

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

 **August 13th, 2018**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Presiding Officer:** Jeremy Mann
* **Secretary:** Sarah Stevens
* **2nd Vice President:** Andrea Laycock
* **Treasurer:** Krista Christiuk
* **Director of Coach & Player Development:** Scott Lindhout
* **Ice Coordinator:** Craig Lehr
* **Tournament Coordinator:** Jenifer Kemp
* **Hockey 1/2 Director:** Chantelle Bisschop
* **Hockey 3/4 Director:**  Michael Jordan
* **Atom Director:** m Kevin Naswell
* **Bantam Director:** Wiley Borg
* **Pewee Director:** Ross Holding
* **Female Director:** Colleen Nerbus
* **RIC Assistant:** Connor McCracken

**Absent with regrets:**

* **1st Vice President:** Mark Luknowsky - Regrets
* **Director at Large**: Poma Dhaliwal - Regrets
* **Coach Coordinator:** Mike Kind
* **RIC:** Doug Kemp

**2. Call to Order @ 6:34pm**

**3. Approvals**

* Motion to accept the board minutes from July 16th, 2018 by Colleen, Seconded by Andrea. All in favor, motion carried.

**4. RIC Update: Connor**

* Email: officals@chilliwackminorhockey.com & ric@chilliwackminorhockey.com
* Ref concern for Bantam AAA Tournament October 4th-8th weekend
* Yale tournament the same weekend
* Abby ref clinic the same weekend
* Will be hard to find officials as too many conflicting events
* Will need at least 2 weeks prior to get organized
* Email other cities to pull guys from Coquitlam, Burnaby, etc...
* Travel allowance?
* Jen will discuss with the tournament committee whether travel can be built into the budget

**5. Treasurer – Krista**

* Registration Chart
* Solid numbers, may get a couple more registrars as we get closer to the season beginning
* Start to determine the number of teams
* Should we start capping teams
* Keep rosters at 17
* What can we accommodate, ice time etc..
* We can cap at whatever we feel is best as an association but cannot be as low as 12, must be between 13 and 17.
* Notify Membership that Peewee house is now capped and create a waiting list.
* Ice Contracts - Craig
* In line with what we budgeted for
* Send contracts to Krista
* Motion to accept the Financial Report by Andrea, seconded by Ross. All in favor, motion carried
* Jeremy to reset the login for the Society website
* Envision wants to see board meeting minutes include the position with names of who is in attendance and absent.

**6. Divisional Reports**

* Hockey ½ - Chantelle – No Update
* Hockey 3/4 - No Update
* Atom – No Update
* Female – Colleen
* Report attached
* Additional: Coaches to sign a confidentiality form
* All new directors take note as this is your responsibility
* reason: Coaches know confidential information about players and parents so have the coaches sign at the draft.
* Bantam – Wiley
* Report attached
* Peewee – Ross
* Midget and Juvenile – No Update

**7. Registrar/Office Updates – Brittany**

* 796 players registered
* Hockey 1 - 2 teams
* Hockey 2 - 3 teams
* Hockey 3 - 4 teams
* Hockey 4 - 4 teams
* Atom - 8 teams (3 rep and 5 house)
* Don’t have enough players trying out for rep to fill 3 teams
* Bantam - 8 teams
* Peewee - capped at 17 players per team
* Midget - 8 teams
* A3 built into the schedule but short 3 or 4 players for 3 teams
* A3 coach needed
* Juvenile
* 17 players registered
* 1 or 2 teams
* Start recruiting in September
* Rep tryout spreadsheet
* Emailed parents/players to find out player positions they are trying out for
* Can’t put on website until they make teams and still waiting to hear back from some players regarding their positions and trying to balance teams.

**8. Player and Coach Development – Scott**

* Player overage request: Bantam down to Peewee C
* this is the last year they will get exemption
* Peewee is full right now
* Pacific Coast:
* Decision based on skill level
* Evaluate with peers and assessed by an independent and they will determine where the player should play.
* Conditionally approved to be evaluated and having enough room in Peewee. Move forward with the request
* Underage request: Peewee Rep
* Player is requesting to move up to Peewee Rep
* Should play in division your apart of
* In this case already 60 players trying out and allowing the underage would require the committee to drop a player to C.
* Suggested he tries out in Atom Rep
* If there a request from the Peewee A1 coach, then it will be discussed
* Parent X - Requesting reinstatement as a coach
* The decision last year was that it was not in the best interest of CMHA to have this parent as a coach
* Capable of coaching is not the problem
* Still a risk if the association allows him to coach on a year by year basis
* Add as a development coach
* Potential risks**:**
* Has missed sessions in the past
* Calls disgruntled requesting payments when terms have been agreed upon
* Behavior questionable
* Allegation - Under the influence while on the ice – no proof
* no parent complaints though
* Did not acknowledge questions and concerns when asked
* Less of a risk if development coach
* Should we accept back? it’s a paid position so we can decide

Motion by Jeremy that CMHA will allow Parent X to be added to the coach’s development list for the 2018/2019 season. In favor none, opposed 8, abstain 1, motion denied.

