

**Clive Minor Hockey Club  
Policies and Regulations  
Approved: February 2021**

Clive Minor Hockey policies and regulations:

Whereas Clive Minor Hockey is a voluntary association of individuals designed to promote hockey in the community of Clive and surrounding areas;

And whereas individuals and members participating in the activities and games have confidence in the executive and membership of Clive Minor Hockey;

And whereas, it is declared that the purpose of the policies and regulations shall be to confer upon Clive Minor Hockey ***as guidelines.***

Table of Contents

1.0 ORGANIZATIONAL COMMITTEES .....	2
2.0 STRUCTURE OF TEAMS.....	3
3.0 TEAM POSITIONS.....	3
4.0 REGISTRATION.....	5
5.0 PROTOCOL FOR REGISTRATION WITH HOCKEY ALBERTA.....	6
6.0 COACHES.....	6
6.1 COACH SELECTION PROTOCOL.....	7
7.0 VOLUNTEER REQUIREMENTS AND ALLOCATIONS.....	7
8.0 TEAM/PARENT MEETINGS.....	7
9.0 REFEREES/TIMEKEEPERS/SCOREKEEPERS .....	8
10.0 USE OF FUNDS .....	8
11.0 HOSTING TOURNAMENTS.....	9
12.0 TOURNAMENT ALLOCATIONS.....	9
13.0 EQUIPMENT.....	10
14.0 AFFILIATION.....	10
15.0 DISCIPLINE .....	11
16.0 EVALUATIONS.....	11
17.0 ARENA RULES.....	12
18.0 CELL PHONE POLICY.....	12
19.0 SOCIAL MEDIA POLICY.....	13
20.0 MEETINGS .....	13
21.0 VOTING.....	13
22.0 MEMBERSHIP.....	13
23.0 INSUFFICIENT NUMBERS TO FIELD A TEAM.....	14
24.0 LESS SKILLED PLAYERS IN LOWER DIVISIONS.....	14

## 1.0 ORGANIZATIONAL COMMITTEES

The organization shall be known as Clive Minor Hockey Club.

This program has a governing body (Clive Minor Hockey Board) made up from the **membership of the Clive Minor Hockey Club** to oversee hockey in Clive from U7 to U18. All governing positions are volunteer and the governing body will be elected by the association members.

**Executive consists of:** President, Vice President, Secretary, Treasurer

**Other board positions include** but are not limited to Registrar, Equipment Manager, Referee Coordinator, Fundraising Coordinator, League Governor/Director and Safety Coordinator.

Other directors may be elected to the board as required

The Executive and Clive Minor Hockey Board shall:

1. Deal with any/all problems that cannot be solved at the team level.
2. See these concerns to a reasonable, timely conclusion.
3. Act as the coaching selection committee.
4. Act as the discipline committee on unresolved team issues.
5. Provide a delegate to attend Hockey Alberta meetings and League meetings requiring a representative from the association.
6. Meet as often as required:
  - 6.1. The Executive positions and Directors of the Clive Minor Hockey Board are an elected body, done so by the members of the Clive Minor Hockey Club. **The Clive Minor Hockey Board Positions shall be elected from the membership body and be able to meet all requirements of the position.**
  - 6.2. **The Clive Minor Hockey Board** shall be empowered to establish such other committees as deemed necessary for fulfilling its responsibilities.
  - 6.3. **The Clive Minor Hockey Board** members shall not receive any compensation for their service to Clive Minor Hockey, unless attending official Alberta Amateur Hockey Association sanctioned meetings (i.e. annual convention, mileage to attend such meetings, grievances, etc).

The objectives are to promote, govern, and improve organized hockey in Clive, **and shall:**

1. Provide an opportunity for every child in the community of Clive and area to play the game of hockey regardless of social standing, race, color or religion, provided that all registration requirements are met.
2. Improve the calibre of hockey in the community of Clive and area by upgrading standards of coaches, players, referees, and parents.
3. Encourage true sportsmanship and provide opportunities for the development of leadership abilities, which are of a benefit to the individual and community.
4. Maintain and increase the interest in the game of hockey.

