

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

 **January 14th, 2019**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Presiding Officer:** Jeremy Mann
* **Secretary:** Sarah Stevens
* **1st Vice President:** Mark Luknowsky
* **2nd Vice President:** Andrea Laycock
* **Treasurer:** Krista Christiuk
* **RIC:** Doug Kemp
* **Female Director:** Colleen Nerbus
* **Sponsorship Director:** Charmaine Surman
* **Director of Coach & Player Development/Coach Coordinator:** Mike Kind
* **Ice Coordinator:** Craig Lehr
* **Tournament Coordinator:** Jennifer Kemp
* **Hockey 3/4 Director:**  Michael Jordan
* **Midget & Juvenile Director:** Cindy Rhodes
* **Atom Director:**  Kevin Naswell
* **Hockey 1/2 Director:** Chantelle Bisschop

**Guests:**

* **Equipment Managers**: Jason Denham
* **Divisional Coordinators:**

**Absent with regrets:**

* **Director at Large**:
* **Co-RIC:** Connor McKracken
* **Coach and Player Development:** Scott Lindhout
* **Bantam Director:** Wiley Borg
* **Pewee Director:** Ross Holding

**2. Call to Order @ 6:30pm**

**3. Approvals**

* Motion to accept the board minutes from December 11th, 2018 by Andrea , Seconded by Colleen. All in favor, motion carried.

**4. Important Issue**

* Assistant Coach Bantam C1 – Charmaine please leave the room as it’s a conflict of interest (husband is head coach)
	+ Players receiving racist remarks from the Mission team - from one particular player
	+ Refs haven’t heard anything so they cannot do anything during the games at the moment
	+ PCAHA has been notified and we asked for extra refs
	+ Jeremy went to watch a game (notified the Mission President)
		- We ended up losing the game
		- losing a lot of games this season
		- 5 girls on the team which is quite high for one team
		- Number 13 on Mission is trying to push buttons
			* on two occasions players told Jeremy what was happening and he said to tell the refs
		- Jeremy asked coach to address the Chilliwack players at the end of the game.
			* Asked how many players received bad remarks from Mission player
				+ 11 out of 16 kids said yes.
	+ Mark spoke to Bantam C1 assistant coach
		- * figure he has a case as he has 12 kids that say inappropriate comments were said on the ice
		- Jeremy – The team is complaining about being unbalanced because they lost a player and were promised another strong player.
		- Coach admitted he took 4 weaker players and was forewarned would pose a more difficult dynamic.
		- Draft was done properly and not based on sex but skill level
	+ Pacific Coast is responsible for racist and homophobic remarks reported (Mission player responsible)
		- out of CMHA hands now
	+ From now on all correspondence between Jeremey and this Assistant Coach must have another board member in attendance (3rd party). Communication go through Jocelyn, Mark, Wiley etc.
	+ An allegation against Jeremy in regards to a team being unbalance and apparently Jeremys fault
		- Female team
		- Jeremy not in charge of player movement doesn’t make sense – defeated

**5. Treasurer’s Report – Krista**

* Report and financials attached
* CMHA did issue ineligibility letters to players who had unpaid fees
	+ Once received people responded quickly and tried to do payment plans but that’s too late already got long extension to deal with fees already.

Motion to accept the financials by Andrea, seconded by Michael. All in favor, motion carried

