



Chilliwack Minor Hockey Association

Board Meeting Minutes

August 9, 2017

Prospera Board Room

Presiding Officer: Jeremy Mann

Recording Officer: Cher Rampton

1. Attendance: Jeremy Mann, Monica Burt, Andrea Laycock, Brian Maloney, Cher Rampton, Colleen Nerbus, Scott Lindhout, Bryce Walker, Krista Christiuk, Ron Richardson, Jason Denham, Kim Mills, Christine Richardson, Sara Goldrup, Jennifer Kemp, Chris Colley, Kevin Naswell, Craig Lehr, Sarah Bartel, Chantelle Bisschop, Jon Burchart

Regrets: Poma Dhaliwal, Cindy Rhodes, Wiley Borg, Doug Kemp, Brittany Rhodes

2. Call to Order: 6:34pm

3. Approvals:

- Motion of acceptance of previous board minutes (dated July 10th, 2017) by Jeremy, seconded by Monica. All in favor. Carried.
- 4. Guest Speaker from the Chilliwack Chiefs Organization --Desmond Devnich
 - Fundraising opportunity offered to CMHA for Saturday November 18th game (Flyer handed out to board)
 - Free admission to all CMHA players
 - Adult ticket profit sharing of \$4 per ticket sold --to our association
 - everything will go online and an on-line link will be provided (# of tickets sold by team will be tracked)
 - CMHA's position?
 - CMHA will not mandate this fundraiser
 - give teams the opportunity to use this as a team fundraiser
 - promote to team managers and membership at the beginning of the season and promote this event repeatedly
 - the goal is to have a large presence of CMHA in the stands for this game

Action Item

- Bryce is to get this information and advertisement on the CMHA website
- Bryce is to contact the City of Chilliwack and have this flyer / advertisement put on the screens at Prospera
- Bryce is to send out a mass email to all CMHA membership promoting this event
- Brittany is to put on the CMHA Facebook page as well as the Twitter account
- Colleen will add to the Coaches / Managers package

5. Equipment Update (Jason and KIm)

- Old Jerseys
 - Cindy Rhodes will be taking all the old CMHA Jerseys and distributing them amongst a foreign exchange student program she is involved with locally.
- Requested Equipment is needed now (items are listed in the July Board minutes - Item 5)
 - need boards approval on purchasing equipment for upcoming season soon
- Initiation hockey net purchase
 - smaller nets need to be purchased soon as the the upcoming season is approaching soon.
 - * storage is an issue at both rinks with Prospera having no available storage space
 - *Scott needs to figure out costs

- The idea of using a new add on clip that snaps the smaller net to the larger net was suggested
- Cross Ice decision has not been completely defined for the upcoming season -discussions around purchasing dividers for Initiation ice needs to be put off till a decision has been reached.

Action Item

- Scott will look into smaller nets ---the turn around & cost
- Jeremy will look into the "add on" nets and whether they may be a good option
- Jeremy will discuss storage issues with Prospera and any worksafe issues that might prevent CMHA from storing nets at their facility
- Jason needs to connect with Sarah regarding discussions around purchasing Goalie Gear for upcoming season

Motion by Jeremy, seconded by Monica to spend up to \$8000 for the equipment Jason & Kim have requested to start the 2017/2018 season. All in favor. Motion carried.

- **New Jerseys & Designation**
 - There will be structured sign out times
 - Coordinators will be required to be present during Jersey & equipment sign out
 - Initiation Jerseys will be delivered to Sarah's house & will connect with Jason & Kim once they arrive
 - Delivery Date for the new jersey's is unknown at this time
 - The Coach's/Manager's training will cover all the information regarding Jersey sign out and the need for all jersey deposit cheques being collected and handed in to the CMHA office prior to season start
- Swap Meet Update (Cher, Sara, Christine)
 - Low attendance but feedback indicating that membership would like to see an event like this in the future
 - Revisit at January Meeting

6. Ice Schedule (Ron Richardson)

- Working on putting ice contracts on Google doc's
- Ice Allocation/Loss
 - Ron will let the city know that CMHA is not fond of the 6am ice slots
 - Ron warned the board that CMHA needs to be careful of any unused ice as there is potential for CMHA to lose more ice in the coming year if the city see's ice not being used
 - No timeline found regarding cancellation of ice but a \$200 fee for unused ice was found ---Bryce will add to policy

Action Item

-Cher needs to look back a few months at old board minutes to find policy pertaining to teams being charged for unused ice or forfeiting ice. Need to report findings to Colleen so she can add this policy to her Managers/ Coaching training manual.