5. Organize hockey for every child wishing to participate.

## **2.0 STRUCTURE OF TEAMS**

Clive Minor Hockey Club may provide the following categories of hockey for children in Clive and area in accordance with the Alberta Amateur Hockey Association:

U18	Age 15, 16, 17 as of December 31st of the given season
U15	Age 13 and 14 as of December 31st of the given season
U13	Age 11 and 12 as of December 31st of the given season
U11	Age 9 and 10 as of December 31st of the given season
U9	Age 7 and 8 as of December 31st of the given season
U7	Age 6 and under as of December 31st of the given season
4 year old program	Age 4 as of December 31st of the given season

\*\*These categories are all to be offered only if numbers support them.

Teams will be divided at evaluation camps, if possible, to provide the best participation levels as possible. Evaluation camps will be mandatory.

## **3.0 TEAM POSITIONS**

TEAM DIRECTOR/LIAISON/MANAGER:

1. Shall indicate interest in managing as part of the player registration process
2. Shall serve a term of one year.
3. Shall be elected from the parent membership of the respective age division in consultation with the head coach.
4. Shall ensure that a Tournament Coordinator and Team Treasurer are selected for their team.
5. Shall make sure that any necessary permits are in place.
6. Shall submit all appropriate league documents and game sheets in a timely manner.
7. Shall communicate any changes in schedule with the Clive Ag Society and the Referee Coordinator.
8. Managers must have a Vulnerable Sector Check before they can coach or manage a team.

TEAM TREASURER:

1. A volunteer position agreed upon by the members of the corresponding team.
2. Shall make all the deposits for 50/50's, tournaments, fundraising events for the team that they represent.
3. Shall keep accurate records of receipts, books and monies belonging to the corresponding team. The balance of the account for that team at the end of the season shall be no less than that at the start of the season, unless deemed different by the Governing Body.
4. Shall serve a term of one year.

#### TOURNAMENT COORDINATOR

1. Organize tournament meetings as they see needed.
2. Facilitate smooth operation of the tournament.
3. Respond in a timely manner to teams interested in registering.

#### PARENT LIAISON

1. Shall be a mediator to deal with internal team/coach/player/parental problems to a satisfactory conclusion.
2. Shall communicate parental concerns to the Head Coach.
3. Shall only be asked to communicate problems from parents after they have taken a 24 hour time period to ensure all discussions are courteous and non-derogatory.
4. If resolution fails, shall take the concern to the entire Executive committee and that committee's decision shall be final.

#### PLAYERS:

1. Every player is required to submit a completed **registration form** before being allowed to participate in games/practices. Forms are to be signed by the applicant's parent or legal guardian.
2. Players must observe self-control in respect to opponents, team and referee officials in conjunction with the players code of conduct form. The use of obscene language is strictly prohibited. \*\*Coaches are reminded to continually enforce this policy. Continued, unacceptable behaviour may result in temporary suspension of all hockey activities for that player. See PLAYER DISCIPLINE section 15.0.
3. Players will be encouraged to compete and put forth effort in practices and games to the best of their abilities.

#### PARENTS:

1. At least one parent per registered player must maintain a current completion of the *Respect in Sport Parent*.
2. Parents will be expected to treat other families, players, coaches, officials and community members respectfully.
3. Parents are asked to encourage their children in a positive manner.

#### SAFETY PERSON:

1. This individual must have completed the safety program made available by Hockey Canada and follow the outline of this program.
2. In the event of a medical emergency they are to be familiar with Arena locations to communicate with medical personnel.

