

**Chilliwack Minor Hockey Association**

**Board Meeting Minutes**

**September 24th, 2018**

**6:30pm**

**-Twin Rinks-**

**1. Attendance**

* **Presiding Officer:** Jeremy Mann
* **Secretary:** Sarah Stevens
* **1st Vice President:** Mark Luknowsky
* **Treasurer:** Krista Christiuk
* **Tournament Coordinator:** Jennifer Kemp
* **Hockey 1/2 Director:** Chantelle Bisschop
* **Bantam Director:** Wiley Borg
* **Pewee Director:** Ross Holding
* **Midget & Juvenille Director:** Cindy Rhodes
* **Director of Coach & Player Development/Coach Coordinator:** Mike Kind
* **RIC:** Doug Kemp
* **Sponsorship Director:** Charmaine Surman

**Guests:**

* **Equipment Manager:**
* **Divisional coordinators:**

**Absent with regrets:**

* **Director at Large**: Poma Dhaliwal
* **Co-RIC:** Connor McKracken
* **Hockey 3/4 Director:**  Michael Jordan
* **Ice Coordinator:** Craig Lehr
* **2nd Vice President:** Andrea Laycock
* **Atom Director:**  Kevin Naswell
* **Female Director:** Colleen Nerbus

**2. Call to Order @ 6:32pm**

**3. Approvals**

* Motion to accept the board minutes from September 10th, 2018 by Cindy, Seconded by Wiley. All in favor, motion carried.

**4. President Update: Jeremy**

* Director at Large position held by Poma
  + Jeremy offered another position, but Poma refused which he cannot do.
  + Have not received a letter of resignation
  + Vote to declare the Director at Large position to be vacant, by Jeremy, seconded Mark. All in 8 favor, 1 opposed, motion carried.
* Picture Day Dates:
  + Oct 27th, Nov 3th, and Nov 24th
    - Earlier date then ready for Christmas
    - Later better than earlier due to C division balancing – Pacific Coast Deadline Nov 12
    - November 24th is the only day we won’t have a conflict; However, they won’t be ready for Christmas.
  + Oct 27th and Nov 3rd (Retakes) has been decided as association balancing should be completed by then.
* Coaches/Manager Meeting
  + Tonya Woldock is now not available as the date changed
  + Mark and Jeremy to run meeting
  + Doug ref portion – what would you like discussed
    - Better behavior by coaches
    - Score sheets ready and copies available every game when you’re the home team
* PCAHA meeting Wednesday, September 26th
  + No email received yet to tell coaches and managers of meeting
  + Bryce and Jeremy to get notice sent out immediately
* Referee Request – Letter received
  + Chilliwack Camp September 30th
  + Keep order by when the request is received – 40 kids on the waiting list
  + Taking 15 kids – ref to be in question is 19th on the list – now moved to 17th
  + Parent thinks her child should get into the camp as her child took the course and was carded in another city.
  + We do not have a policy in place
    - so, we need to get this done and post on the website.
  + Your still in the que regardless if you go somewhere else to get carded
  + If we have a process in place, we need to back up our RIC’s decision
  + We need come to a decision and put a policy in place
  + Motion by Jeremy to approve the request that the parent has made, seconded by Cindy. All in favor to approve the child to enter the referee camp. O in favor, 7 opposed, 2 abstentions.
  + Doug, Connor and another board member will draft a policy
* Website issues
  + - Team pages VS. Team Snap
    - Team Pages has lots of issues, so we would like to get away from it
    - Should we start using Team Snap for scheduling or keep using team pages?
      * Season already started should we change process now?
      * Final decision is to continue using Team Pages and work out the bugs
    - Jeremy is reluctant to move forward with Team Snap when it’s not working right now
      * Need a transition plan sooner than trying now – get it ready for next season
      * Jeremy to look over and decide if it works for us. We were told it had a full link into Hockey Canada but doesn’t.
      * Suggestion is to run a Trial using one team pulling from team pages to team snap – to be determined – some teams already use Team Snap
* CMHA policy on apparel, name bars (Laga) and proposed bumper stickers
  + Can have Bauer and Koby as long as the CMHA logo is dominant and where it should be
  + All embroidery must be done at Sapphire
  + Name bars go through equipment manager
    - Laga did them last year
    - Teams must email Jason
    - add to coaches/managers package.
      * Teams responsible for removing C’s and A’s and name bars at the end of each season.
      * The equipment manager checks when they are returned at the end of year and jersey deposit returned.
  + Bumper sticker
  + To be purchased from Sapphire
    - Jeremy sent an email to person requesting that you have to use CMHA logo and get approval from the board.
    - Jeremy to email templates the board for thoughts
* Rep Prep Wage
  + Invoice sent to CMHA at a high hourly wage
    - Who authorized and who approved?
  + Redo invoice and bill for hourly rate that we give to all other coaches
  + Jeremy will not sign a cheque until the coach explains why such a high hourly wage
* Overage/Underage Exemption Process
  + Wanda Warren approves the requests
  + …. Approves request for which divisions
* Chilliwack Chiefs outstanding invoice $6,500.00
  + $5,000 from last year to promote The Chiefs (Bantam A1) and a laptop
  + Don’t here back by Monday Jeremy will make contact
* Boston Bruins Alumni Game – Feb 23, 2019 – Charmaine to head up and promote
* World Girls Hockey weekend – Oct 5-7th
  + Great idea but not a good weekend not enough resources as multiple events that same weekend
* Juvenile A Championships – Hosting this season
  + No team in place yet - looking for kids only have 13 kids and 2 goalies
  + Host committee needed
  + Cindy Committee Chair
* Proposed Town Hall Meeting
  + October 24th proposed
  + Jeremy, Mark, others?
  + Gives the membership an opportunity to ask questions and bring up concerns etc.…

