to get
- Need to put out a request to Hallmark, Cheam Sports and Greystone regarding a price on jerseys and then have a look at each bid.
****Motion by Brian to pursue a visual identity change and initiate fundraising for jersey replacement for Pee wee and above for 2017-2018 season. This is subject to logo (chosen and approved by the board), color (approved by Pacific Coast) and design (approved by the board).**
Seconded by Jeremy, all in favour -----Unanimous in favour.

5. Directors Role /handling all issues within divisions/Coaching issues (Brian Maloney)

- Know what your job is and do it.
- If coaches do not listen to their divisions director ---then this issue goes to the Coaching Director.
- Coaching development needs to start at Initiation

Suggestion: Simpson school Partnership & Coaching Mentorship

Action plan: Christy will connect with Scott and start a partnership of “learn to skate” prior to hockey season’s start. Christy will also approach Dennis Anderson and see if he could come work with beginner skaters in Initiation hockey.

****Motion by Bryce to have Brian M. search for a new Coach Coordinator at which time we will set up a committee with Coach Coordinators, executive director, Director of Player development and come up with a plan for both coaching and player development.
Seconded by Brian Sprott--all in favour---Unanimous in favour.**

6. Player Movement Policy ----Bryce has this covered

7. Should we have Safety Trainers on bench?

- If the coach has the HSAP it is fine not to have the safety trainer on the bench
- The trainer needs to be near the bench but not sitting on the bench

8. Balancing -C division

- Balancing needs to be complete from each team by Oct 31st so that Bryce can bring it to the Pacific Coast meeting (November)--- all directors need to know this.
- Bantam Balancing ---recommendation is to leave teams as is .

9. AP Process

****Motion by Bryce is that Policy manual change need to mirror Cup games the same as regular season games regarding affiliate players.**

Seconded by Christy, all in favour ----Unanimous in favour.

10. New Society Act --Deadline November 28th (Bryce)

- Bryce will contact people regarding setting up a Society Act Committee (by the end of October)
- A lot of new changes that affect Bylaws (need copies of bylaws and policy bylaws), Financials, etc...
- Invite Tonya Waldock to be part of the committee (she has a lot of knowledge in this area)
- Deadline to have this completed is **November 28, 2016**

11. Referee issues

- Down 250 refs in the lower mainland
- Doug Kemp has just brought in 12 new refs
- Need to look into whether you need to cancel a game if you only have 1 ref or can you still play with 1 official ref and a coach stepping into ref?
- You can have ref's and no game sheet but can not have a game sheet with no ref's.

**** Motion by Bryce that all divisions during evaluation process need to have referee's (they are not technically exhibition games but sanctioned games).**

Seconded by Wiley---Unanimous in favor

12. Adjournment and next meeting

- o Next meeting set for Monday, November 14th at Twin Rinks.
- o Motion to adjourn by Bryce. Seconded by Brian. Unanimous in favor.

Meeting End

EMERGENCY BOARD MEETING CALLED BY JEREMY MANN
---Monday November 14th, 2016--- CR
Twin Rinks

Attendance: Bryce Walker, Jeremy Mann, Monica Burt, Cher Rampton, Paul Laviolette, Wylie Borg, Brian Sprott, Christy Bryant, Sarah Bartel, Colleen Nerbus, Rod Williamson, Bob Hardy

1. President's message to the Board & his Resignation

**** Motion to accept CMHA president Bryce Walker's resignation immediately with much thanks for time served. Seconded by Brian Sprott--Unanimous in favour--Motion carried.**

2. President elect needs to be a past president or a current board member. This term is up in May 2016 to which time a new president will be voted in at the AGM.

- Jeremy Mann has put himself up as candidate for CMHA president with no other candidates amongst the board.

**** Motion by Brian Sprott to nominate current board member Jeremy Mann as President of CMHA till May 2017 and to accept this nomination. Secoded by Monica---Unanimous in favor ---Motion carried.**

3. Criminal Record Checks (CRC)

- Deadline for CRC completion is Nov 17th for all Coaches, Managers, directors, coordinators, board members....
- These CRC's are to be completed On-line ---go to CMHA website for link

4. Coaching Certification

- Completed by Dec 1st.