7. Picture Day (Christine Richardson)

- Picture Day will be Saturday November 25th
- Needs to be advertised as soon as possible on the CMHA webpage

8. Qualified On-Ice Officials update (Doug)

- Defer to next meeting

9. Current Registration #'s (Jeremy)

- #'s are down
- Brittany will send out up to date registration list to the board

Action Item

-Brittany needs to send an updated registration list to all board members

10. Players Placement Requests & Overage/Underage evaluations (Divisional Directors & Scott)

- 2 requests from Hockey 4 to move up to Atom
 - Request denied. They will not be moving up a division.
- 1 request for a Pee wee player to move up to Bantam
 - request still being reviewed at this time

11. Coaches Committee update (Craig Lehr)

- Directors will be given a coaches list
 - concerns discussed regarding lists
 - Coaches that are on the No-Coaching list need to be told
- Concerns regarding the lack of Initiation 1 coaches
 - Initiation 1 Director / Coordinator will send a request out to Initiation 1 membership for coaches via email ASAP

-Coach development will be put in place to support these new coaches

Action Item

-Sarah will put out an urgent email to Initiation 1 membership --expressing need for Initiation 1 coaches

12. Development Group

- Rep Evaluations
 - Starts August 31
 - Directors need to get more involved this season
 - Meeting will be planned Aug 30th at Twin Rinks - email will go out
- Responsibilities of Directors
 - Jerseys during rep evaluations (Hand out & Collect)
 - Payment of Officials (assigned game #'s, envelopes with payment)
 - Sanction #'s for games

Action Item

-Development Group needs to discuss payment options with Doug (Referee & Chief) . Does he approve officials being paid in a lump sum payment?

- Issues
 - Appeals or Grievances - what is the policy?

Motion by Jeremy, seconded by Monica that there will be a zero appeals process for the 2017/2018 Rep evaluation season. All in favor. Motion carried.

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- Scorecard Feedback
 - \$50 charge for Feedback Information from Bowen Group evaluations (\$25 for Bowen Group / \$25 for CMHA)

Motion by Scott, seconded by Colleen that Rep Evaluation feedback can be obtained for a \$50 charge payable to CMHA. All in favor. Motion Carried.

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- Advertising of Development Program Opportunities
 - Hockey Development Group[(Scott, Brian, Craig) want the ability to put outside development options on the CMHA website --needs approval from Website Manager & the board
 - possible revenue for advertising

Action Item

- Jeremy & Bryce will take off-line and will send recommendations to the board

- Rep Coach Payment
 - Development group is requesting some Rep coaches be paid an honorarium for the 2017/2018 season

Action Item

-Development Group will draft up a motion and send out to the board to vote on

13. Initiation Hockey (Sarah)

- Start Date ---Monday Sept 18th ?
 - need to check with Ron for Ice availability
- Evaluations
 - evaluation draft will be used for initiation hockey

Action Item

-Ron needs to be notified to let him know that all ice prior to Sept 18th that was going to be used for Initiation can be reallocated and used elsewhere

14. Female Hockey

- Promotion of female hockey
 - A girls skate has been scheduled for thursday
 - advertisements have gone out in the community

Action Item

-Insurance needs to be purchased as it has been advertised that CMHA members are encouraged to bring friends that may or may not be CMHA members. Liability needs to be covered.