COACHES see section 6.0

#### **4.0 REGISTRATION**

1. Registration will remain open until the season commences with early registration starting as early as April 1st and ending one month later unless extraordinary circumstances require it to remain open longer.
2. All Fees for U11 and older will increase by \$200 after early registration has closed. All fees for U9 will increase by \$100 after early registration has closed. All fees for U7 will increase by \$50 after early registration has closed.
3. All first year players will receive their first season registration at 50% of the registration cost.
4. Program registration will be coordinated with the Clive Minor Hockey Registrar.
5. Registration can be advertised by means of the following:
  - 5.1. Advertisements in the Valley City Spotlight
  - 5.2. By email to current membership
  - 5.3. By distribution of posters and newsletters
  - 5.4. Clive Minor Hockey Facebook page and Website
6. Registration fees will be set by the Clive Minor Hockey Board at the meeting prior to the registration period. Fees will be set fairly to offset operating costs, icetime, officials and other costs that are deemed necessary for Clive Minor Hockey to operate.
7. In special cases, Clive Minor Hockey may assist parents, who due to economic circumstances, are unable to provide funds for registration and/or equipment for their child to participate in the program. In return for said considerations, the parent(s) or legal guardian(s) will be required to provide themselves for additional volunteer requirements equal to but not greater than the value of the compensation received.
8. Registration must be online through the Clive Minor Hockey website.
9. Registrations will be subject to the full fee after the designated registration deadline unless special arrangements are made with the Clive Minor Hockey Board.
10. All fees must be paid in full prior to any participation unless additional payment arrangements are made with the Clive Minor Hockey Board. Post-dated cheques are acceptable for each season.
11. All NSF cheques will require a \$25 charge.
12. No player may participate in Clive Minor Hockey activities unless he/she is properly registered.
13. Refunds will be provided if they are requested before August 15th. Any requests after August 15th and before December 25th will have 50% of their fees refunded. Any requests after December 25th will not be refunded. Late fees will not be refunded at any

time. First year players will have 2 weeks after the start of the season to request full reimbursement.

14. First consideration and priority of registration will be given to the players within the boundaries.
15. Players outside of boundaries must first be approved by the Clive Minor Hockey Board.
16. All team sizes will be regulated as per Hockey Alberta.

## 5.0 PROTOCOL FOR REGISTRATION WITH HOCKEY ALBERTA

1. Registrar will collect all registration once registration is complete.
2. Registrar will register all players and coaches with the appropriate governing body.
3. Registrar will print off the roster for each team that has been registered and return it to the Head Coach of that team to be approved, signed and returned to the Registrar.
4. Registrar will then set teams and a copy will be filed with Minor Sports.

## 6.0 COACHES

### COACHES:

1. All coaches are volunteers.
2. All Head Coaches will be required to attain the Coach Level Certification program sponsored by the National Coaches Certification program. \*\*Cost will be reimbursed after completion by Clive Minor Hockey. Minimum level 1 for U7 and U9 programs. Minimum level 2 for all other age groups
3. Every team must have a coach (1) at every game. Teams will not be allowed on the ice without a **carded, certified coach (as per Hockey Alberta regulations)**.
4. Coaches are reminded of their self-control/role model image.
5. Coaches are encouraged to adopt a fair approach to the game and players.
6. Coaches are encouraged to stress competitive hockey, but only at the level where each individual can still enjoy the game.
7. Prospective coaching applicants will fill out the coaching application available on the Clive Minor Hockey website indicating they have a desire to coach in the program and the age group that they are applying for.
8. Coaches should discourage players from showing disrespect to game officials and discourage the use of obscene language by themselves and players.
9. All coaches are encouraged to meet on a monthly basis during the season and discuss concerns, share ideas and information.
10. Where professional coaches are required, proper fee negotiations will be approved by the Clive Minor Hockey Board before hiring.
11. All coaches must maintain a current standing with *Respect in Sport Leadership*
12. Coaches must have a Vulnerable Sector Check before they can coach a team.
13. Any person that accepts the position of Coach will accept the team set up for them with the players registered to Clive Minor Hockey.