5. Vacant Board positions

- **2nd Vice President**
- **Website Manager**

6. Change to Next Board Meeting

- **Next Board Meeting scheduled for Wednesday November 16th at Twin Rinks**



Chilliwack Minor Hockey Association

Board Meeting Minutes

November 16, 2016

Twin Rinks

1

Presiding Officer: Jeremy Mann

Recording Officer: Cher Rampton

Attendance: Jeremy Mann, Brian Sprott, Brian Maloney, Monica Burt, Colleen Nerbus, Cher Rampton, Scott Lindhout, Bob Hardy, Jon Burchart, Paul Laviolette, Wiley Borg, Rod Williamson, Christy Bryant, Julia Um

Regrets: ----

1. Call to Order:

- Motion of acceptance of previous meeting minutes by Jeremy, seconded by Jon. Unanimous in favor--motion carried.

2. Introduction of New Board Member

- Julia Um ---- CMHA Web Designer

3. Brief Discussion with Board Members regarding board positions (Roles & Duties)

- Confidentiality Agreements ----all board members filled out, signed and returned
- What is working / not working with each division
- **Initiation (Bob & Christy)**
Complaints of teams regarding ugly jerseys
Complaints of jerseys being too large
**Outcome---Equipment manager (Adam Burchart) will be advised of issues regarding jerseys and a request will go forward to our sponsor next season for smaller jerseys. These jerseys were generously donated by our Tim Horton's sponsor's and will be used for the remainder of the season.

Atom (Paul)

- Missing Pucks
- Paul is requesting a drop locker placed at Prospera so he can store Atom equipment.
**Outcome---Adam Burchart is to look into a drop locker that coaches can receive & return equipment to.
- Atom Balancing --there are coaches that do not want players moved
**Outcome--Pacific Coast makes balancing decisions

Peewee (Rod)

- Need support and help from board with Peewee Jamboree tournament.

-Peewee Jamboree Tournament Committee plans to exclude a team from tournament due to lack of registration in that division. Concerns around committee not going to teams earlier regarding this concern, a breakdown in leadership and due diligence in representing all Peewee teams and the concerns around the possible exclusion of one of our Peewee teams from their home tournament.

****Outcome: Brian S is to look further into this issue with the upcoming tournament. Brian S & Jeremy are to contact the Peewee A1 team as well as the Tournament Committee chairs to discuss these concerns (as the A1 team have not been notified of these concerns) and come up with a solution.**

Bantam (Wylie)

-Issues around movement of players and balancing

-The draft is not working

-Key coaches are not working ---creating a lot of issues with their teams

-A need for Coaching development

****Outcome: will work a plan to provide coach development every second week to help support struggling coaches**

Midget/ Juvenile (Jon)

-Great support / Great Coordinators --things are working.

-Teams are coming together--working good.

-The issues around Bullying have been dealt with

-Issues around a Midget coach has been dealt with. He was talked to and responded well and change has occurred.

6. CRC's

-Online process is running

-Completed CRC's will be sent to the CMHA office

-Directors were sent an email with the link to this online site --they should have sent it out to Coaches, Managers and Safety managers on each team to be completed. If not --please send ASAP.

7. Society Act

-Due Nov. 21, 2016

****Outcome--Brian M has taken care of this.**

8. Parent Meeting Policy

-Report is due November 21, 2016. Needs to be completed and sent to BC Hockey.

****Outcome--Jeremy will contact Bryce Walker and deal with this item.**

9. Discussion / Agenda Requests

Coaching Issues

-We need better communication and development setup for coaches

Referee Issues

- Ice times are going to be rearranged to support referees

****Action Item for Jeremy to contact Ron Richardson. Ron needs to double games up to make it worthwhile for ref's .**

Balancing

-has been completed

E15

-Issues regarding a juvenile trainer who has received a 5 game suspension and further clarification regarding whether he can sit on the bench as a trainer during his suspension.

****Outcome: He can not sit on the bench as a trainer during his suspension. If he is kicked out again --this issue will be brought to the board for recommendations. In the future ---these issues need to go to the director first and then brought forth to the board --if there is no resolution.**

Vacant Board Positions

-2nd Vice President

-Director at Large

****Outcome--Colleen has been appointed 2nd Vice President and Pulma Dhaliwal has been asked to step in as Director at Large (will wait to see if he accepts and will put forward to board to vote on).**

!0. NewBusiness

-EPACT--Completion almost done.

