



**Chilliwack Minor Hockey Association
Board Meeting Minutes
July 8th, 2019
6:30pm
-Twin Rinks-**

1. Attendance

- **Presiding Officer:** Andrea Laycock
- **1st Vice President:** Mike Jordan
- **2nd Vice President:** Teresa Armstrong
- **Director at Large:** Ross Holding
- **Public Relations and Sponsorship:** Charmaine Surman
- **Website, Register and Office Administartor (Interim Secretary, Sarah Away):**
Brittany Rhodes
- **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
- **Hockey 3/4 (Novice Minor/Major) Director:** Avalon Daugtrey
- **Atom Director and Coach Coordinator C Division:** Lee McCaw
- **Female Director:** Taya Kuznik
- **Peewee Director:** Colin Prachnau
- **Bantam Director:** Chase Porter
- **Midget & Juvenile Director:** Cindy Rhodes

Guests:

- Guest X

Absent with regrets: Board Members

- **Player and Coach Development Director:** Jason Tartnic
- **Secretary:** Sarah Stevens
- **Treasurer:** Krista Christiuk

Absent with regrets: Appointed and Guests

- **RIC:** Connor McCracken
- **Coach Coordinator Rep:** Clayton Catiellar
- **Tournaments Coordinator:** Sarah Stevens
- **Past President:** Jeremy Mann
- **Equipment Manager**

- **Ice Coordinator:**
- **Divisional Coordinators:**

2. Call to Order @ 6:30pm

3. Approvals

- Remove Bryce from the discipline committee and add James Dick instead on the minutes from June 17th.
- Table Bryce's membership to be depending on Micah's registration for hockey this year.
- Motion by Cindy for accepting the minutes from June 17th, 2019 with the changes made. 2nd by Avalon. All in favor, motion Carried.

4. [Addition to Agenda, welcoming in guest speakers]

- Guest X expresses concerns and issues from last season
- Guests Leave - everyone thanked them for their attendance and coming forward.
- Board suggests discussion with last years coach & direction should occur. Further to be investigated by the discipline committee to handle.

5. Treasurer's Report - Krista

- Brittany asks - no hockey fund on report?
- Member stated - her child received funding and was confirmed to be accepted by CMHA back in June, but there are no minutes confirming any approvals.
- Krista's report is to be accepted, when provided information on Hockey Fund Balance; and current accepted funding that have not been made aware to the board.

Motion by Taya to accept the financials once the information on the hockey fund is provided, seconded by Mike. All in favor, motion carried.

6. President – Andrea

- Ice allocation similar to last year, few extra sheets provided!
- Hiring Committees; Teresa & Krista & 1 outside member. Andrea suggests Clarke Wismer and has already contacted him (for ICE POSITION).
- Equipment position Andrea to handle and has 2 outside people she will bring on.
- Bantam Rep Prep - Board further discusses on section 8 of agenda.
- Parent Meeting mandatory by BC Hockey by October 15th, decision on dates:
 - Draft Date: Tabled to July 15th meeting.
 - Coach & Manager Meeting: October 1st @ 6:30pm
 - October Townhall (parent meeting): October 8th @ 6:30pm
 - To be provided to parents; respecting officials package, sportsmanship in the stands information. Parent & Child packages (or provided to teams to have signed and collected)

7. First Vice President – Mike

- **Conflicts**

Andrea requested to leave.

- Discussion of financials and proposing discussion at July 15th meeting of monthly revenue & expense details included with report.
- Website was approved to be handled by Brittany at June 17th meeting. It was not properly provided; Bryce and Andrea were the only super administrators on the email. With communication people could not have their emails reset by Brittany. Teresa & Taya inquired on why when it was decided on. Brittany stated access was requested but not provided.
- Brittany was asked by Taya and Avalon what the capabilities are of a higher level in emails and she was not aware because she didn't have that access. Brittany directly asked Mike what she is to do, and that Bryce has the email, Mike said the email to do be reset and provided to Brittany in 48 hours. Board was in an understanding Brittany already had this email.
- Andrea requested Chiefs billet advertising on the website. Mike said this was to not be posted.

Motion by Lee that no Chiefs advertisement until sponsorship is further negotiated properly, seconded by Colin. All in favor, motion carried.

- Brittany stated to Lee prior she would not be in meetings and if she was asked to go could he help do secretary notes. He asked why she said Andrea said she doesn't need to be there. Taya, Avalon, Teresa, Charmaine all stated that they liked having Brittany included as Brittany has been around and is the face of the association and provides lots of knowledge. Brittany understands she doesn't need to be there for things that don't include her but thanks them for wanting her to.
- CMS ad to be removed. Any ad requests to be sent to Charmaine as Public Relations for Approvals.
- Board questions hiring committees and suggests adding Teresa to be on both of them so 2 board members are on each committee.