## 6.1 COACH SELECTION PROTOCOL

1. The Clive Minor Hockey Board will review coach application forms.
2. Prospective coaches may sign up for more than one team.
3. Coaches will be notified no later than September 1st with the results of the selection process.
4. If there are multiple applicants for the same coaching position selection will be made using the following criteria:
  - 4.1. Information and Coaching Philosophy submitted on coaching application
  - 4.2. Coaching certifications and courses including performance courses
  - 4.3. Coaching experience and history
  - 4.4. Hockey experience
5. Assistant coaches will be selected by the Head Coach.
6. A list including Assistant Coaches and Managers must be presented to the Clive Minor Hockey Board no later than September 30th.

## 7.0 VOLUNTEER REQUIREMENTS AND ALLOCATIONS

1. A \$300 volunteer bond will be required at the time of registration.
2. \$50 of the volunteer bond will be reimbursed for completing 50/50 and time box requirements for the season.
3. \$250 of the volunteer bond will be reimbursed for any combination of the following:
  - 3.1. Taking part in any one of the fundraising opportunities provided by Clive Minor Hockey that will provide a value equal to \$250 (or 15 hours that are equivalent to \$250).
  - 3.2. All 15 hours will be awarded to Head Coaches and Clive Minor Hockey Board members.
  - 3.3. 7.5 hours will be awarded to Assistant Coaches that are present for a minimum of 75% of team functions (ie. games, practices and tournaments).
  - 3.4. 7.5 hours will be awarded to team Managers.
  - 3.5. 3.75 hours will be awarded to Tournament Coordinators, team Treasurers and Equipment Managers.
  - 3.6. Leave the volunteer bond with the association in lieu of volunteer hours.

*\*Please note: If the position is split between multiple people, the hours will be split as well.*

## 8.0 TEAM/PARENT MEETINGS

1. Coaches and Managers will host a parent meeting within the first 2 weeks of the teams being determined.
2. Coaches will share a coaching philosophy.

3. Parents and players will be given a Code of Conduct form to complete and return to the Manager.
4. Parents will be given a non-mandatory medical form.
5. 50/50 and timebox expectations will be shared with parents.
6. Coach/Player/Parent expectations will be laid out.
7. Vacant team positions will be filled (see Section 3.0).
8. Parent complaint/grievance process will be explained.
9. Initial tournament discussions will be held (home and away).

## **9.0 REFEREES/TIMEKEEPEERS/SCOREKEEPERS**

**\*ZERO\* TOLERANCE FOR ABUSE OF OFFICIALS!**

1. Referee's and officials will be confirmed for games by the Referee Coordinator. Referee Coordinator shall:
  - 1.1. ***Be elected from the membership body at the Annual General Meeting.***
  - 1.2. Maintain a list of qualified referees, as certified by ***Hockey Alberta***, for all exhibition, league and playoff games.
  - 1.3. Appoint all officials to games using qualified, age-related persons, using a fair, equitable rotation system.
  - 1.4. When applicable, give preference for those referees in our ***local area***.
  - 1.5. Annually promote and recommend a senior youth official to attend the annual referee development clinic.
  - 1.6. Secure an official interpretation of all contested rule interpretations as requested.
  - 1.7. Provide supervision and encouragement to younger officials.
  - 1.8. Through the aid of clinics, train or case to be trained, referees ***in order to*** satisfy the demands of the program.
  - 1.9. Secure a suitable mid-season date to hold a refresher camp for younger and new officials, ***when possible***.
  - 1.10. Post a list of qualified referees and games they have refereed.
  - 1.11. Payment of officials will be according to the Hockey Alberta guidelines.

## **10.0 USE OF ASSOCIATION FUNDS**

1. Funds will be used to:
  - 1.1. Purchase equipment
  - 1.2. Pay for facility rental
  - 1.3. Pay for professional instruction, where required
  - 1.4. Offset costs for clinics for coaches and officials
  - 1.5. Offset registration fees
  - 1.6. Pay for general operating expenses
  - 1.7. Pay for officials
  - 1.8. Pay affiliation and registration fees



- 1.9. Pay league dues
- 1.10. Pay any other costs incurred to operate Clive Minor Hockey
- 1.11. Pay mileage costs only to league or special meetings
- 2. A \$700 float will be put in each team account to begin the season. The float is to be left in the account at the end of the season. All other funds are to be returned to the Clive Minor Hockey General account.
- 3. The association Treasurer will be voted in by membership and shall:
  - 3.1. Have signing authority to all Clive Minor Hockey accounts
  - 3.2. Pay bills and costs incurred by Clive Minor Hockey in a timely manner
  - 3.3. Provide a financial update at Board Meetings
  - 3.4. Disclose a report with costs and revenues at the spring and fall meetings
  - 3.5. Submit a report to AGLC annually for all funds generated through any actions requiring a permit.