**5. Treasurer – Krista**

* Membership with outstanding fees
  + Krista to send the Directors a list of who owes and then the directors will contact players stating they are ineligible and not allowed on the ice according to our policy.
  + Krista to double check the list before emailing as players are waiting on funds from Jumpstart or on payment plans
* Krista Suggests that Brittany gets changed over to a salary wage rather than hourly to budget more accurately each season
* Hockey Canada Dreams come true program offered to pay $400 of fees of each player and gear etc..
  + Jeremy motions that we use $1,960.00 from the CMHA hockey fund to cover the balance of registration fees for the players in the Hockey Canada Dreams Come True Program, seconded by Wiley. All in favor, Motion carried.
* Development rates
  + - What’s the Cap?
    - Should we raise the cap?
    - Defer so we can look in previous minutes and wait for other directors to discuss
* Insurance Policy
  + Doug asked if we can go through someone else
  + No we can’t we must go through Pacific Coast which then pays Hockey Canada
* Motion to accept the financial statement by Cindy, seconded by Wiley. All in favor, motion carried.

Note:

* Development money must be used for the instructors listed on the development list

**6. Divisional Reports**

* Hockey ½ - Chantelle
  + Teams have been set
  + Roster lists sent to Britney
  + Coaches are happy, and things are moving forward. No problems so far
  + Under Age Player request to move from Hockey 2 to hockey 3 was rejected
  + Overage Player request to move from Hockey 2 move to hockey 1 was rejected
    - Player leaving hockey to concentrate on skating
* Hockey 3/4 – Mike
  + Ran both drafts on Friday, September 21st and teams have been selected
  + 4 teams- Hockey 3
  + 5 teams – Hockey 4
* Atom – Kevin
  + Draft was completed
  + Information went out for coaches/managers meeting for Tuesday
  + Started balancing games
  + Still 2 goalies for C division
* Female – Colleen
  + Getting help from the Atom ice coordinator
  + Waiting on final approval on player movement to finalize the roster
* Bantam – Wiley
  + Draft went pretty well
  + 5 teams, all have coaches
  + 2 parents with conflicts at this time
    - 1 would like movement due to potential bullying issue
      * another player may be in the mix will take care of it and coaches are good.
    - 1 would like movement to assist with rides
      * Rides conflict may work itself out
  + Other than that, things are clear at this point
  + Due to some trade discussion, the draft took longer this year and went a little over 2 hours in total.
* Peewee – Ross – No Report
* Midget and Juvenile – Cindy
  + Draft went well, long but well
  + Teams are full to good numbers for midget fielding 6 teams
  + One player moved so far to start
  + Still one too many goalies – working on this issue
  + Games start this weekend for balancing
  + Juvenile A still forming to try and field a team
  + 1 team of Juvenile C players is formed and on ice with coaches
  + Midget A teams have both released all extra goalies/players
  + Chilliwack has been awarded the Juvenile provincials
    - March 21st to 24th, 2019
  + One too many Goalies
    - Overage to Bantam cant Affiliate Player (AP) to Midget
    - Prove that he needs extra assistance – room on a bantam team if approved
    - Only other choice is register as a 3rd goalie and he never touches the ice
    - Does Mission or Abbotsford have players to make a 7th team
      * + Already declared but can get approval from Wonda
    - Jeremy waiting to hear back from Pacific Coast on options