**6. President Update: Jeremy**

* Ice Coordinator, Equipment Managers and Tournament Coordinator honorariums
	+ All those holding the positions above including family please leave room for discussion (Ice Coordinator not present)
* Tournament Coordinator:
	+ Colleen comment
		- Teams complain on cost of entering their own tournament already
		- Not suppose to make money on our tournaments.
	+ Chantelle comment
		- Other boards don’t pay out honorariums for volunteer positions
		- The rest of us don’t get them and we work hard.
	+ Jeremey comment
		- Coordinator is not sharing the load taking on too much
	+ Andrea comment
		- Taking time to be there for someone else’s kids and helping out so they should get something.
	+ Oher comments:
		- Needs to give direction to share the load and should not receive compensation
		- Already decided that they won’t be paid this year
		- Table discussion – we need to decide how we are going to use that resource. Look at restructuring at the end of the season.
* We budgeted the below:
	+ $3,000 - Ice Coordinator
	+ $1,500 - Equipment Manager (two people are in this position right now)
	+ Krista motions that the ice coordinator position be awarded to Craig Lehr
* Jeremy motions to approve the $3,000.00 Ice Coordinator honorarium to Craig Lehr and $1,500.00 Equipment Manager honorarium split into two $750.00 each to Kim Mills and Jason Denhem, seconded by Mike. 7 in favor, 1 opposed, 1 abstain, motion carries
* Jeremy Action Item – ask Krista once tournaments are done – what’s come in, what’s gone out.
* Bantam AAA – separate – up to them if they want to pay an honorarium
* Follow up on Admin Contract – Signed
	+ Modified language and to start January 1st 2019
	+ Staying as an employee not changing to a contract employee
* Parent Suspensions - Peewee Jamboree
	+ One game:
		- 2 parents suspended plus 1 board member suspended
		- Parent conduct in the stands
			* yelling at referee, another fingering another team
		- 24 hrs suspension letters sent out
		- Suggestion from a board member: Any parent that’s an issue must do RIS (Respect in Sport – Parent)
			* Up to discipline committee to decide on that
		- Parents asked for a hearing – Jeremy said no
		- Bantam Director suspended
			* In the stands as a parent
			* Owned up to mistake and knew he screwed up so he decided on his own to stay away from the rink
			* Jeremy sent 24hrs suspension letter as he admitted he lost his cool and owned it
		- Colleen comment
			* Parent is a parent but if you’re a board member and representing CMHA you need to be accountable and held responsible - if the board and discipline committee wants to discipline further then they can.
	+ Atom A1 issue
		- Coquitlam parents out of control over 15 sec of powerplay time
		- 2 linesmen (did two man system, ref in school) 13 year olds.
			* Kids didn’t know what to do in a penalty situation for 15 secs of extra power play time
			* second year linesmen don’t know all the rules.
			* Formal complaint filed with Pacific Coast for conduct with Coquitlam
	+ Bantam A2 issue with Cloverdale and Chilliwack parents
* Juvenile Provincials Update
	+ Cindy – report attached
* Laga Name Bars
	+ Jeremy - question to equipment managers
		- why is Laga so slow? just getting them now
		- required payment with zero net days so equipment managers are having to use their own personal credit cards
		- Look at using Sapphire instead
			* turnaround time better and local and same cost
	+ Jeremy and Charmain spoke with Sapphire – sponsorships bars
		- Never had policy to go to Laga
		- Sapphire does everything – sew on and etc…
	+ Remove sponsorship bar ordering and sewing from responsibility list of the Equipment Coordinators and let Director of Sponsorship be in charge and go directly to Sapphire
	+ Name bars – standards - empower the teams to do it themselves – Sapphire
	+ Give sapphire the standards for the next season
* CSC Membership
	+ Coach Selection Committee
	+ Would like to see new blood and returning members
	+ March/April start interview process
	+ Normally only board members are elected to the committee
	+ Email Jeremy to be considered
* Coach Evaluations for players
	+ Kelowna does 3 – beginning, middle, and end
	+ We are at mid-season – we should do one now
	+ Have divisional directors send to all coaches by a certain date to evaluate their players
	+ Figure out logistics – 1st year and 2nd year players per division evaluations or do evaluation for roster – ask Abbotsford what they do and figure it out
* e-game sheet Training
	+ Jeremy said no to using electronic game sheets, and they said no you have to use them now – Member of Pacific Coast said its optional this year
	+ Training session - Coordinator, managers – this weekend – PowerPoint – live demo
	+ Next year we have to do it not optional
	+ How does it work for American teams? Jen emailed but no one has answers – reach out to Omaha as they do it in the Okanagan
	+ Managers feedback super hard to do on the phone
	+ What Kelowna does
		- tablets in a lock box in the ref room – nightmare
	+ Jeremy to email
* Suggestion - Tablets for each rink
	+ Any desire?