## **11.0 HOSTING TOURNAMENTS**

- 1. Each team is encouraged to host their own tournament. This tournament must be sanctioned through Hockey Alberta. The team will be responsible for:
  - 1.1 Finding participating teams
  - 1.2 Ice time costs
  - 1.3 Referee costs
  - 1.4 Trophy/medal costs
  - 1.5 Miscellaneous costs
- 2. All monies earned through the raffles, and anything requiring a gaming permit, must be deposited into the Clive Minor Hockey Casino account for the purpose of AGLC auditing. The association can then use these funds towards tournament ice fees, officials or player prizes/medals.
- 3. Each team will return 20% of tournament revenue to Clive Minor Hockey.
- 4. If a team chooses not to host a home tournament, a \$500 fee must be paid to Clive Minor Hockey

## **12.0 TOURNAMENT ALLOCATIONS**

- 1. **\*NO TRADING ENTRY FEES FOR TOURNAMENTS**
- 2. Entry fees for tournaments will be the responsibility of the team. If the time frame of the away tournament is not conducive to home tournament registrations the team may request the board supplies extra funds until a time when the team has enough registrations for their own tournament to cover the costs.
- 3. If the team does not have a home tournament they will be expected to generate funds to cover tournament entry fees on their own.
- 4. All tournament arrangements must be in accordance with all Hockey Alberta regulations.
- 5. At all times, without exception, good manners and sportsmanship are to be displayed by players, coaching staff, and visiting parents, on the ice, in the rinks, and elsewhere.

### **13.0 EQUIPMENT**

1. Equipment Coordinator shall:
  - 1.1. Be the sole person responsible for issuing equipment requests from Team Directors.
  - 1.2. Be authorized to purchase needed equipment upon consultation with the Clive Minor Hockey Board(***vote/approval for spending money***).
  - 1.3. Maintain a ledger in which present equipment, uniforms, repairs, and inventory are recorded.
  - 1.4. Issue equipment/uniforms to Team Directors/Managers only at season start and have him/her sign the ledger to accept the responsibility of care. \*The Team Director may assign the care of equipment/uniforms to another parent.
  - 1.5. Ensure that Team Directors / Coaches are instructed to not let the uniforms go home with the players any time, but remain in the care of the person assigned to do so.
  - 1.6. Ensure that uniforms and equipment are turned in at year end, and any obsolete/irreparable equipment is replaced and any other equipment is repaired (replacement will be according to budget and availability of funds).
  - 1.7. All players registered with Clive Minor hockey will be required to wear provided jersey's.
2. All equipment will be returned to the Equipment Manager at the end of each season. NO EXCEPTIONS.
3. Goaltending equipment will be provided up until a minimum of U9.
  - 3.1. Any equipment use for activities outside of association events will be documented and recorded to ensure equipment does not go missing
4. All teams will be supplied with game pucks.
5. CAHA approved neck guards are mandatory for all minor hockey. This is a Hockey Alberta rule. No one is allowed on the ice without proper equipment.
6. Mouth guards are strongly recommended.
7. Socks will be included for all new registered players

### **14.0 AFFILIATION**

#### **MOVEMENT/BORROWING OF PLAYERS:**

1. From time to time, due to injury, illness or other reasons, teams may find themselves short of players. Coaches may contact the coach of the next lower level, and if in agreement with all (coaches/parents), borrow the needed players to augment their rosters. The player must be listed with that team as an affiliate player.

