



**Chilliwack Minor Hockey Association  
Board Meeting Minutes  
February 6<sup>th</sup>, 2020  
6:30pm  
-Sardis Sports Complex-**

**1. Attendance**

- **Interim Presiding Officer:** Mike Jordan
- **2nd Vice President and Website:** Mark Luknowsky
- **Treasurer:** Francesca Shannahan
- **Public Relations and Sponsorship:** Charmaine Surman
- **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
- **Atom Director and Coach Coordinator Rep & C Division:** Lee McCaw
- **Female Director:** Taya Kuznik
- **Peewee Director:** Chase Porter
- **Bantam Director:** Colin Prachnau
- **Midget & Juvenile Director:** Cindy Rhodes

**Guests:**

- **Past President:** Jeremy Mann
- **Website, Register and Office Administrator:** Brittany Rhodes
- **RIC:** Connor McKracken

**Absent with regrets: Board Members**

- **Secretary & Tournament Coordinator:** Sarah Stevens
- **1st Vice President:** Vacant
- **Director at Large:** Ross Holding
- **Player and Coach Development Director:** Jason Tatarnic
- **Hockey 3/4 (Novice Minor/Major) Director:** Avalon Daugtrey

**Absent with regrets: Appointed and Guests**

- **Ice Coordinator:** Ron Richardson
- **Equipment Manager:** Jack Surman
- **Divisional Coordinators:**

**2. Call to Order @ 6:30pm**

- Welcome Mark and Francesca

### 3. Action Items: To Be Completed

Action Item	Assigned	Due	Completed	Outcome
Constitution & Bylaw Review & Update Policies and Bylaw update	Lawyers - Mike	30 days prior to AGM		
Signs to be posted in Arenas: <ul style="list-style-type: none"> <li>Parent/player conduct</li> <li>No Cellphones in dressing rooms.</li> </ul>	Board of Directors	ASAP		
Development Proposal - FAQ sheet for membership	Jason	Early 2020- new season planning		
AP Guidelines	Teresa	ASAP		
Inventory of Equipment Rooms	Equipment Managers			
Team Fee Policy	Teresa and Krista	Early 2020- new season planning		
Name bar - policy and plan	Charmaine			
Rep Prep Proposal 2020 season	Jason	Early 2020- new season planning		
Development Coach rate – pay scale proposal 2020 season	Jason	Early 2020- new season planning		
2020 Registration Process revise	CMHA Board of Directors	Early 2020- new season planning		
Review Office admin employment contract	Andrea			
Rep Tryout cancellation policy for 2020 season	Jason	Early 2020- new season planning		
Discuss plan for replacing jerseys next season	Jack and Board	Early 2020- new season planning		
Rep evaluation process 2020 season	Jason			
Director Job descriptions and duties	CMHA Board of Directors			
Team policies on showers	Teresa and Chase			
Pre Hockey Idea	January	Early 2020- new season planning		
Association Calendar to be displayed in office – create a draft for now	CMHA Board of Directors	Early 2020- new season planning	Donated – in office as of January 2020	To be filled in and posted
Locker Room Policy	Mike	ASAP		
Tournament planning/schedule for 2020 season	Sarah and Jeremy			

Tournament Coordinator Expense Policy	Teresa	December/January		
Female Advertising	Taya			
Committee planning	CMHA Board of Directors			
registration fees for 2020/2021	Francesca			

#### 4. Approvals

- Chase motions to approve the minutes from the January 6th board meeting, seconded by Chantelle. All in favour, motion carried

#### 4. Appointed Positions and Committee Reports:

- **RIC** – Connor
- **Ice Coordinator** - Ron
- **Equipment Manager** – Jack
  - Request to buy 4 nets and boards
    - Lee motions that CMHA purchase 4 mini nets for initiation/novice next season, seconded by Chase. All in favour, motion carried
- **Tournament Coordinator** – Sarah
  - Tournament swag – Toques for Peewee who didn't get tournament this season
    - Lee motions that all the peewee teams plus Atom female get toques paid for by association as they didn't get a tournament this year, seconded by Chantelle. All in favour, motion carried.
- **Coach Coordinator** – Lee
  - Coach evaluation form
  - Discussion of forming a committee
- **Registrar and Website** – Brittany
  - Francesca will propose registration fees for 2020/2021 season at the next board meeting
    - Motion by Taya that CMHA does not pay the online admin fee for those who use the service, seconded by Lee. All in favour, motion carried.
    - State in bold on website
- **Website** – Mark
  - Report attached
  - Loves new site, new pp coming next year.
    - Received discount this year

#### 5. New/Outstanding Business

- Hiring of a bookkeeper
- Family X application for funding
- Storage at rinks
  - Purchase or rent of a shipping container for storage
  - Coliseum said yes to storing container
  - Get quotes and shop around
- Further discussion of Ref X matter
  - Mike dealing with and helping family

- CMHA to donate 6-10 ice times in March and April to host open female stick and puck.
  - Motion by Chantelle that CMHA will cover the cost of 6-10 ice times, insurance and advertising for the female division in March and April, seconded by Lee. All in favour, motion carried.
- Jesse Hildebrandt/ Royal LePage sponsorship
  - Will be sponsoring the hockey fund \$1500.00
- Hockey Day in Chilliwack
  - Taya motions to provide Hockey Day in Chilliwack with a budget of \$12,000.00, seconded by Chase. All in favour, motion carried.

## **6. Treasurer's Report**

- Francesca has been appointed for the remainder of the season
  - Sarah to get her added to all CMHA bank accounts including tournaments

## **7. Public Relations and Sponsorship Update – Charmaine**

## **8. Player and Coach Development director – Jason**

## **9. Director at Large – Ross**

## **10. Officer Reports:**

- **President** – Mike
- **First Vice-President** – Vacant
  - No Report
- **Second Vice-President** – Mark

## **11. Divisional Reports:**

- **Hockey ½** - Chantelle
- **Hockey ¾** - Avalon
- **Atom** – Lee
- **Female** – Taya
- **Pewee** – Chase
- **Bantam** – Colin
- **Midget** – Cindy
- **Juvenile** – Cindy

## **12. Next meetings scheduled for:**

Date: March 12th

Time: 6:30pm-10pm

Room: Fraser Room

Purpose: Board Meeting

Status: Sarah please book

## **13. Motions via email**

- January 29, 2020
  - a. Chase motions to not support a junior b team coming to chilliwack, on the basis of lack of consideration to cmha with the 48 hour notice and not providing a proper

presentation to the board regarding this matter, seconded by Jason. 10 for, 3 against. This motion passes.

- February 2, 2020
  - a. Lee brought forth a motion to appoint Francesca Shannahan as Treasurer, seconded by Colin. Unanimous, just missing Sarah's vote. This motion passes.
  - b. As well, for everyone's situation awareness, appointed positions do not have a vote on the Board. This leaves us minus 3 votes to pass anything (1st VP, 2nd VP and Treasurer).

Motion to adjourn by Chase, seconded by Taya. All in favour, motion carried.