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**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

**July 16th, 2018**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Presiding Officer:** Jeremy Mann
* **Recording Officer:** Sarah Stevens
* **Attendance:** Jeremy Mann, Jennifer Kemp, Sarah Stevens, Chantelle Bisschop, Craig Lehr, Andrea Laycock, Brittany Rhodes, Ross Holding, Colleen Nerbus, Mike Kind, Kevin Naswell, Mark Luknowsky, Jason Denham, Wiley Borg, and Cindy Rhodes
* **Regrets:** Scott Lindhout, Michael Jordan, Poma Dhaliwal, Krista Christiuk, Doug Kemp

**2. Call to Order @ 6:31pm**

**3. Approvals**

* Motion to accept the board minutes from June 25th, 2018 by Kevin, Seconded by Andrea. All in favor, motion carried.

**4. Divisional Reports**

* Hockey ½ - Chantelle – See report
* Hockey 3/4
* Atom – No issues
* Female – Colleen
  + 10 registered in Peewee
    - Potentially 1 more to be registered
    - 2 more if they don’t make Abbotsford Black
    - Go to Abbotsford if there’s no team
      * Lose at least ½ the registers
  + 13 registered in Atom
    - Potentially 1 more to be registered
    - 2 goalies
  + Hockey 4 - 3 players (2 goalies) – only 2 want to play up
  + Have more than enough coaches
  + Do we move two Hockey 4 girls up to Atom and move a couple Atom girls (seconded year but 1st year potentially could be looked at) to Peewee
  + Support from the board to have 2 teams – Atom and Peewee
    - Colleen speak with Dave the coach from last year
    - discuss which girls should move up to the Peewee team – invite the 2 girls up - word it that other players are considered not as good.
    - Call a female parent meeting
  + Jeremy to find out the following from PCHA
    - Affiliate players rules
    - Do they apply between co-ed and female?
* Bantam – Wiley
  + Nothing new to report
* Peewee – Ross
  + Nothing new to report
  + Craig Ice scheduling concern:
    - High registrar numbers
    - Peewee Female team now
    - Cap players per team in Peewee
    - Waitlist newly registered for co-ed but have room on the female team
      * Craig and Brittany to work on
* Midget & Juvenile – Cindy
  + Nothing new to report

**5. Treasurer – Krista**

* Financial report sent out
  + Registration and membership revenue low – too early to worry
    - 757 players registered
    - Lower than last year but people have registered late in the past
  + Motioned to accept the financials by Wiley, seconded by Ross. All in favor, motion carried.
* Treasurer’s report – see written report sent by Krista
  + Krista Recommends switching services to Envision
  + Talk to hire up on moving main account
  + Board should we mandate all teams to go to Envision
  + Coaches/Managers meeting – sign account set up paper and receive cheques

Andrea moves that we move all CMHA banking to Envision Financial including all individual team accounts, seconded by Wiley. All in favor, motion carried.

**6. Tournaments – Jen**

* Bantam AAA tournament – 22 teams – competing with Yale
* Quote for white board $525 plus tax – taking out of tournament budget
  + Don’t through out old board – Cindy wants to use it still
  + Board okay with $525 purchase
* Fridge
  + waiting to hear back from 2 people/companies
  + each were given a $500 budget
* Peewee Jamboree C Division issue
  + Not having it this year
  + teams are inquiring
    - Liked what they saw in the Atom division would like to see the same thing in Peewee but predecessors dropped the ball
* Resourcing
  + Jen do you need help?
    - lots of inquires and wanting to pay deposits etc
    - will reach out when ready for help.
* Hotel Situation
  + Hotel rooms in Chilliwack for Bantam AAA are limited
    - Yale tournament and motocross the same weekend
    - Need approx. 200 rooms
  + Call Harrison offer a deposit that we will use them to secure
    - Jeremy will draft a letter to send to Harrison if need be
  + Andrea will have a conversation with Best Western
  + Ask Krista for Quality Inn rooms