2. Caution must be exercised in consideration of the size and speed of players at the next level, and whether the player(s) can even play at that level. **\*\*Caution should be used in bringing up Pee Wee players to the Bantam level.**
3. Teams entering provincial playoffs must remember the five game rule after January 10, ***as per Hockey Alberta regulation.***
  - 3.1. Affiliation will be in accordance with the Hockey Alberta Guidelines.
  - 3.2. For use of affiliates, the team requesting the affiliate must first get permission from the head coach to use the players. Once permission is obtained, they may then approach the players.
  - 3.3. For the use of an affiliated player, both coaches must agree that the player can be moved up to play in the higher division or category. However, the first priority for every player is with their primary team in which they are registered, and not the team to which they are affiliated.

## **15.0 DISCIPLINE**

1. Player Discipline:
  - 1.1. All players are expected to follow the player code of conduct and be respectful to teammates, coaches, officials and other community members around the arena.
  - 1.2. Any complaints or concerns should be brought to the parent liaison 24 hours after an incident to allow time for reflection
  - 1.3. If a player is deemed to have violated the code of conduct the steps will be as follows
2. Discussion and verbal warning through coaches and parents
3. Written warning with a recommended behavioral plan and consequences outlined. The Clive Minor Hockey Board will be made aware of the situation.
4. The situation will be reviewed by the Clive Minor Hockey Board in accordance with Hockey Alberta regulations. The player may face suspensions or removal depending on the severity of each situation. If any of the Clive Minor Hockey Board members are at a conflict of interest then they will remove themselves from board discussions on the matter at hand.

## **16.0 EVALUATION PROCESS**

1. PLAYER EVALUATION GUIDELINES and GOALS
  - 1.1. To provide fair, comprehensive, and timely evaluation of players.
  - 1.2. To place players into appropriate groups based on skills and maturity level.
  - 1.3. To clearly communicate criteria for Evaluations to Parents and Players prior to evaluation camp.
2. OBJECTIVES
  - 2.1. Be well organized throughout the entire process.
  - 2.2. Keep processes open and accountable.
  - 2.3. Use an efficient number of volunteers.

### 3. ELITE PLAYER PROTOCOL

- 3.1. Any players trying out for elite level hockey will require a tryout release. They must make a \$100 deposit during early bird pricing to secure these costs. If the player is successful in their tryout then the \$100 will be reimbursed.
- 3.2. To be granted a release the player must make the top team in a town with 3 or more different levels or be successful in tryouts for regional select teams.

### 4. ADMINISTRATION OF EVALUATIONS

- 4.1. Executive will appoint 1 member to coordinate tryouts. A Committee will be set up. Committee is to go over the tryout process and line up Evaluators and On Ice Coaches.
- 4.2. Evaluators will be chosen based on a high level of hockey knowledge with an outlook on placing players on teams with the appropriate skill level. Tryout Coordinator should look at recruiting as many Evaluators as possible who do not have a vested interest in any of the players being evaluated.
- 4.3. Evaluators will be orientated as to what is expected.
- 4.4. Evaluation Forms will be used for each player. Evaluators must comment on the forms for each individual player.
- 4.5. When possible players will get a minimum of 2 skates prior to evaluations.
- 4.6. Tryouts will consist of one skills session and 2 games
- 4.7. All players of the age group are expected to participate in evaluations and will play on the team they are evaluated to.
- 4.8. Players are to be notified of placement in a timely and respectful manner.
- 4.9. If a player would like a meeting with the evaluators, one will be set up to discuss only their evaluation.

### 5. EVALUATORS

- 5.1. Will not receive compensation.
- 5.2. Will try to segregate themselves from each other until selection begins.
- 5.3. Will comment on each player on forms provided.

## **17.0 ARENA RULES**

1. No one is allowed on the ice until Zamboni is off and doors are closed.
2. No one but the team practicing will be allowed on the ice.
3. No team is allowed on the ice without a coach.
4. Coaches must stress dressing rooms be kept clean and tidy at home and other communities.
5. For insurance reasons and general safety, full attire must be worn at all practices.
6. All rules laid down by the Arena must be adhered to.
7. No one is allowed on ice without a CSA approved helmet.

