



**Chilliwack Minor Hockey Association
Board Meeting Minutes
July 15th, 2019
6:30pm
-Twin Rinks-**

1. Attendance

- **Presiding Officer:** Andrea Laycock
- **2nd Vice President:** Teresa Armstrong
- **Secretary and Tournaments Coordinator:** Sarah Stevens
- **Treasurer:** Krista Christiuk
- **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
- **Director at Large:** Ross Holding
- **Midget & Juvenile Director:** Cindy Rhodes
- **Hockey 3/4 (Novice Minor/Major) Director:** Avalon Daugtrej
- **Female Director:** Taya Kuznik
- **Pewee Director:** Colin Prachnau
- **Public Relations and Sponsorship:** Charmaine Surman
- **Player and Coach Development Director:** Jason Tartnic

Guests:

- **RIC:** Connor McKracken

Absent with regrets: Board members

- **Bantam Director:** Chase Porter
- **Atom Director and Coach Coordinator:** Lee McCaw
- **1st Vice President:** Mike Jordan

Absent with regrets: Appointed and guests

- **Website, Register and Office Administrator:** Brittany Rhodes
- **Past President:** Jeremy Mann
- **Equipment Manager**
- **Ice Coordinator:**
- **Divisional Coordinators:**

2. Call to Order @ 6:30pm

2. Approvals

- Minutes from the June 17th, 2019 meeting to be approved

Handwritten signatures:
K. Bisschop
C. Bisschop

- Lee and ross to approve amended minutes – Table as Lee is away
- Minutes from the July 8th meeting to be approved next meeting

3. Player and Coach Development – Jason

CMHA Skill Development Proposal

- As an association we should be maintaining our development money or looking at avenues to increase it.
- As an association we must provide equal funds and equal development sessions for all members.
- I have based my development plan on \$30,000 and our association having a total of 52 teams.
 - Krista informs actual budget is \$45,00.00
- I have used the fee of \$75 for development costs.
 - Based on these numbers we are very close to 8 sessions per team.
 - Development Plan for each team based on 8 sessions
 - 3 Sessions for Skills
 - 3 Sessions for Power Skating (Specific Goalie movement drills must be planned)
 - 2 Sessions for Goalies?
 - Did CMHA provide development sessions for goalies outside of the 8 development sessions?
 - Yes, Monday nights
- Every team must use their development sessions and to ensure they do I will schedule their 8 mandatory sessions for them.
- The Development coach must provide a practice plan for the coaching staff prior to the ice session.
 - Coaches must be included in the teaching process.
 - Coaches tend to take the practice off when a development coach comes out and therefore is not engaged.
 - This is a great opportunity to learn something new.
 - Development coaches must submit their practice plans also to minor hockey for our records.
 - This will help create a database of drills and development skills for our association.
 - This must be done to receive payment.
- I will schedule a meeting with the development coaches to communicate our development plan this month.
- I will provide a technical package for coaches within our association and for our development coaches of the skills that we want to target for each division.
- Coaches within our association will be asked to submit their practice plans monthly for us to review and for our files.
- Rep Coaches for each division will meet monthly for a coaching seminar.
- The ice coordinator will have to review as scheduling is a very important piece to this plan and hopefully this person is hired soon.

- Development gear
 - Jason suggests website to purchase gear from as he was able to try it out, doesn't break, good quality
 - Cost is approx. 5k
 - Board asks Jason to price out and bring to next meeting
 - Will be covered by equipment budget
 - Going to developed players need to have the right equipment
 - Will provide coaching clinic
 - Keep at one rink
 - Development coaches can sign out

Rep Tryout Process

- August 26, 27, 28 are combine skill sessions to identify the skills listed in the Player evaluation form that include Skating skills, Puck skills, Hockey sense, Game play and Compete.
 - These scores will be used in the evaluations. I will develop the combine skills technical package that will be used for the ice sessions by each division.
- August 29 to August 31
 - These dates will be used for inter-squad games. This will allow the evaluators to watch the players in game situations.
 - After the 31st this will be the first cut down date.
 - We want to provide our members a fair chance to make an A1 team and we want to demonstrate the process had been done fairly.
- September 3 to September 6
 - These dates are used for final selections.
 - We are asking for a longer process to provide our coaches and evaluators enough time to make the best decision possible.
 - This time provides an opportunity to expose character flaws or to expose great character traits that may go unnoticed in three day try out period.
 - It is very important as an association to determined what type of players we want representing CMHA, what type of players we want to produce and what type of teams we want to produce. Some players and parents may not fit our model or a fit a team's dynamic. This must be communicated to all members.
- Need to draft up a policy for kids sick, on holiday, injured etc...
 - Allows child to tryout and be fair to those kids

Coach Evaluations

- Jason doing his own evaluations
- Will be done throughout the year
 - skill assessment

- Beginning, right before Christmas and end of year

Motion by Taya to approve Jason's development proposal plan, and include a FAQ document to clarify for membership, seconded by Teresa. All in favour, motion carried

- Teresa will draft up AP guidelines
- Are we creating A3 teams this season?
 - To be decided by player evaluations committee and Coach selection committee
 - Based on talent – players may be playing on A3 but not at the right caliber should be in C division