-Office Administration (Kirstie)

-submitted a doctor's note for an extension of another month off work

-Brittany has inquired about further employment with CMHA in the event a position is available.

-A lawyer has been notified regarding the missing CRC's form the CMHA office

In the event Kirstie is not to return to her position at CMHA ---position will be posted and a contract will be drawn up for this administrative position.

-Treasurer (Monica)

-Atom has put in a request for cages and will get pricing and then come forth for approval

-has ordered 500 new pucks to replace the missing pucks

-Branding / Jersey's

-Brian M has come up with a Logo. He will email the board a spec of the new Logo & Identity change and will put a vote forth to the board. Board agreed to stay with the Bruins name.

-Brian M is in the process of working on Sponsorship in the community however, we need to have our new branding in place first.

-6am Ice times & Ice issues

-need to reflect and work around team schedules a bit better.

****Outcome--need further discussion with Ron.**

-Figure skating before Minor hockey ice slots --Issues of holes in the ice

****Outcome-- Brian M will address this.**

11. Next Meeting ---Scheduled for Monday December 12th , 6pm at The Capital Restaurant

****Motion to Adjourn meeting by Jeremy Mann,,Seconded by Wylie Borg**



Chilliwack Minor Hockey Association

Board Meeting Minutes

Dec 12th, 2016

The Capital Restaurant

Presiding Officer: Jeremy Mann

Recording Officer: Cher Rampton

Attendance: Jeremy Mann, Brian Sprott, Colleen Nerbus, Brian Maloney, Monica Burt, Cher Rampton, Scott Lindhout, Bob Hardy, Paul Laviolette, Wiley Borg, Rod Williamson, Doug Kemp

Regrets: Jon Buchart, Christy Bryant, Ron Richardson

1. Call to Order:

- Motion of acceptance of previous meeting minutes by Jeremy, seconded by Colleen. Unanimous in favor.

2. Doug Kemp

- **Score Sheets**

The score sheets should be identical however, sticky sheets are not being attached and leaving score sheets looking different.

Recommendation: this problem needs to be communicated to directors, coordinators, and team managers. They need to double check that these stickers are consistent on all 4 pages of the game sheets. If this continues to be a problem ---the stickers will be banned and our organization will have to go back to writing them out by hand.

- **Game Cancellations**

There has been an issue around short notice cancellations. The ref's are needing a 24 hour notice for Ref cancellations and teams will not be guaranteed ref's for short notice rescheduling of cancelled games.

Action on this matter: Divisional Directors will be contacted by Jeremy to discuss the process around ref cancellations and rescheduling.

3. Divisional Updates

Hockey 1 & 2 (Bob Hardy)

-A few coaches have been approached regarding parents with issues around the structure of dividing players by strength (eg. Strong /Weak side)and that they would like them mixed up so that their child can play with their friends on the opposite side.

Action plan: they will mix up the skill levels every couple of ice times and call it a Jamboree style for these ice times in order to mix and match players.

Hockey 3 & 4 (Christy Bryant)

-Not at meeting --will get update at next meeting

Atom (Paul Laviolette)

-The Little Hero's Organization has approached CMHA regarding an Autistic boy who would like to enroll as a late registration to Atom hockey. He would like to join as soon as possible (Jan 1st roster date).

Action Plan: CMHA Board approves the late registration. Paul is to look into which Atom team could use another player and the best placement for this new player.

-Goalie X was supposed to play on the Atom A3 team however, due to personal family issues & one of his parent opposed to their child playing hockey --he is unable to play. This Goalie was not taken off the roster, had paid in full (no refund) and still wants to play hockey.

Recommendation: This goalie can not play until CMHA has been provided a supreme court order stating his legal guardian approves of him playing.

Peewee (Rod Williamson)

-Pucks are in the equipment room --problems with connecting with equipment manager to get equipment to teams that are going without pucks.

Action plan: Rod is to make a list of teams that are still in need of pucks and then to let Adam Boucher know.

-Some Peewee Hockey fees are in default.

