



**Chilliwack Minor Hockey Association
Board Meeting Minutes
May 22nd, 2019
6:30pm
-Twin Rinks-**

1. Attendance

- **Interim Presiding Officer & 2nd Vice President:** Andrea Laycock
- **Treasurer:** Krista Christiuk
- **Secretary:** Sarah Stevens
- **Hockey 1/2 (Initiation Minor/Major) Director:** Chantelle Bisschop
- **Bantam Director:** Wiley Borg
- **Registrar & Office Administrator:** Brittany Rhodes
- **Sponsorship Director:** Charmaine Surman
- **Public Relations Director & Tournament Coordinator:** Jennifer Kemp
- **RIC:** Doug Kemp
- **Female Director:** Kathleen Thompson

Absent with regrets:

- **1st Vice President:**
- **Director at Large:**
- **Co-RIC:** Connor McCracken
- **Coach and Player Development:**
- **Ice Coordinator:**
- **Atom Director:** Kevin Naswell
- **Director of Coach & Player Development & Coach Coordinator:**
- **Midget & Juvenile Director:** Cindy Rhodes
- **Pewee Director:** Ross Holding
- **Hockey 3/4 (Novice Minor and Major) Director:** Michael Jordan

Guests:

- **Past President:**
- **Website:**
- **Equipment Managers:** N/A
- **Divisional Coordinators:** N/A

Andrea Laycock
C Bisschop

2. Call to Order: @ 6:34pm

3. Approvals:

Motion by Krista to accept the board minutes from May 6th 2019, seconded by Wiley. 1 abstention, all in favor, motion carried.

4. Treasurer's Report: Krista

- Report and financials attached
- Krista please email teams with fees outstanding
- Doug - why is Ref Development actuals so high – Krista will breakdown and let Doug know what was included

Motion by Sarah to accept the financials as they are, seconded by Chantelle. All in favor, motion carried.

5. Misc: Brittany

- CMHA promotional item ideas
 - Sell out of the office
 - Potential items to carry:
 - Lanyards, gloves, hats, toques, window decal, coffee mug (thermal) and blanket
 - Have meeting with Sapphire to negotiate pricing/quantities
 - Proceeds to go back to hockey fund and put towards development

6. AGM: Sarah

- Agenda – order of items
 - look at last years
 - Passing of the constitution first item – if passes it can be implemented next board meeting
 - Voting – Top- down
 - Director and Position Reports
 - Awards last
 - Free player registration draw before we adjourn
 - Please send reports to Sarah no later than 1 week prior to AGM (Deadline June 5th)

7. Interim President/ 2nd Vice President: Andrea

- New Ice rink

- City noting that we shouldn't count on 3rd sheet city
 - Cheam skating moving over there, ringette and others
 - Building opens and available September 2019
- Board to discuss tournament dates and whether we keep all tournaments or eliminate 1 or 2 – discuss further later in meeting
- Reminder to membership that CMHA does not book ice with Prospera directly at all its all booked through the city for all rinks so they are the ones not giving out ice not Prospera
- Hope has extra ice if teams want to take advantage of it
- We can ask for more ice this season with new rink opening but we get what we get
- Scholarships
 - 1 candidate challenging decision
 - Based point system the candidate needed 4 more points to get \$250.00
 - CMHA has an easy application and process for applying and qualifying compared to other offered to students
 - Board agrees with point system and that grading is fair

8. Tournaments:

- Tournament Coordinator Position
 - Post Job description with expectations and honorarium (to be approved)
- Change dates of tournaments?
- Cancel some tournaments?
- Bantam AAA conflicts with other tournaments on thanksgiving long weekend now
 - Hotel and ref shortage as a result
- Pee wee Jamboree
 - Not enough parent volunteers to run tournament in the past
 - Move to another weekend?
- 3 tournaments are very successful and so we suggest keeping

Motion by Krista to keep Midget Brad Beckett, Atom and Hockey ¾ tournaments and apply for those now and new board decides on others after AGM, seconded by Wiley. 2 opposed, 5 approve, motion carries

Brittany will now apply for 3 approved

9. New business:

- Reminder registration closes May 31, 2019
 - Late registration starts as of June 1st will require a passcode to register so members will need to contact the office
- Policy and Procedures updates

- Post on new website
 - Suggestion - Once new board is voted in set update and hammer out policies
- May 29th – female meeting
 - Brittany post on website
 - Will stay in the office longer for registration that day (after meeting)
 - Potential to do female tournament and replace another?
- BC Hockey AGM June 7-9th
 - Anyone else want to go as Andrea can no longer attend?
 - Kathaleen may be able to just needs to check schedule
- Office procedures with payments and access to bank accounts – Sarah to discuss
 - Cheques made out to signers must not sign own cheque, other two signers must sign
 - Brittany to be given high level access to bank accounts because as of now if anything were to happen only Krista has main access and I believe Brittany should as she is employed by CMHA and is an employee and not only here for 1 or 2 like board members

Important Upcoming Dates:

AGM: June 12th, 2019, 6:30pm Twin Rinks

Board Meeting: June 17th, 2019 at 6:30pm Twin Rinks

Motion to adjourn by Wiley, seconded by Krista. All in favor, motion carried.