

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

**March 26th, 2019**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Interim Presiding Officer & 2nd Vice President:** Andrea Laycock
* **Secretary:** Sarah Stevens
* **Treasurer:** Krista Christiuk
* **Registrar & Office Administrator:** Brittany Rhodes
* **Sponsorship Director:** Charmaine Surman
* **Public Relations Director & Tournament Coordinator:** Jennifer Kemp
* **Ice Coordinator:** Craig Lehr
* **RIC:** Doug Kemp
* **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
* **Hockey 3/4 (Novice Minor and Major) Director:**  Michael Jordan
* **Atom Director:**  Kevin Naswell
* **Pewee Director:** Ross Holding
* **Bantam Director:** Wiley Borg
* **Midget & Juvenile Director:** Cindy Rhodes

**Guests:**

* **Website:** Bryce Walker
* **Past President:** Jeremy Mann
* **Equipment Managers**: N/A
* **Divisional Coordinators:**  N/A

**Absent with regrets:**

* **1st Vice President:**
* **Director at Large**:
* **Female Director:** Kathaleen Thomson
* **Director of Coach & Player Development & Coach Coordinator:** Mike Kind
* **Co-RIC:** Connor McKracken
* **Coach and Player Development:** Scott Lindhout

**2. Call to Order @ 6:30pm**

**3. Interim President/2nd Vice-President: Andrea**

* Andrea called the BC Society’s today
  + Our positions don’t line up to the terms in the constitution how should we go about fixing?
  + Somehow confusion has happened regarding term versus when position was filled.
  + Some members have been appointed to Director positions in the middle of a two-year term and the confusion has happened because assumptions have been made that the 2 year term starts once you are voted in or appointed to a position which is not the case.
* Now is the time that the Board takes this opportunity to make changes to the constitution and fix
* Cindy and Andrea to review the 2013 version of the constitution as it was the last version voted and approved on and registered with the lawyers. 2018 version was never passed at the 2018 AGM
  + They will report back at the next meeting April 15th with recommendations
  + Membership needs to be notified of changes 30 days prior to AGM
* Who’s coming back next season, who’s not?
  + Please let us know now or you can email Andrea
  + Coming back:
    - Kevin
    - Chantelle
    - Krista
    - Wiley
    - Cindy
* Now that Jeremy and Mark have resigned from their position as President and 1st Vice-President we need to make a motion to add 2 members of the board to the bank account as signing authorities so bills can get paid etc…

Mike Jordan motions that the 2nd Vice President (Andrea Laycock) and the Secretary (Sarah Stevens) are added as signing officers to the bank account, seconded by Kevin. All in favor, motion carried.

* FVE (Fraser Valley East) Meeting:
  + Topic: Add Aldergrove to FVE
    - Hope, Mission and Abbotsford felt it was in the best interest to bring Aldergrove into FVE. Langley has gotten so big they may split into 2
    - Cindy, Wiley and Andrea attending
* Board Meeting: Monday, April 15th, 2019, 6:30pm
  + Board member asked: Is Coach X still coming now that Jeremy has resigned?
    - We all agreed to give him an audience so we will still give him the opportunity t come speak if he stills has something say.
* Townhall: Wednesday, April 17th, 2019, 6-8pm
  + Notice of positions that are available to be sent out to Membership
    - List 4 directors (president appoints) President, 1st Vice-President, Treasurer and Director of Player Development

**4. New Business:**

Wiley Comment:

* Director at large – 1 of 2 (1 is Female Director as per constitution) are we going to appoint one to Director of Hockey Relations?
  + Answer - requires constitutional change

Website domain name change and move to Godaddy

* Currently using .easy for chilliwackminorhockey.com
* Brittany check office for documents as Jeremy has provided all the information with notary before
* We need a motion to change to Godaddy once Andrea gets it sorted out.

Chantelle motions that if Andrea needs to get documents notarized to update GoDaddy we approve a budget up to $150.00 for the costs, seconded by Ross. All in favor, motion carried

* Year-end reports need to be sent to Brittany
  + Deadline April 30th
  + info@chilliwackminorhockey.com
* Nominations go to Jeremy the Past President and info@chilliwackminorhockey.com (Brittany)
* Chantelle comment:
  + We need to make sure we change some parts of constitution
  + Example: The board must approve a director to also be a coach (staff) which hasn’t been done in the past. We have no minutes showing the board approves certain board members to coach or be a part of staff.
  + An amendment to constitution was made a couple years ago (never got approved) that no director shall be apart of any coaching staff
* Jeremy Suggestion
  + Need to get a policy in place/master document to avoid these things in the future
  + If a member asks questions we don’t want to be giving out two separate answers
* As mentioned above Cindy and Andrea will go through everything and present document in advance.
  + Research other associations.
* Hockey Day in Chilliwack suggestion for upcoming seasons
  + Put together a committee
  + operational and structural changes
* Brittany asks about registration spreadsheet for waitlists etc…
  + Andrea you can decide how you want to layout registers and waitlist spreadsheet
* Chantelle – Jersey issue
  + Does anyone know when the equipment managers will be ordering?
  + Not ordering enough Timbit Jerseys
  + Need to order 22 not 19 and some kids quit and late register in Hockey 1
* Moving forward we need a better jersey return process
  + This season did not go how it should have
  + Not enough info was provided to membership
  + Equipment managers need to email directors and coordinator’s direct not rely on Brittany to pass on info as she was away, and info was missed.

**10. Next meeting scheduled for:**

* Board Meeting: Monday, April 15th, 2019, 6:30pm
  + Reports to Sarah by April 11th
  + Invite equipment managers
* Townhall: Wednesday, April 17th, 2019, 6-8pm
* AGM: May 22th, 2019, 6:30pm

Motion to adjourn by Wiley, seconded by Cindy. All in favor, motion carried.