

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

 **May 6th, 2019**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Interim Presiding Officer & 2nd Vice President:** Andrea Laycock
* **Treasurer:** Krista Christiuk
* **Secretary:** Sarah Stevens
* **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
* **Hockey 3/4 (Novice Minor and Major) Director:**  Michael Jordan
* **Female Director:** Kathleen Thompson
* **Pewee Director:** Ross Holding
* **Bantam Director:** Wiley Borg
* **Midget & Juvenile Director:** Cindy Rhodes
* **RIC:** Doug Kemp
* **Sponsorship Director:** Charmaine Surman
* **Registrar & Office Administrator:** Brittany Rhodes

**Guests:**

* **Past President:** Jeremy Mann
* **Website:** Bryce Walker
* **Equipment Managers**: N/A
* **Divisional Coordinators:**  N/A

**Absent with regrets:**

* **1st Vice President:**
* **Director at Large**:
* **Co-RIC:** Connor McKracken
* **Coach and Player Development:** Scott Lindhout
* **Ice Coordinator:**
* **Atom Director:**  Kevin Naswell
* **Director of Coach & Player Development & Coach Coordinator:**
* **Public Relations Director & Tournament Coordinator:** Jennifer Kemp

**2. Call to Order: @ 6:32pm**

**3. Approvals:**

Motion to accept the board minutes from March 4th, 2019 by Mike Jordan seconded by Chantelle. All in favor, motion carried.

Motion to accept the board minutes from March 14th, 2019 by Krista seconded by Mike Jordan. 1 abstention, all in favor, motion carried.

Motion to accept the board minutes from April 15th, 2019 by Cindy seconded by Wiley. All in favor, motion carried.

Motion to accept the Townhall minutes from April 17th, 2019 by Wiley seconded by Chantelle. All in favor, motion carried.

Motion to accept the board minutes from April 17th, 2019 by Mike Jordan seconded by Wiley. 2 abstentions, all in favor, motion carried.

**4. Treasurer’s Report: Krista**

Report and financials attached

Motion by Wiley to accept the financials with the requested edits, seconded by Ross. All in favor, motion carried

**5. New Business:**

* Cindy - Bantam AAA financials submitted and was not included in Jens tournament report
* Members in Bad standing and nomination process:
	+ Brittany - How do we decide who’s in bad standing? Anyone with fees owing
	+ How do we communicate that to the membership?
		- Multiple emails sent from Krista informing members they have a balance owing
	+ Not all membership is aware they can’t be nominated and voted into position if in bad standing
	+ Turn it in at least 48hrs ahead of the AGM
	+ Can’t be nominated if in bad standing so have to clear up account 30 days prior

**5. Elections Committee:** see attached package

* The board put together an independent committee to investigate the integrity of the nomination process for the AGM to ensure that what was done was as transparent as possible
* Committee consists of Wanda Warren, Bryce Walker, Mike Jordan and Tonya Woldock
	+ Bryce speaking on behalf of the committee
	+ What committee did:
		- Took down all issues that could be a problem for the association
		- Looked at bylaws and society’s
		- Identified hard dates in bylaws
		- Highlighted individual pieces that could be an issue
		- At time committee had meeting they didn’t have all nominations emails or know who was in good standing or not
		- They did not have a list of who was appointed after the election at last year’s AGM or have a clear understanding of who had only 1 year term (previous person vacated position 1 year early) or full 2 year terms.
		- Left in a position to cancel AGM and fix problems and reschedule
		- Nothing written saying we can’t cancel but doesn’t say you can
	+ Committee Recommendations:
		- Option 1 – Reschedule AGM – recommended
			* If board chooses option 1 the new process/policy provided must be taken on for future AGM’s
		- Option 2 – Keep current AGM date - less appealing
		- 2 nominations on list applied late would be removed
		- Puts gaming grant at risk
	+ Bryce – these are recommendations – the board doesn’t have to agree to them – just look at them – hopes we trust the recommendations
	+ For transparency a meeting should be held for all nominees and nominators and share the information

Suggested edits for Committee document before voting on which option to take:

* Cindy: CMHA board election policy at front page – should be January 1st not December 15th
* Cindy - Page 2 by February 15th …. Previous version sent out new and old members
	+ New website sends out to previous years registered players only
	+ Cindy - Page 2 – item 16 – members come from same list above
* Bryce – post an announcement on website with a bio on each candidate
	+ Allow membership to get to know each candidate before AGM
* Change structure of AGM so no awards given at beginning of meeting.
* Cindy – more candidates than positions
	+ 1st ballot – president, vice etc... 2nd ballot contains remaining directors ?
* Mike – can a member run for more than one position?
	+ Confirm that you can run for more than one, can you hold 2 elected positions?
	+ Going off current constitution not recommended, new version of constitution waiting to be approved at upcoming AGM
* Andrea – any more questions on document?
	+ Thank you to the committee for putting it together
* Presiding officer or board to go ahead with forming a committee 3-5 people
	+ Andrea suggests, Bryce, Wonda, Mike and Tonya if willing

Motion to accept option 1 from the nominations committee of rescheduling the AGM to no later than June 30th, by Krista, seconded by ……? No seconders?

1 abstention (Mike Jordan)

Suggest we send a notice to members

* Clerical error and not in compliance with constition so we will be moving the AGM date
	+ Doing this to protect the system and being more transparent

No motion by the board to accept option 2 from the nominations committee of not rescheduling the AGM

New motion to accept option 1 to move AGM to June 12th, 2019 by Krista, seconded by Kathaleen. 2 abstention (Mike and Cindy) 5 in favor, 2 opposed (Ross and Chantelle)

Motion carries

* Andrea to draft a letter to the membership explaining and noting the AGM date change and redoing the nominations
* Nomination link on website – confirmation on screen and email sent
	+ Please still nominate yourself now that we choose option 1
	+ 1 person fills out form - 2 seconders in order to be nominated so 3 people including yourself (include names and emails on form)
	+ Contact them if not a member in good standing. Some people nominated and don’t know

**Coaching Committee:**

* Change of AGM date delays hiring coaches
* New committee needing to be put in place
	+ 4 wanting to volunteer – 3 not conflict with AGM nominees
* Ross concerned there’s not enough time to get proper interviews done in time
* New website issues with getting applications sent out to membership
* Brittany produce the committee list
* Suggested that Ross heads up the committee for now not a conflict as he is only serving as a director at the moment
	+ Mike put name forward to help as well.
	+ 3 members has volunteered as well – committee of 5 now
	+ Committee can decide if a second committee for C division is needed and if they need more members
* Coach selection committee should notify coach if on a no coach list
* Tell all coaches decisions from interviews right away(yes or no) don’t let them find out by hearing someone else is a coach
* All documents on coaches kept on file and confidential (Brittany in the office)
* Bryce – send registered letter to previous coach committee member to return all things related to CMHA

**AGM**:

* Bryce reach out to other associations to come out for ballot counting
	+ Must be a member not a part of association
	+ Cindy - Clarify whose is up for election
		- Only up because he’s running for new position?
		- Term is up? or appointment is up?
		- Keeping with “director”– move around if need be
* Jeremy – other AGM’s (PCAHA and Hockey Canada) meetings coming up
	+ Brittany keeping Andrea up to speed
* Sun Peaks AGM – June 7, 8, 9 – Andrea, Wiley and Brittany attending

**Misc:**

* Hockey ¾ development - ross follow up with Jim to help out
	+ Location twin rinks 2 June 8th
	+ Wiley to do rest

Cheque signing process:

* Signing cheques – 2 signers – Krista signing own cheques – shouldn’t do that – Andrea to speak with bank regarding this

Bank account:

* Bank said to discuss in board meeting in order to add Brittany to view account
* Bryce - Auditor to make recommendations as they are the best person to decide not the bank as their version of best practice isn’t always best for the association
* Board has approved Charmaine with helping Brittany in the office as she is busy with registration now.
	+ Draft up contract
* Krista to send notices out to members in bad standing again

**Important Upcoming Dates:**

Board Meeting: May 22nd, 2019, 6:30pm Twin Rinks

AGM: June 12th, 2019, 6:30pm Twin Rinks

Board Meeting: June 17th, 2019 at 6:30pm Twin Rinks

Motion to adjourn by Ross, seconded by Krista. All in favor, motion carried.