Action plan: It is **not** a coach's job to collect funds. Rod needs to discuss with his coordinator to communicate the following message to his Team Managers regarding outstanding fee's-----Team managers need to talk to these parents in a respectful manner and suggest they contact the CMHA office to arrange a payment plan or to apply to the CMHA Hockey fund for families in need. Managers & Coaches are not to refuse a player from ice time due to outstanding fees.

Bantam (Wylie Borg)

-Question of whether or not CMHA has a policy on Bullying? Answer: Yes.

-The on-going and escalating issues with the Bantam C1 Head Coach

Action Plan:

Plan A -Brian M & Brian S are to book a Parent Meeting with the C1 parents to discuss any issues or concerns they are having.

Plan B- Possible removal of Head Coach

Midget & Juvenile (Jon Buchart)

-Not at meeting - will get update at next board meeting

E15

-The E15's are doing very well this season. They would like to tier up and be challenged despite that they are short players on the bench.

Action plan: Go to Pacific Coast and request to move up tiers

4. Office Administrator /Registrar's Employment /Position

-Kirstie is going into her 2nd month of her medical leave -- unsure as to what her future intentions are in returning to CMHA.

-CMHA needs to seek legal advice regarding Kirstie's return to work and whether the association has legal grounds for dismissal.

-No communication with Kirstie can be made until her medical leave is up. At that time Monica will be appointed to have conversation regarding what Kirstie's intentions are in returning or not returning to work.

-Currently our replacements position of Office Admin / Registrar with CMHA is temporary.

5. Update on Criminal Record Checks

- Low #'s coming back.
- All the On-line CRC's are being returned directly to the CMHA office.
- For those wondering if their CRC has been completed/returned - contact the CMHA office.

6. CMHA board Successorship

- Current members planning to return are Jeremy, Monica, Colleen, Cher, Brian S, Scott, Christy and Wylie. Some are fulfilling their 2 year commitment to the board and some are stepping up for re-election.
- Craig Leir is currently helping CMHA in developing a Directors Operations Manual.

7. Brian M. --Mission Statement, Fundraising, New Jerseys

New Jersey's revealed

- Board consensus is to go ahead with the purchase of new jerseys for the upcoming 2017-2018 season.
- Jersey Choice (The Bear or Mountain logo?) will be sent out to membership via Survey Monkey.

Fundraising

-Currently there are issues around Team fundraising protocol. Many teams are going into the community for individual team sponsorship which may be interfering with CMHA fundraising initiatives.

Action Plan: Jeremy will address these concerns and the protocol around team fundraising with directors, coordinators and team managers. Cindy Rhodes will be contacted by Jeremy regarding our gaming licence and protocol around team fundraising.

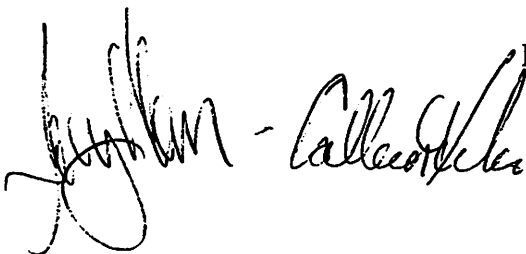
-Brian is having to do separate fundraising initiations until the association have determined what CMHA's vision is. ??? He has a catalogue of sponsorship however, needs to have a vision set out by the board before he starts approaching companies for financial sponsorship.

-Brian has a proposal in the works to take over the Advertising that currently exists at Twin Rinks (all the advertisements around the rink, in urinals, etc...) that currently Gidney Signs holds rights to. The contract comes up in the Spring of 2016 and it is CMHA's goal to win that bid as it will bring huge revenue to the association. Currently Gidney signs collects 70% of the revenue brought in by Advertisements at Twin Rinks with 30% going back to the city. Biggest competitor for this bid are Gidney signs, other local sign companies and the Chilliwack lacrosse association.

Action Plan: Brian M is to draw up a proposal for this upcoming bid and continue to update the Board. A full strategy will be needed (who are we going to use for signs, a possible collaboration with a local sign company, what are we advertising and where?.....). Brian will approach several sign companies re: RFP.

8. Adjournment and next meeting

- o Next meeting set for ?
- o Motion to adjourn by Jeremy. Seconded by Bob. Unanimous in favor.



Meeting End