Andrea brought back in.

- Mike asks Andrea to remove all super admins/provide Brittany the access. Brittany is to consult with Bryce on a consultant basis for assistance if needed. This is to be done within 48 hours.
 - Andrea states when informed of 48 hour notice for email information that she was doing it at the meeting.
- Mike asks Andrea about the Chiefs ad, states it cannot be posted and any ads are to be approved by Charmaine before posting. Andrea accepted this
- Taya questions Andrea on why she only had herself on the Equipment Committee and suggests there be 2 board members. Andrea has no issue to this, and Teresa is added to the hiring committee for Equipment.
- Andrea states; please make sure everyone understands she is separate from the Chiefs when it comes to CMHA. She has no invested interests, she just wants great pathways provided to the players. She wants to focus on making the association better for everyone.
- Mike also states Brittany should be included in the Meetings. Andrea says no, she doesn't need to be here. The board thinks she should be but Mike states he will confirm the attendance with the policy.

8. Reports

- Nothing to report on reports

- Chase mentions Tyler Garrah doesn't want to be a coach anymore and wants to focus on Lacrosse.
 - We are to check with BC Hockey to make sure coursework was fully completed and there is no debt to CMHA.

9. Registrar/Office - Brittany

- Sign above the bulletin board outside the office is needing replaced. Gidney Signs has provided a price, brittany is to check for a few more prices and then order a new sign. Budget is \$200. Motion by Ross, 2nd by Chantelle. Motion Carried.
- Sponsored ad on Facebook for recruitment of players/female team!
 - Andrea suggests to a lifetime posting till September 1st set the budget to \$200. Motion by Lee 2nd by Teresa, all in favor, motion carried.
- Damien from Big Brother has been booked, cannot attend in August, board would like to still welcome him this season to hold a Goaltending Camp in CMHA.
 - Brittany is to ask him for a proposal for us to hire him for a skill session.
- Brittany want's to inform everyone Laga is now sending there business through Cheam.
 - Cheam would like to bring in some Laga products.
 - Board is okay with it but what will be CMHA benefit with logo being on their merchandise? Charmaine to inquire further.
- An online store is something also to look at (our website has one we are to see what it offers)

10. Player & Coach Development Director – Jason

- **Proposal**
 - Board states the dates are acceptable
 - Avalon questions the effect with Netdrive. Lee confirms that CMHA must do what CMHA needs to do within our available ice and must do what's best for CMHA. Avalon is in agreeance.
 - Rep Prep & Tryouts to be posted when Jason provides Brittany Date, Time, Cost to open a registration on the website,
 - Dates in Agenda approved by the board.

Motion by Ross to accept the dates Jason provided in his proposal for Rep prep and try outs, seconded by Lee. All in favor, motion carried.

11. RIC – Connor

- Budget(attached) same as last year looks good, board likes it and Cindy mentions she liked seeing a bonding/social event.
- If additional funds are needed Connor is to come to the board for approval

12. Coach Selection Committee

- A1 coaches have been decided as per last board meeting.
- A2 & A3 will be further discussed and all rep coaches will be announced soon when the committee finishes their selection!
- Goalie evaluators for tryouts will come from the development instructors within CMHA already at set rates and further decided by Jason.

13. New/Outstanding Business

- Hockey Day in Chilliwack tabled to next meeting to set a date, committee to be formed, many parents have asked to be involved from registering their kids.
- Charmaine mentions her assistance in the office she received a cheque. She was at \$10 and she received too much at \$15 an hour. Krista decided to increase what she was paid without prior board approval. The board agreed \$15 was fair to be changed but wished it was disclosed properly.
- Suggested by Charmaine for this season to purchase bins for cell phones next season. To be kept with the manager each game.
 - Lee can get us a fair quote on costs for this, table for another meeting.
 - These would be handed out by equipment.
- Charmaine will be ordering sponsorship jerseys through Cheam for the companies who are sponsoring.
- Signs up in each hallway of dressing rooms at the arenas including parent/player conduct with No Cellphones in dressing rooms.
 - Rink staff would like if our logo is on the boards and if dressing room care is mentioned.
 - Punishment for breach of cellphone/conflict with conducts to be decided by discipline committee on a proper process.
 - Chantelle asks if this can be put in place.
- Ross states issue with Volunteer Member X.
 - Turned down appointed position but now wants it back
 - Lee stated he has gone a bit rogue.
 - Andrea mentions another member had issue with him as well
 - Warnings made, decision to remove but table it to July 15th to have Jason's input.
 - Volunteer Member X Confidentiality agreement pending being turned in so removal of email access until it is submitted. Send email access to Lee to handle for now
 - Approval when submitted will be sent to Andrea to reconfirm access.