**7. 1st Vice President – Mark**

* Disciplinary Report
	+ Some players are over 100pm and some nearing 100pm
		- Pacific Coast would like the coaches to come up with an action plan
		- Mark deals with once they reach 100pm
	+ Easy to come to as a midget player not for atom players
	+ Doc available to everyone who is a board member – Google Docs
* Issue with games not being entered on Teamlink
* Update on Prospera Centre Red repairs (Good News!)
	+ Asked to do repairs and did it the same day
	+ Message back from Chiefs office right away and the rink guy took care of everything, beautiful – fixed in 8 hrs – great work!
* Update on PCAHA Rule Sec G-7 (b) (good and bad news)
	+ Thank you, Doug! Chilliwack has gotten, much better
	+ Refs figure 9-minute 3 period is good enough
		- Coming from out of town want to go home early
	+ Mark wants to propose a new rule with Pacific Coast
	+ Chilliwack – C division games – A certain ref is bad for it
* CMHA Divisional Directors
	+ Someone got beaky with Brittany and Mike Jordan (Novice Director) shut them down right away – Thank you Mike!
	+ Mark doing too much micro managing and so is Jeremy
	+ Colleen – time to start accountability for directors - expectations, duties - the board can’t let directors get away all season dropping the ball. How do we do it without ticking volunteers off – park for another day

**8. Divisional Reports**

* Hockey ½ - Chantelle
	+ Issue being managed
* Hockey ¾ - Mike Jordan
	+ Novice Minor and Major are fairly quiet
	+ I’ve received several calls/emails regarding ice time for January
		- Been explained – tourney issue
		- Direction you want the game to go every ref is different. – drop the puck net placement, cross ice versus half ice
		- Lets get a standard – get from Pacific Coast
* Atom – Kevin – No update
* Atom Female – Colleen – No Update
* Peewee – Ross – No Update
* Bantam – Wiley
	+ Few players now over 100 pm's and now being disciplined under CMHA process.
	+ Teams are now placed in their final flights for playoff run.
* Midget/Juvenile – Cindy
	+ Report attached
		- Juv C only won one game all season
		- Juv A – Pacific Coast website C teams outnumber the A teams -scholarship in February A and C together now 34 teams

**9. Sponsorships – Charmaine**

* Reprinted team photos because of mix up with team sponsors names on them.
* Sending out pictures and thank you cards to businesses.
* Dropping off letters to businesses for donations for Hockey Day in Chilliwack for Saturday, March 16th.  Adjust the time same as scholarship game is same day.
	+ Are we looking to see if some businesses are wanting to set up a table that day? A couple done before outside
	+ Is there a 50/50 draw going on that day? – never done before and not necessary
	+ Burgers?
* Can we switch to Sapphire for all name bars and also to be sewn on?
	+ Cost is going up for Laga and not to mention all the problems we’v had this year.
	+ Found out that the name bars need to be sewn on a certain way and it would help not having to spent extra time going to the seamstress.
	+ One person needs to handle with the name bars and company for the sponsors.
		- Charmaine is now in charge of sponsorship bars and now will go through Sapphire – send digital copy home and away to bard members to see what they look like
* We need to set a date for February for writing up a new contract for businesses for sponsorship.
	+ Goal is start to going to businesses in April and may and set up in June and get things done in the summer and have ready to go September
	+ Have contract ready for next board meeting for approvals
* At the time of jersey return, I would like to be there so that I see all the teams that have COMPLETE sponsor name bars.
	+ Set up a list of what needs to be done and send email to Directors who will send to Coordinator and Managers – what is to happen, bill if jersey stinks etc.. how they are to come.
	+ Mending fences with the sponsors regarding challenges and putting new policy into place for next year – draw up a letter and speak with sponsors – Charmaine and Jeremy

**10. RIC – Doug**

* Refs - Couple injuries
	+ Knew blew out
	+ Puck in the mouth – out for the rest of the year
		- Hockey Canada and BC Hockey pushing back on the insurance now
		- Hockey Canada event where injury happened
		- Group insurance policy for CMHA as well
* Atom tourney in a couple weeks sent out email to get in availability in
* Official Suspended 30 days – policy has been made and sent to Andrea
* Power skating session this weekend and next weekend

**11. New/Outstanding Business**

Motion by Jeremy to accept the bill from Doug’s Key Mart and Locksmith service to rekey and recode the safe in the office for $$255.14, seconded by Andrea. All in favor, motion carried

**12. Next meeting scheduled for:**

Monday, February 11, 2019 6:30pm

Motion to adjourn by Cindy, seconded by Mike Jordan. All in favor, motion carried.