



Cochrane Minor Hockey (CMHA).

Title:	CMHA CAHL Director	Category:	Executive Committee
Organization:	Cochrane Minor Hockey	Req #:	CMHA 11
Location:	COCHRANE, ALBERTA	Reports To:	VP Administration

Nominations Accepted By:

administrator@cochraneminorhockey.com

MAIL:

PO Box 1033
Cochrane, Alberta
T4C 1B1
(403) 932-9341

Job Description

Position Summary:

The CAHL Director shall represent CMHA, attend CAHL meetings and represent CMHA to CAHL and vote on CMHA's behalf to CAHL. Without limiting the generality of the foregoing, the CAHL Director shall:

Specific Responsibilities would include, but not be limited to:

- ☛ Attend all CAHL meetings and is responsible for communicating all CAHL updates to CMHA.
- ☛ Maintain a listing of CMHA Board Members and Committees, and ensure that this listing is available to all members, CAHL and Hockey Alberta as needed.
- ☛ Responsible for overseeing that all ice schedules are submitted to CAHL.
- ☛ Collaborates with the President & VP Operations regarding player movement / releases and submits data of such to CAHL and Hockey Alberta as needed.
- ☛ Will assist the VP of Administration during the player evaluation process.
- ☛ Monitor the progress of teams throughout the season bringing reports forward to the board at regular meetings or more frequently as needed.
- ☛ Will assist in the coordination of affiliation of all players with their division.
- ☛ Attend initial team meetings with players and parents to observe the team's goals and objectives for the upcoming season and confirm CMHA's & CAHL's rules and Regulations.
- ☛ Perform such other duties as the President may direct.

Qualifications would include, but not be limited to:

- ☛ CMHA Member in good standing.