



**Chilliwack Minor Hockey Association
Board Meeting Minutes
July 31st, 2019
6:30pm
-Prospera Centre-**

1. Attendance

- **Presiding Officer:** Andrea Laycock
- **1st Vice President:** Mike Jordan
- **2nd Vice President:** Teresa Armstrong
- **Secretary and Tournaments Coordinator:** Sarah Stevens
- **Treasurer:** Krista Christiuk
- **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
- **Director at Large:** Ross Holding
- **Midget & Juvenile Director:** Cindy Rhodes
- **Hockey 3/4 (Novice Minor/Major) Director:** Avalon Daugtrej
- **Atom Director and Coach Coordinator:** Lee McCaw
- **Female Director:** Taya Kuznik
- **Bantam Director:** Colin Prachnau
- **Public Relations and Sponsorship:** Charmaine Surman
- **Player and Coach Development Director:** Jason Tartnic

Guests:

- **Ice Coordinator:** Ron Richardson
- **Equipment Manager:** Jack Surman

Absent with regrets: Board members

- **Peewee Director:** Chase Porter

Absent with regrets: Appointed and guests

- **RIC:** Connor McCracken
- **Website, Register and Office Administrator:** Brittany Rhodes
- **Past President:** Jeremy Mann
- **Divisional Coordinators:**
 - Juvenile Coordinator: Bev Harms

2. Call to Order @ 6:30pm

Handwritten signatures of Andrea Laycock and another person.

3. Approvals

- Minutes from the June 17th, July 8th and July 15th meetings to be approved
 - Mike and Lee agree to the amendment in the June 17th meeting minutes.

Lee motions to approve the amended June 17th board meeting minutes, seconded by Jason. All in favour, motion carried

Lee motions to approve the July 8th board meeting minutes, seconded by Chantelle. All in favour, motion carried

Chantelle motions to approve the July 15th board meeting minutes, seconded by Avalon. All in favour, motion carried

4. Ice Coordinator Update – Ron

- Short ice, only gained 6 hours with new rink which isn't enough based on registration numbers
 - Lost blue ice (Chiefs sheet) Saturday and Sundays
- City pushed back ice slot start times to 4pm (rink closes earlier use to be 10:30 now 8:30/9:30) too early for association to have ice that early so some start times will be 4:45pm, 5pm, and 5:30pm
 - which allows more game slots to be more reasonable
- Winter closure dates decided by board to be December 23rd, 2019 to January 6th, 2020
- Initiation start date decide by board o be mid-September
 - Suggestion that Hockey ½ have development in September– separate age groups
 - Ron and Jason set up a schedule and proposal for Hockey 1-4
- Female:
 - If we end up with 3 teams we will have enough ice
 - Ron is working on schedule with rotating practices
 - Teams will get 1 extra evaluation time each
- Suggestion: 6am practices
 - Move rep to mornings 6am only no more rotation with C division and novice
 - Rep players show dedication and want to play high level
 - C division players barley shows up
 - Board decided that the 6am practices will continue to be shared – Rep and C Division
 - If there's push back from membership we stand strong in providing fairness throughout association

Ross motions that C Division and Rep teams have the same amount of 6am practices, seconded by Chantelle. All in favour, 1 abstention (Krista), motion carried.