**7. Registrar/Office Updates – Brittany**

* Replace office computer - tower and drive
  + Quotes on something new/options
  + Wiley discuss with Brittany regarding what she needs, requires etc…
* Coaches and Managers Meeting
  + All coaches and managers must attend
  + Rep & C Division
  + Decided Date: Wednesday, September 26, 2018, Fraser Room, 6:30-9:30pm
    - Brittany to book with the city and confirm

**8. Jeremy**

* Looking ahead to season start
  + We know where we are at with numbers – registrars
  + Equipment Manager positions still filled
  + Rep jerseys are ordered
  + RIC in place
  + Nets and dividers are ordered – Delivery for 75$
    - They have PO
    - Brittany to print the cheque
  + Bumper Quotes
    - A-Z company and others
  + CMHA website and email
    - Possible going to team snap
      * Already use for registration/ payment
    - Gmail independent from team snap - still use
    - Quotes and transition plans/ proposals for next meeting
      * Mark, Wiley and Jeremy to help technical wise
* CMHA Vacancies
  + Risk Manager
    - Scotty back in the PCHA handbooks - email
    - Falls under Second Vice president
    - Andrea deals with it happy to pass on
  + Policy - Update/revamp position duties etc…
  + Board members consistently not here
    - Mike – ¾ Hockey has missed 2 in a row so far and is newly elected
    - Director at large – Poma
    - Not fair to everyone else
    - Policy – job descriptions – Director at large very important position – at least send a report
  + A few Coordinator positions to be filled
  + Midget and juvenile Director
  + Coordinator positions
    - Responsibilities and duties to be updated
  + Ice coordinator position
    - Where Craig’s job ends, and coordinators begin
    - New process and when grandfathering takes place.
* Policy update – more next meeting
* Posting minutes and financials online – not worth it to d yet if changing to TeamSna (Team Pages not user friendly)

**9. Craig – Rep Evaluation process**

* Emailed before meeting starting
  + Suggest everyone reviews it
  + Bring back next meeting and ratify it and put in place
* Everyone is happy with it
* Further information on release – email and receive
* Motion to accept the rep evaluation process by Andrea, seconded by Colleen. 10 in favor, 1 abstention, none declined, motion carried.

**10. Ice Update – Craig**

* Discussed earlier under the Peewee report

**11. Registration update - Craig**

* 760 players registered
* Okay in all divisions
* No midget A3 team this season
* Abbotsford cutting back and capping teams
  + Abby players are registering in Chilliwack

**12. C Coach Discussion**

* Same people’s names keep popping up with problems and issues
  + Make it easy on the Director and not have them involved
  + If they ask why they didn’t get picked they can contact the coaching committee and they will deal with it

**13. New Buisness**

* Sapphire Tracksuits
  + Chantelle and Craig spoke with Sapphire
    - Sapphire spoke with Bauer to make sure they could get stock
    - No back orders and order in mass stock
    - Offered to all teams
    - Sending Coby back or unless we want to keep as a cheap alternative
    - Talking with Cheam to not step on anyone’s toes
    - Cheam sports
      * Making a book with what they have to offer
    - Sapphire Order form
      * Do we want to change it? Add more selection?
      * Last year teams could only order what was on form
    - Craig
      * Have allegiance to each store
      * Cheam - sports gear
      * Sapphire – apparel
    - Sponsor on back of jackets, hoodies etc… is okay this season as long as its not on jerseys
      * Sponsorships must be approved by the board before adding to apparel
      * Teams give to their director who will bring their requests to the board
    - Keep Coby and Bauer as options
    - Jeremy speak with Sappgire regarding apparel
      * Cindy asks that you get elite trophy for hockey days and silver skate award
* Apparel - Laga Samples – Jason
  + Shirt jersey – short/long sleeve $30.00
  + Hoodie $35.00
  + This means departure from sapphire
  + Ask Pat from Sapphire if he can do the same options
* Brittany – sponsorship and donations we are collecting
  + Do teams get anything from sponsorship money when they wear jerseys with sponsorships name on the jerseys
    - tackle when Krista is present next meeting

**13. Next meetings are scheduled for:**

* Monday, August 13th @ 6:30pm
* Monday, September 24th @6:30pm
* Coaches and Managers – Wednesday, September 26th @ 6:30pm

Motion to adjourn by Andrea, seconded Kevin.