## **18.0 CELL PHONE POLICY**

1. No cell phones or cameras permitted in the dressing rooms at any time.

## 19.0 SOCIAL MEDIA

1. When using social media and networking mediums, all members should assume that they are representing Clive Minor Hockey. All members should remember to use the same discretion with texting, etc., social media and networking as they do with other traditional forms of media.
2. The identity or image of any member of Clive Minor Hockey should not be used in social media and networking without the Individual, Team or Association authorization. . Any use of a player or team member's image or likeness without written consent is strictly prohibited.

## 20.0 MEETINGS

1. The annual meeting of Clive Minor Hockey will be held on or before April 15th.
2. A special meeting of Clive Minor Hockey shall be called by the President upon receipt by him/her of a petition signed by 25 members in good standing and one (1) week's notice will be given to all members of any special meeting.
3. At the annual meeting, the following shall be the order of business:
  - 3.1. Read Minutes
  - 3.2. Business arising from the minutes
  - 3.3. President Report
  - 3.4. Secretary Report
  - 3.5. Treasurer Report
  - 3.6. Any other Committee Report
  - 3.7. Unfinished Business
  - 3.8. New Business
  - 3.9. Adjourn
4. A quorum at the annual meeting shall consist of not less than 15 members.
5. Copies of the minutes of the annual meeting shall be available upon request to the Secretary.

## 21.0 VOTING:

1. All members in good standing are permitted to cast one (1) vote by a show of hands or secret ballot.

## 22.0 MEMBERSHIP:

Membership in the program shall be:

- 1.1. Executive members shall be defined as in Article 2.
- 1.2. Parent / Legal Guardian members shall be deemed as such on the **signing and returning** to the **Registrar**, their child's registration form. ***There will be one vote per family membership, given to the adult signing the registration form.***

***This voting privilege will be restricted to a single vote, regardless of how many children from that family play for Clive Minor Hockey and regardless if both parents sign the registration form.***

- 1.3. ***Coaches and Assistant Coaches shall be deemed affiliate members upon acceptance (even if they do not have a child in the program).***

Duties and privileges of members:

- 1.4. All members shall be privileged to attend the annual meeting of the Clive Minor Hockey Club and make suggestions and recommendations to the Executive, and assist in the operation of the Hockey Program in any manner as approved by the Executive.
- 1.5. All members shall have voting powers at ***general*** meetings, and at the annual meeting of Clive Minor Hockey (***one vote per family, regardless of how many children play for Clive Minor Hockey***). ***Affiliate members shall have one vote, but cannot vote twice if they are the signing parent on the registration form. Executive members cannot vote twice if they are also the signing parent on the registration form. The “parental” vote supersedes the executive and affiliate member vote, restricting voting privileges to one vote per person. A family may qualify for a maximum of two votes, only if the parent/guardian signing the registration form is not the same person who is on the Executive committee or an affiliate member by coaching.***
- 1.6. All members shall be subject to such policies and rules as may be formulated by the program, in the best interests of the said program as a whole.

## **23.0 INSUFFICIENT NUMBERS TO FIELD A TEAM**

1. ***All reasonable efforts*** will be made to ensure there is a spot available for a child to play.
2. There may be times when there are not enough numbers to field a team in a higher division. Rather than fold the higher division team, players will be moved to the next higher division to provide sufficient numerical strength and be allowed to double play.

## **24.0 LESS SKILLED PLAYERS IN LOWER DIVISIONS**

Provisions will be permitted as adopted by the Hockey Alberta AFFILIATED TEAMS:

1. Occasion may arrive in order to fill a team, it may be required to augment with players from other surrounding areas.
2. In the event this happens, the players being sought should come from areas that do not already have a program in their area for that age division.
3. Any team using any percentage of outside area players will play under the policies and rules of this program, its uniforms and name.