4. New/Outstanding Business

- Cheam Sports
 - What are they allowed to offer to teams?
 - Still good on socks, shells, gloves, helmets, bags, and practice jerseys?
 - Yes, board agrees to continue but must use Sapphire for logo
- Sapphire is the ONLY one to embroider the CMHA logo on all apparel, no matter where it comes from.
 - Colours, uniformity etc... changes with someone else branding
- Pat and Brian to work together
 - Cheam to purchase from Sapphire and they will put our logo on product
 - If Cheam comes back saying it's cheaper somewhere else we need to have a conversation with Sapphire
 - Bauer only from Cheam work with Sapphire
- Ask for kick back?– up price 10%
- Create a contract – Andrea to write up and get signed once sorted out
- We keep toques, lanyards, blankets, coffee cups, stickers
 - Brittany to sell in office
- Motion to control brand options
 - Andrea to reach out to Brian for samples – Table
- Team Apparel Purchasing Policy in writing to be done – Who will do this?
 - Teams are charged if they break rules
 - Put our foot down when coaches go elsewhere
 - If teams want to deviate, they must come to the board for approval
 - Cheam and Sapphire to hold orders until approval

Motion by Taya that all CMHA screen printing, transfers and embroidery to be done at sapphire, seconded by Teresa. All in favor, 1 abstention (Chantelle), motion carried

- Draft Date: C Division 3rd week of sept -Table
- Hockey Day in Chilliwack Date - Table
 - Committee to be formed, many parents have asked to be involved from registering their kids.
 - Brittany to provide Hockey Day in Chilliwack volunteer committee names
- New rink Grand opening - Table
 - Charmaine called city can't get date tracked down yet

- wants association apart of it – balloons, cake, hotdog, baskets?
- Sign in display case – trophies
 - Re-plate sapphire to memorial
- Suggested by Charmaine for this season to purchase bins for cell phones next season. To be kept with the manager each game. Lee can get us a fair quote on costs for this, table for another meeting. These would be handed out by equipment. – Table
 - Ask city to provide signs
- Financials – Hockey Fund – Table
- Member Issue: Volunteer Member X
 - Jason - No problem with vision and what he wants to do but we don't agree on how he goes about things
 - Member X keeps going back on whether he wants to coach or volunteer for an appointed position and committee
 - Teresa – We need to make a declaration as this feels like its lingering
 - Ross - We appreciate that they want to help
 - Andrea to speak with Member X
 - As a board it is our understanding you have expressed an interest to coach. When at another time you want have your name put forward to be on the committee and appointed a position then let us know.

Motion by Cindy to remove Clayton Catieller as Coach Coordinator for C Division, seconded by Taya. All in favor, motion carried

- Coach Selection Committee needs to have a plan in place when a coach's kid doesn't make the team they are selected to coach
- Member A as assistant must be approved by board
 - who answers if something goes wrong – no proof of previous actions that have surfaced just rumors – table discussion as Member A hasn't applied to be a coach this season so not an issue yet
- Coach Z – confidentiality broken – put on no coach list (no list exists)
 - Coach Selection Committee minus Lee(conflict) to speak with coach
- Admin rights – removing Andrea
 - No one told Andrea there was a problem all of a sudden, her admin email access was cut off
 - Andrea should have been informed that she was losing her admin access to emails and not find out the way she did – need more transparency and communication
 - Board didn't ask to have Andrea removed from emails only to remove Bryce from website. – miscommunication with Brittany

Motion by Sarah to add Teresa Armstrong, 2nd Vice President to the list of board members (President and 1st Vice President) who can have admin rights to CMHA emails and also fix Andreas access as she is to be on the list as well, seconded by Ross. All in favor, motion carried

5. Next meetings scheduled for:

Room: Prospera
Date: July 16
Time: 6:00pm-8:00pm
Purpose: Equipment
Manager Reviews
Status: BOOKED

Room: Fraser Room
Date: July 17
Time: 6:00pm-8:00pm
Purpose: Ice Coordinator
Reviews
Status: BOOKED

Date: July 31st, 2019
Time: 6:30pm-9:30pm
Room: Fraser Room – not
available – Prospera
Centre has been decided
Purpose: Board Meeting
Status BOOKED

Date: August 19th, 2019
Time: 6:30pm-9:30pm
Room: Fraser Room
Purpose: Board Meeting
Status: BOOKED

Date: October 1st, 2019
Time: 6:30pm-9:30pm
Room: Fraser Room
Purpose: Coach &
Manager Meeting
Status: BOOKED

Date: October 8th, 2019
Time: 6:30pm-9:30pm
Room: Fraser Room
Purpose: Town Hall-Parent
Meeting
Status: BOOKED

Motion to adjourn by Colin, seconded by ?. All in favor, motion carried.

Motions by Board through email

July 16th Email

1. Krista would like to make a motion via email to go ahead with the purchase of the skills equipment presented by Jason, seconded by Chantelle. All in favour, motion carried

July 17th Emails:

2. Krista would like to put forward a motion that if the player development director and player evaluation committee determines that the caliber of an A3 would not benefit the rep program then they will forgo an A3 team for the season. (Evaluated for each division and reassessing each season given the depth of players trying out), seconded by Sarah. All in favour, motion carried.
3. Sarah would like to make a motion that we offer a 1-year contract for the position of Ice Coordinator to Ron Richardson as recommended by the Ice Coordinator Hiring Committee with an honorarium of \$3,000/yr to be issued in two instalments (December and March) seconded by Lee. All in favor, motion carried
4. Krista would like to make a motion that we offer a 2 year contract for the position of Equipment Manager to Jack Surman, with Charmaine Surman as an assistant to Jack Surman as recommended by the Equipment Manager Hiring Committee with an honorarium of \$1,500/yr to be issued in two installments (December and March), seconded by Chantelle. All in favor, motion carried.

