

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

 **September 10th, 2018**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Presiding Officer:** Jeremy Mann
* **Secretary:** Sarah Stevens
* **1st Vice President:** Mark Luknowsky
* **2nd Vice President:** Andrea Laycock
* **Treasurer:** Krista Christiuk
* **Ice Coordinator:** Craig Lehr
* **Tournament Coordinator:** Jennifer Kemp
* **Hockey 1/2 Director:** Chantelle Bisschop
* **Atom Director:**  Kevin Naswell
* **Bantam Director:** Wiley Borg
* **Pewee Director:** Ross Holding
* **Female Director:** Colleen Nerbus
* **Director of Coach & Player Development/Coach Coordinator:** Mike Kind
* **RIC:** Doug Kemp
* **Sponsorship Director:** Charmaine Surman

**Guests:**

* **Equipment Manager:** Kim Mills
* **Divisional coordinators:** Bev Harms and Avalon Daughtry

**Absent with regrets:**

* **Director at Large**: Poma Dhaliwal
* **Assistant RIC:** Connor McKracken
* **Hockey 3/4 Director:**  Michael Jordan

**2. Call to Order @ 6:33pm**

* Welcome Divisional Coordinators and Sponsorship Director

**3. Approvals**

* Motion to accept the board minutes from August 13th, 2018 by Andrea, Seconded by Wiley. All in favor, motion carried.

**4. President Update: Jeremy**

* Season Kickoff - acknowledge volunteers who were apart of the rep evaluations over the Labour day long weekend.
* Acknowledge coordinators and directors’ thanks for your hard work in getting things up and running.
* Thanks, Charmaine, for volunteering for the Sponsorship Director position and Avalon for volunteering for the Hockey 3/4 Coordinator
* Team link Access
* if involved in a division (Directors and Coordinators) you need to request access [www.teamlink.com](http://www.teamlink.com/)

**5. Treasurer – Krista**

* Financials - Not updated as bank has changed, and things are being moved over
* Team fees - $68,000.00-$70,000.00 in fees that aren’t set up on a payment plan - not paid and shouldn’t be on the ice
* Motion was passed that if payment plan wasn’t in place or paid through other programs players would not be allowed on the ice. Fees must be paid by July 31st why is there so much outstanding and its mid-September?
* Get updated numbers - send info of who’s not up to date on payments to directors who will then email those members and let them know the player is not eligible to take the ice until fees have been paid
* Ref policy we voted on did not include midget rep change of not including referees so noting for minutes.
* Minutes to show voting directors names and positions - Jeremy to email Sarah and Krista
* Motion to accept the treasurer's report by Andrea, seconded by Colleen. All in favor, motion carried.

**6. Divisional Reports**

* Hockey ½ - Chantelle
* Report attached
* Jeremy has approved up to 4 development times with Natalie and Dennis
* Wiley and Kevin offered to help out as well
* New coaches need guidance
* Coaching session/development for coaches only - Mike Kind to look into getting a dedicated ice time and will email resources
* Hockey 3/4 – Mike - No Report
* Atom – Kevin
* In the process of evaluations
* Have a new coordinator
* Got 5 coaches for the season
* Atom C - Goalie Shortage
* Female – Colleen
* Atom Female is a go
* 17 players including 3 hockey 4 players (1 goalie and 2 players)
* H4 is full - can we keep the 3 players in Female Atom or put back down
* We need to make sure spots are available next time until teams are a go and waitlist other players
* Female PCAHA meeting tomorrow - Jeremy will go in Colleen's place
* Peewee Female folded - a couple girls decided they were in the wrong place
* dropped 5 girls back into the division and have one overage exemption
* Peewee – Ross
* 82 registered
* 15.4 and a goalie per team
* Ross believes he can fit in 4 female peewee players since their team folded
* Colleen has requested to have girls paired up together on teams, so Colleen will come to the draft to help - Can depend on evaluation levels
* Overage exemption request - to be discussed with Jeremy and Kevin
* Go ahead and register - evaluation to be set up
* Bantam – Wiley
* Down 1 coach but Wiley will take on the team more than likely
* No conflict as no kid in Bantam
* Goal to find a coach first before the draft
* Midget and Juvenile – Cindy

Midget:

* 6 teams are on the ice and coaches are evaluating
* Short jerseys on a few teams
	+ Will need when game play starts as not enough
	+ Swap out for new set with Kim
* Overage exemption in progress down to Bantam C - Cancelled
* Too many goalies
* All coaches in place
* Missing refs for evaluation games
* Not enough players for 7 teams
	+ don’t want to run 12-13 per team - injuries, suspensions need more players per team
	+ See if Hope has a waitlist
	+ Jeremy to reach out and try to find more players to run 7 teams and then all goalies can play
* 1 less female player in midget
	+ needs to be moved down and play in Bantam
	+ Jeremy and Mark to have a meeting with the player to discuss move down

Juvenile:

* C team in place with coaches
* Working on A team
	+ declaration this Friday
	+ Hit the ice on the 15th
* **Reminders to Directors:**
* Draft: You get 2 official saves - if it’s a parent coach you save your own player and another player (Manager or Assistant coach or other). If non-parent coach then you get any 2 saves (example a manager, assistant coach or any player etc....)
* All coaches sign a confidentiality agreement prior to draft
* All team accounts will be at Envision this year.
* No Carded Referee will do a game alone. There must always be 2 refs on the ice
* Coach, Assistant Coach or 2 captains can help ref a game. If ref doesn’t feel comfortable with someone helping, they get paid anyway and leave and two other approved individuals step up to ref.