5. Equipment Manager Update - Jack and Charmaine

- No prior inventory list of what we own as association has been made and kept
 - Example: number of puck bag etc...
 - Jack and Charmaine putting together so supplies can be monitored
- Previous Equipment Managers only provided a binder with return sheets
- Brian at Cheam:
 - Please order what we are missing – Sponsorship bars missing when kids kept jersey
- Suggestion to raise jersey deposit to \$150 to cover sponsor bars
- Possibility to purchase jersey by December for \$100
- Problems:
 - Missing jerseys get replaced but forgetting to add sponsor name
 - Jerseys not coming back the way they should
 - Charmaine taking off C's and A's
 - Lots of damage to jerseys already only a couple years old
 - Jerseys not allowed to be worn during practice – reinforce
 - We new getting new jerseys that rep would only last 2 years
 - Andreas suggestion - we have discussed before
 - Kids buying jersey in registration fee
 - One year white, next year black
 - Chilliwack ortho missing sponsors bars on some of the jerseys
 - Question:
 - Do we get them made the same or get a whole new set made in CMHA colours?
 - Board agrees to redo with CMHA colours look more uniform
- Sapphire Sponsor:
 - Charmaine shows sample of sponsor bar on jerseys
 - Board to agree and go ahead – yes, looks great!
 - Colours will remain the same as Chilliwack colour not sponsor colour
- C's and A's - Pat designed with no clue so after we attached/sew and wash glue doesn't mess up jersey
 - Coaches purchase for teams
 - Suggestion to equipment managers to order more A's than C's
 - Teams use Kristina to get them sewed on – Charmaine to contact
- Old coordinators ordered new pucks
- Evaluation Jerseys – speak with Jason
- Jerseys give out draft nights – coaches sign for at rink
 - Wont hand out team jersey until evaluation jersey handed back in
 - Kid signs for evaluation jersey at evaluations – return cleaned
- Outdated goal equipment – 15 set of goal pads – can we donate to school district for floor hockey program?
 - Initiation 1-4 get two sets per team for cross ice need to make sure we have enough
- Old McDonalds tuques-

- Charmaine works for school district and sees lots of kids come to school without them
- The board agrees to donate to school, charities and community services
- Few more days to get ready except missing jerseys so will keep plugging along
- Jerseys:
 - Figure out how much you need so board can approve ordering
- Complaint about white jerseys put on wet on metal hangers – rust marks
- First aid kits:
 - Out of date
 - Going through and ordering more
 - Add band aids and extra ice packs
 - Add sticker for first aid person to write what is in there
 - When they come back know what is missing
- Timbits jersey arrived:
 - Don't give out until after evaluations – Chantelle
- Deadline for jersey deposit – due date – coach manager package

6. Treasurer's Report – Krista

- No Financial Report this meeting, to be updated and provided at the August 19th meeting
- Approval of the Financials from the July 8th meeting to be completed after more information regarding the hockey fund is done
 - Krista's report regarding Hockey Fund attached for Board members
 - Process:
 - No process when she started
 - Last year only 3 applied the rest were rest top ups and dream fund
 - Great job not easy
 - A lot to put on one person for approval so the board should vote
 - Krista to provide details to the board for each application and board decides whether or not to approve
 - Krista asks them to apply to all programs out there first and then CMHA tops up what wasn't covered by those programs
 - Teresa not all organizations require financial assessment (Kidsport)
 - We need clarity around messaging
 - Check and balance, proof
 - Suggestion: If the family can only get kid sport its not enough to get funding from CMHA
 - Equipment donated through Cheam Bowls of Hope – picture taken of player and Charmaine sent to Cheam and Bowls of Hope

Krista motions that Chilliwack Minor Hockey aids family X \$1100.00 for registration (not including rep fees), seconded by Chantelle. All in favour except for 2 abstentions, motion carried

Request/Inquiry: Lee

- Can financial reports showing the breakdown of where money goes or comes in each month be provided each meeting?
 - Accounts payable and receivable breakdown
 - Krista will provide no problem

7. Public Relations and Sponsorship Update – Charmaine

Public Relations

- Grand opening of the new rink is scheduled for Thursday, August 29th at 6:00pm.
 - Parking issues – rep tryouts same night
 - Thank City for including us but CMHA would like to have its own day
- I would like to host only a CMHA opening for some time in September or early October.
 - Have a toonie skate for families, some gift baskets, hotdogs and cake.
 - Ask penguin are they okay with us having BBQ
 - Saturday 21st 11:45-1:45
 - Committee to help organize
 - Andrea reach out to other association presidents
- Cell phone bins
 - Players and parents put in when entering change room – get back when you leave.
 - Need a procedure
 - Managers/Coaches packages
 - Hockey Canada rule
 - Send email to members to prepare themselves.
 - Coaches accountable
 - Player wot play if rules aren't followed
 - Lee – Bins big enough for Managers stuff as well – get quotes
- Working on finishing up the bulletin board in Twin by the office. Also waiting to hear back from Sapphire for signs for above the bulletin board and display case.

