

“Perfect Game Sheet” Instructions

Before the Game

1. Coaches need to update the attendance for their players using the HOME or VISITOR CODE in the RAMP GameSheets App. Select up to 3 captains or assistant captains.
2. Coaches need to update the attendance for their bench staff using the HOME or VISITOR CODE in the RAMP GameSheets App.
3. When accurate exit the app and it will show a page that allows you to toggle “I confirm data is correct” & then click “sign here” button to add signature. One coach per team must “sign” the Game Sheet **at least 30 minutes before the game.**

During the Game

The home team is the official score keeper.

1. Add the GAMESHEET CODE to the RAMP GameSheets App – this should be done **well ahead of the game** because the games can take time to load into RAMP. (Scorekeeping can’t be done in the home or away code only the Game Sheet code!)
2. Use On-line Mode when entering the Game Sheet live or off-line to enter the game sheet after the game.
3. Turn on “live scoring”.
4. Before the game action begins, go under the Officials tab and add the names of the scorekeeper, timekeeper, shot clock operator and both refs. There should be 5 names after every game.
5. Add new goals: enter period, time of goal, scorer and primary and secondary assists as per officials.
6. Add new penalties: enter period, time of penalty, offence and player in the top “bench penalty” drop down box as per officials.
7. When game is complete add Goalies: select team and goalie, enter time played and win/lose/tie. Shots do not need to be collected. The goals against can be entered in the shots section if needed but NOT required!

After the Game

1. On the home page select “Game Complete”.
2. Within 24 hours the manager/coach from the AWAY TEAM needs to verify the game on their RAMP Chinook League Team site: on your computer, find the game just played, check over the scoresheet by clicking the orange square. If complete: at the top of the page choose “verified” in the drop down menu called “verification status”. If there are errors, click “there are errors” in the drop down menu and list the errors in the notes area before you press submit.