- There are enough girls for a female Atom team this 2017/2018 season
-needs to be declared by Sept 18th

15. Hockey 3 / 4, Atom and Bantam Coordinators are needed

- Expression of interest will be put out to membership

Action Item

-Bryce will send out an expression of interest to membership ASAP

16. Manager / Coach Training (Colleen)

- Meeting will be set up

Action Item

-Cheryl will work on getting a hold of Barb Bamford and obtaining her Coach training slideshow for Mark to use at their training session

17. Exhibition Games & Draft process

- Colleen handed out her Draft process guidelines
-Colleen gave Cheryl's full support to make necessary changes to this draft to suit the midget division's needs
- Suggestion from Development Group
-need to snake the Goalie s followed by the top players

Action Item

-Colleen will send Documents to Cindy & Cheryl and they can amend the goalie portion in the Draft Process guidelines

-Evaluation Games have to have Referee;s

-HSCP needs to be at all evaluation games to cover liability

Action Item

-Colleen needs to add in the Ref's and HSCP requirements into the Draft Process Evaluation Games. Need to extend the policy / guidelines to the Initiation Game evaluations

18. Tournaments

- Bantam AAA tournament Update (Krista)
-24 teams confirmed
-POE was not accepted into our tournament which may create some troubles for CMHA
--discussion regarding this will be taken off-line
- Tournaments (Jennifer)
-A lot of interest is coming in for all CMHA tournaments
-has already secured Committee Chair volunteers for tournaments
-Water has been donated for tournaments --Nestle donation
-Room Roster Program
--Jennifer would like to push forward with using this program . She feels it would be very beneficial to CMHA.
--It's a no cost program
--could generate \$5000-\$7200 revenue for CMHA
--24 hr assistance / 1 year contract

Action Item

Jennifer will set up another conference call with more board members present. She will come back to the board with recommendations moving forward.

19. Midget Tier 1 Championship -Provincials (March 2018)

- Announcement of which association has been awarded this tournament should be announced soon.
- If CMHA is awarded this tournament
-a search for tournament committee will need to happen as soon as possible
-Jennifer will represent the board on this committee and report back to board with updates at monthly meetings

Action Item

-Jeremy will announce to board as soon as it has been announced which association has been awarded.

20. PCHA Update

- FVE Coach Manager meeting
-Meeting will be held Oct 3 - 7pm at Ag Rec Gallery Abbotsford Exhibition Park, 32470 Haida Drive
-A Pee wee League Manager for CMHA is still needed

21. Centre Ice Logo

- Tourism Chilliwack has donated \$4000 to CMHA. This donation will fund the Centre Ice Logo.

22. Policy Manual Update

- Financial piece has been provided by treasurer
- Bryce assured board that Hazing / Bullying policy is online with BC Hockey and Hockey Canada policy's

Action Item

-Bryce will update procedure to deal with disciplinary actions in the Policy Manual

23. Team Pages new design

- Bryce revealed the new look to the board
-board was in favor of the new change

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**Motion by Krista , seconded by Chris to approve the draft of Team Pages redesign.
All in favor. Motion carried.**

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24. Treasurer Update

- On and off-ice Development Instructors need to start following the sign-in process
- Greystone payment has not been settled
-this player will not start season until this matter is settled and payment is made

Next Meeting: Monday, September 11th -- 6pm at Prospera (Board Room)

*****Motion by Colleen to adjourn meeting, seconded by Sarah --- all in favour - carried.**

Amendments and Online Vote:

Room Roster Software

- August 19th
 - Jeremy sent out a recommendation to the board to vote in favor of the Room Roster Software service for CMHA.
 - Contract is a 2 year commitment
 - No cost to Association
 - CMHA will require that all travelling teams coming to our tournaments use this service
 - Copy of this agreement needs to be attached to these minutes and stored in the CMHA office

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Motion by Jeremy, seconded by Monica that CMHA proceed with utilizing this service. Online vote - motion carried.

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Action Item :

Jeremy will sign and send agreement to Scott

CMHA will proceed with integrating this software with all tournaments

Jeremy will contact Jennifer and discuss how they plan to implement this new software.

Jeremy needs to provide Brittany and Cher with a copy of the signed contract agreement once it has been signed and sent to Room Roster Software for filing purposes.