Sponsorship

- Getting lots of sponsorship
- Waiting to hear back from new companies
- Also need contact a few more sponsors
- Suggestion:
 - When team gets sponsor bar the coach and team reach out
 - Send a card and team signs – kids show up in jersey
 - Invite to hockey day and recognize at game

8. Registrar, Website and Office Administrator – Brittany

- Team fees collected each season
 - We need to protect the teams and make sure they get their money as they are paying for gear and tournaments for all the kids
 - Issue last year with one team/parent/manager
 - We need a policy to protect the parents and players
 - Set max and fundraise
 - Teresa will draft a guideline – look at other associations for samples

- Suggestion:
 - C division \$200 max
 - Rep \$500 max
 - Above max will require board approval

9. Tournament Coordinator Update: Sarah

- BC Hockey Proposal (attached) Bantam AAA tournament Thanksgiving weekend 2020
 - Yale still running theirs
 - Too close to Abby
 - Same problems of last year
 - Andrea to reply that we respectfully decline

10. Coach Selection Committee

- Divisional directors:
 - Please email the CSC committee a list of coaches interested in coaching this season for C Division
 - Also please send a reminder to coaches to start looking at tournaments already and try to plan away tournaments when Chilliwack is hosting
- C Division Coach Selection (List attached)

Motion by Teresa to approve the Coaches as listed, seconded by Colin. All in favor, motion carried

- Committee will ask coaches for names of assistant coaches to start screening process
- Rep Evaluations:
 - New process this year
 - Committee accessing players don't know kids, selecting A1, A2 and A3 (tentative)
 - Coaches will run drills in own division but coaches in another division will evaluate (other committee members will also evaluate)
- Website and email to membership regarding A3 decision
 - We listened to you (membership) and now we are making changes. Going forward here will be no A3 teams, unless the evaluation committee deems the talent is there
 - Get notice out sooner rather than later
- BC hockey letter
 - Development coaches received from Jason
 - Contract in place

10. New/Outstanding Business

- Female issue:
 - Bantam has no goalie
 - 2 goalies want to move up but suggested they don't as not ready
 - Lee to have a meeting with female parents

- Want it to be successful but holding out to get what they want is not working
- The PCAHA is the host District for the 2020 BC Hockey Bantam Tier 1 and Bantam Tier 3 Championships. To date, no Association has applied to host these championships.
 - If anyone is interested in hosting the Bantam Tier 1 or Bantam Tier 3 Championships, please contact Bonnie Cameron – bcameron@bchockey.net
 - Yes, if they pay for everything
 - May have to host anyway if no one else offers they will just pick someone
 - Will have an idea once evaluations are done – Which tier we fall under
 - No deadline – Wait to make a decision and table until October 1st
- Dryland Gear:
 - Andrea had a meeting with Brian and Pat
 - Pat at sapphire getting samples and pricing
 - Kobe track suit again this season
 - Brain at Cheam getting samples and pricing on Bauer tracksuits, hoodies, everything will be through Sapphire
- Draft Date:
 - C division 3rd week of sept
 - Will need 2 days - Table
- Hockey Day in Chilliwack Date - Table
 - Committee to be formed, many parents have asked to be involved from registering their kids.
 - Brittany to provide list
- Society's Update (attached)
 - Didn't provide changes so we wait
- Dryland training proposal:
 - Off ice fitness is important but Jason wants to focus on development on ice for now
 - Teams can still book it using team funds
 - Any leftover development money will go to dryland
- Office and tournament swag
 - Andrea spoke with Rhonda and said too high and was waiting to hear back on better pricing – Andrea will follow up

11. Next meetings scheduled for:

Date: August 19th, 2019
 Time: 6:30pm-9:30pm
 Room: Fraser Room
 Purpose: Board Meeting
 Status: BOOKED

Date: October 1st, 2019
 Time: 6:30pm-9:30pm
 Room: Fraser Room
 Purpose: Coach & Manager Meeting
 Status: BOOKED

Date: October 8th, 2019
 Time: 6:30pm-9:30pm
 Room: Fraser Room
 Purpose: Town Hall-Parent Meeting
 Status: BOOKED

Motion to adjourn by Chantelle, seconded by Sarah. All in favor, motion carried