14. Next meetings scheduled for:

- July 15, 2019

Motion to Adjourn the meeting by Mike, seconded by Lee. All in favour, motion carried.

CMHA Skill Development Proposal

Development money was decreased in the budget. As an association we should be maintaining our development money or looking at avenues to increase it. As an association we must provide equal funds and equal development sessions for all members. I have based my development plan on \$30,000 and our association having a total of 52 teams. I have used the fee of \$75 for development costs.

available per team

sessions per team

Based on these numbers we are very close to 8 sessions per team.

Development Plan for each team based on 8 sessions

3 Sessions for Skills

3 Sessions for Power Skating (Specific Goalie movement drills must be planned)

2 Sessions for Goalies? Did CMHA provide development sessions for goalies outside of the 8 development sessions?

Every team must use their development sessions and to ensure they do I will schedule their 8 mandatory sessions for them.

The Development coach must provide a practice plan for the coaching staff prior to the ice session. Coaches must be included in the teaching process. Coaches tend to take the practice off when a development coach comes out and therefore is not engaged. This is a great opportunity to learn something new. Development coaches must submit their practice plans also to minor hockey for our records. This will help create a database of drills and development skills for our association. This must be done to receive payment. The Development team will be group to ensure our development plan is carried out. I will schedule a meeting with the development coaches to communicate our development plan this month.

I will provide a technical package for coaches within our association and for our development coaches of the skills that we want to target for each division.

Coaches within our association will be asked to submit their practice plans monthly for us to review and for our files.

Rep Coaches for each division will meet monthly for a coaching seminar. I have provided a sample of what a skills session practice plan should look like in the email package.

The ice coordinator will have to review as scheduling is a very important piece to this plan and

hopefully this person is hired soon.

Summer Development Camps

Current schedule shows goalie camp and we have been in communication with Damien. Need to select a date based on this years schedule. Based on the schedule provided dates available before tryouts are August 17-18 or August 24-25. Schedule shows Skills on August 6-8 for atom-midget divisions. Forward and Defense camp for atom-midget divisions from August 26-28. I would move these dates into the Rep tryouts and these date would be used as a combine skill sessions.

Rep Prep and Tryouts

I sent a suggestion of change but I realize it is late to make this change but I feel it may be something we want to look at to make more developmental ice available for players and coaches in the Rep, C, and Female divisions.

For this season keep the scheduled Prep Rep dates. My only suggestion for change is the dates for Rep tryouts. My proposal:

August 26 to August 28

August 26, 27, 28 are combine skill sessions to identify the skills listed in the Player evaluation form that include Skating skills, Puck skills, Hockey sense, Game play and Compete. These scores will be used in the evaluations. I will develop the combine skills technical package that will be used for the ice sessions by each division.

August 29 to August 31

These dates will be used for inter-squad games. This will allow the evaluators to watch the players in game situations. After the 31 st this will be the first cut down date. We want to provide our members a fair chance to make an A1 team and we want to demonstrate the process had been done fairly.

September 3 to September 6

These dates are used for final selections. We are asking for a longer process to provide our coaches and evaluators enough time to make the best decision possible. This time provides an opportunity to expose character flaws or to expose great character traits that may go unnoticed in three day try out period. It is very important as an association to determined what type of players we want representing CMHA, what type of players we want to produce and what type of teams we want to produce. Some players and parents may not fit our model or a fit a teams dynamic. This must be communicated to all members.

I have provided a sample of a combine skating and compete drill in the email package.

2019-20 CMHA Officials Proposed Budget
(Proposed budget of \$7500 + \$2500 of incentives)

All of the following are approx.

Official's Supervisions \$2500 (\$2500 set aside just for this in budget)

- All younger officials will be supervised throughout the year
- Myself, or member of Officiating development team will sit in and supervise
- Each supervision will be \$25/game
 - \$25X100 games = \$2500

Official Development \$5000 in the budget for this

Development Ice \$2000 (Depends on cost of ice)

- Aiming for 1 ice session a month at least till Christmas
- Ice from city at CMHA rate? Which is?
- As well as some compensation for Development team when helping out
 - \$20, or gas card if out of town

Summer officiating camps \$2500

- End of season send out an email to see who may be interested in a camp
- Money will then get split evenly amongst who decides to go

Bonding/social event \$500

- Potentially around Christmas look into renting Landing rec center for ball hockey
- Pizza, water, Prizes and rental of rec center
- Abby done this in the past, Very successful

Official's Incentives \$2500 approx.

- Idea introduced in 18-19 season with goal of intriguing officials to stick around and work more games by covering their carding cost either in full or half depending on game counts
- 50 games or more get full carding fee back
 - Level 1 \$91
 - Level 2 \$101
 - Level 3 \$110
- 20-50 games will receive half
 - Level 1 \$46
 - Level 2 \$51
 - Level 3 \$55