Player in question – must attend 60% of practices or they get an overage to bantam

* + Declare Juvenile tomorrow
  + Midget A teams released goalies

**7. RIC Update – Doug**

* Working with new officials (and parents) to get registered for the clinic on September 30th. We need a projector for the slide shows during this clinic.
* Ref incentive - officials that complete a certain number of games get some fees back Doug’s suggestion:
  + I suggest 20 games for half fees back
  + 45 games for all fees back
  + fees for Level 1 is $91.35 and half is $45.65
  + fees for level 2 is $101.85 and half is $51.00
  + last year level 1's
    - 4 officials would have received all carding fee back $365.40
    - 11 would receive half of carding fee back $ 502.15
  + last year level 2's
    - 5 officials would receive all carding fees back $ 509.25
    - 2 officials would have received half if their fees $101.85
  + Total $1478.65
* Still have on-going issue with officials not showing availability on Assignr.
* No shows – 30-day suspension – ref policy – Pacific Coast rules – 1st verbal warning, 2nd 15 days. – our policy trumps Pacific Coast if it strengthens
  + Jeremy motions that we allocate $2000.00 to fund the referee incentive for the completion of games per the RIC incentive program (20 games for half fees back, 45 games for all fees back. Fees for Level 1 is $91.35 and half is $45.65. Fees for level 2 is $101.85 and half is $51.00), seconded by Krista. All in favor, motion carried
  + announce through Assignr – reach all officials that way
* New rules – To be investigated as some changes have been this year

**8. Ice Coordinator – Craig**

* Lengthy meeting with the City took place on 18 Sept (Tuesday) regarding scheduling. Because of changes to the schedule, contracts have still not been completed and signed .... these contracts should be signed this week.
* Changes to the contracts included:
  + increasing some atom slots to 75 minutes from 60 minutes.
  + increasing some bantam slots to 90 minutes from 75 minutes.
* With the addition of a 5th Hockey 4 team, it was agreed that H4 & H2 (primarily) would have to share some ice slots as each division has an odd number of teams.
* There have been some complaints (as expected) from some divisions about shared ice for practices. I will be sticking to the mandate of shared practices at this time (knowing that scheduling will create opportunity for some full-ice practices). I believe any discussion of full-ice practices requires a review of fees paid by each division etc. I am hesitant to make exceptions in one division and not others unless directed to do so by the Board.
* I will be attending the Coaches & Managers meeting on Tuesday, where I'm sure there will be scheduling discussions.

Board comments for Ice Coordinator:

* Ask Coordinator to separate divisions by tabs and not colours
* So far catching conflicts ahead of time for the time being so we will see what happens when the game schedule comes out.
* Pacific Coast announced that there is Major midget tourney now along with showcase and coach clinic on thanksgiving weekend – no refs!
* Rep coaches not formally approved but, on the ice, and coaching – Coordinator needs to send an email.

**10. New/Outstanding Business**

Mark:

* Atom through Midget – balancing - need to sit down with coaches and directors and make decisions to move players if necessary
* Credentials – Mike Kind’s job
  + Remove them from bench and update spreadsheet.
  + Criminal record check submitted before September 1st.
  + Coaching courses done by December 15th. RIS and CATT October 31th – let mike know – address at coaches/managers meeting.
  + Violating personal protection act – credentials posted on website. – Brittany
    - * Remove from website
      * Mike will coordinator with coaches and managers and upload to Brittany

**Tournaments: Jen**

* 75% atom tourney filled – rest are Chilliwack team - put on website that atom tournament is full
  + Cut A1 – backing from the association
* Bantam A2 has 6 out of 8 doesn’t include Chilliwack
* Hockey ¾ is crazy interest
* Atom tourney waitlist – do not pay by November 1st or we take next on list
* Bantam AAA – parent meeting
* C division cup game refs – association pays

**Table until next meeting:**

* Honorariums
* Vote on coaches

**11. New meetings are scheduled for:**

* Coaches and Managers – Tuesday, September 25th @ 6:30pm
* Board Meeting – October 15th – 6:30pm

Motion to adjourn by Wiley, seconded by Mark . All in favored, motion carried.