**7. RIC Update - Doug**

* Still trying to make contact with David Lambert and Ed Imbeault about signing up to referee this year.
	+ Has until Tomorrow at 7pm then take the next person on the list
* Clinic for new officials (taking 15 this season) will be September 30th in Chilliwack.
* Received lots of complaints about no officials for C div evaluation games. Hard to get officials out when 3 PeeWee rep, 3 Bantam rep, and minor/major Midget playing this weekend so kids that referee and play on those teams were not available. Also had 18 extra games played in CHWK.
* Spoke with some parents who kids attended the referee school in Langley this summer. All claimed their kids enjoy themselves and thanked me and Minor hockey for allowing their kids to attend this school.
* NO CARDED REFEREE IS TO DO A GAME ALONE. PLEASE DO NOT ASK REFEREES TO DO THIS AS IT COULD GET THEM SUSPENDED.
	+ There is a process set up to cover games if not enough officials are assigned or if no one is assigned.
* Refs get moved up based on maturity and knowledge
	+ get 6 evaluations throughout the season - written documentation
* Some refs not putting in their availability into Assignr
* Recourse for declining games
	+ Suggest they don't get future games but then we lose refs
* Currently have 60 refs
* Incentive?
	+ Suggestion - pay for your cards if you commit to a certain amount of games
	+ Doug to provide more info on costs next meeting
	+ Vote next meeting

**8. Chiefs News - Andrea**

* Minor Hockey Night
* Saturday, November 24, 2018
* Popcorn night
* No fundraiser sanctioned that night
* Minor hockey does have 50/50 - executive does it and funds come back to minor hockey
* Revenue from ticket sales should come back to the association
* Last year - Bantam and Peewee lost ice because they went to the game – Suggested that we block out with Pacific Coast and give ice back to the city - Craig has noted this.
* 50/50 Chiefs Games
* Take names and do a draw like last year
* New requirements - must sell 50 tickets
* If teams want to take opportunity, they their names will be put into the draw
* Andrea will email coordinators directly
* Lion Club runs it and CMHA is approved to have a license to sell
* Paid out quarterly

**9. Tournaments – Jen**

* Report attached
* Chilliwack team fees
* Traditionally pay half the fee
* No baskets this year ($200 requirement last year per team)
* This year it's suggested that teams pay entire amount up front
* come to their volunteer times etc... get 1/2 back
* Jeremy to check if we decided on this policy already
* Bantam AAA
	+ We have 24 teams.
* Midget
	+ Just taking team names.
	+ Being run by another member
* Pee Wee Jamboree
	+ We have 3 Peewee A3 Teams
	+ 2 Peewee A2 Teams
	+ Waiting to hear back from Tourism Chilliwack about being a title Sponsor
* Atom
	+ We have 4 Atom A2 Teams - A2 full
	+ 1 Atom A3 Team and may have a team from China.
	+ Was thinking about adding Atom Female division.
* Hockey ¾
	+ We have 3 Teams for Hockey 3
	+ 2 Teams for Hockey 4
	+ Plus a Title Sponsor
* Bantam
	+ We have 2 A2 Teams
	+ 1 A3 Team and 2 Chilliwack C2 Teams.
	+ Thanksgiving weekend - Ref issue
		- Multiple event conflicts
		- Jeremy and Mark to discuss - defer

**10. New/Outstanding Business**

* C Division Coaches - registration discount suggestion
* Incentive to coach
* Raised rates significantly
* instead of looking for 5 coaches we get 12 that we can interview and get references
* Last time we spoke about it we discussed to modify honorariums for Rep Coaches to include non-parent coaches and level of coaching
* Andrea suggests that Wiley and Kevin come back with a recommendation and policy for next season - Wiley resend what you had come up with and propose for next season.
* Not just registration discount but look at other options such as coaching credits/incentives. Review in October before budgeting starts
* Mark and Jeremy met with 2 coaches regarding incidents - Reports/documentation of what’s going on when incidents occur is extremely important as we need written proof incase the matter needs to be look into further and membership requires to see documentation.
* One coach has been allowed to be an assistant coach this year because we did not have reasonable grounds to exclude him all together. Does not have a 9.2 - Jeremy is solely responsible for allowing this coach to step back onto the bench. Cannot be a head coach. Clear expectations if there are any problems he’s out for the season.
* Other coach is a definite no!
* Colleen comments - Coaches constantly being belligerent to refs - need records to look over. As a ref you won’t throw all coaches out
* Equipment:
* Any teams wanting name bars have to go through Jason, if they get put on they have to be taken off. If a parent wants to buy jerseys all or nothing for the whole team
* Initiation keeps jerseys
* Atom keeps white set
* Cheam book - send to the office
* Coaches and managers meeting - Tonya Woldock has volunteered to run the meeting will go over package at sept 24
* Ten first aid kits - Jeremy has approved to order what you need

Table:

Registration for next year. - Process - Address Brittany’s office workflow - using 4 different systems - Andrea and Jeremy to discuss.

Doug - Mark can we set up a meeting with coaches to discuss 9.2 - abuse of official

**11. New meetings are scheduled for:**

* Monday, September 24th @6:30pm
* Coaches and Managers – Wednesday, September 26th @ 6:30pm may be PCHA meeting look into may need to change this date

Motion to adjourn by Wiley, seconded by Colleen. All in favored, motion carried.