* Initiation Start Dates:
* Monday, September 10th, 2018
* Teams formed right away for evaluations
* Cross/Half Ice equipment:
* Nets delivered
* Bumpers on the way
* Fresh slice grant:
* by area - gives money to sports associations for equipment
* Jeremy drafted a letter and filled out the application already
* Approved to go ahead

**9. Rep Evaluation Update - Craig**

* Injuries - Policy Recommendation
* Situation - Player currently has a broken arm and will miss all evaluations
* Recommendation - If a coach of the team wants to see that player they should be able to if the window is acceptable.
* Time limit - Coaches wouldn’t want to wait much longer than mid-October
* The player should get the opportunity if the coaches can wait for the injury to heal.
* The board will give the player a chance to participate in evaluations as long as they are cleared to participate in full hockey rules by their doctor
* Evaluations
* Everything is coming together and getting organized
* Volunteers needed

**10. Tournaments – Jen**

* Fridge
* The City is allowing us the use of theirs in their party room – no need to purchase one now.

* Paul Brenner A2/A3 House Tournament
* Not hearing back from parents if we should do it this year
* Have a few teams interested
* Jen suggests we put it out there and see what the response, is there enough interest

**11. Jeremy**

* Open Positions:
* Division Coordinators
* Director at Large- Speak with Poma
* Was appointed lets move into a division position and run Midget division
* Director at Large position is supposed to help fill empty positions
* AP rules for female:
* Female atom players only from co-ed teams are okay
* Team Snap Website Update:
* Demo - Template
* Payment portal
* 3 prices and schemes
* Option 2 makes the most sense
* Use word press
* Set up templates and we can build on it
* Doesn’t do conflict checking
* Review and update sponsorship policy:
* Currently sponsorships go to the association and team collected sponsorships go to the team

 Suggestion:

* Association sponsorships should include:
* Set tiers and what’s included in each tier
* What happens if they want to sponsor a specific team
* Association retains sponsorship money
* Team sponsorships
* Team retains portion
* Need to develop a clear-cut policy and person in charge
* Approx. cost for name bars for a team is $280.00
* Uniform Policy
* Name bars and placement the same throughout the association
* Can’t cover stop sign on initiation jerseys so name bars must be at the bottom of jerseys

Looking for a min. of 3 volunteers to put together a brief uniform and sponsorship policy

* Blackout list: which companies’ teams can’t ask to sponsor
* Cheam Source for Sports
* Tim Hortons
* McDonalds, etc...
* Jeremy to find old policy and send out to get feedback
* Spell it out for teams
* Sponsorship dollars they get in return

**12. C Division Process - Mark**

Recommendations - Seconded by Cindy

* 1 free skate
* create teams - shared ice
* 3 scrimmages/evaluations
* Draft
* Each team practices
* 4-5 balancing games up to the end of September
* Eliminates player movement
* 1 person from each team on the bench evaluations the other team
* Concern is for evaluations and only wanting a specific number of players per evaluation team you need more volunteers, coaches and end up with more teams which means more ice
* Atom - should they follow the same process and eliminate the skills portion
* Kevin believes the evaluation games are the most important as you want to see how a player does in a game, they could be good at doing a shooting drill but may never touch the puck in the game
* Suggested that Atom uses the template for evaluations now

**13. New/Outstanding Business:**

* Apparel:
* Sapphire
* Can’t supply Bauer
* Need to protect CMHA logo by using sapphire for all branding/embroidery
* Don’t want teams to take clothing somewhere else - distort image and quality
* Allowed to source clothing at Cheam if Sapphire doesn’t carry it
* Jeremy to take a look at current Apparel Policy - support from other board members to update policy to include:
* Can’t get anything embroidered anywhere but Sapphire
* Give teams options to purchase from either Sapphire or Cheam
* Allows the CMHA logo to remain correct and consistent
* Chiefs Showcase - September 20-22
* No dressing rooms available - Craig already blocked off ice
* Sunday dressing rooms will be availble
* Suggestion to have a Directors meeting

**14. Next meetings are scheduled for:**

* Monday, September 10th @ 6:30pm
* Monday, September 24th @6:30pm
* Coaches and Managers – Wednesday, September 26th @ 6:30pm

Motion to adjourn by Jeremy, seconded Andrea.