



Cochrane Minor Hockey (CMHA).

Title:	CMHA Coach Director	Category:	Executive Committee
Organization:	Cochrane Minor Hockey	Req #:	CMHA 09
Location:	COCHRANE, ALBERTA	Reports To:	VP Operations

Nominations Accepted By:

administrator@cochraneminorhockey.com

MAIL:

PO Box 1033

Cochrane, Alberta

T4C 1B1

(403) 932-9341

Job Description

Position Summary:

The Coach Director is designed to develop support programs and structures to develop high quality development coaches. Ensure all coaches have no barriers to their progression other than their own ability and drive. Without limiting the generality of the foregoing, the Coach Director shall:

Specific Responsibilities would include, but not be limited to:

- ☛ Co-ordinate and oversee the Coaches selection process.
- ☛ Liaise with Coaches ensuring that all coaches are certified accordingly for each team.
- ☛ Ensure all coaches / managers have the required Hockey Alberta Coach Certifications.
- ☛ Establishing and chairing a Coaches Selection Committee to review applicants, conduct interviews, and make recommendations to the Board.
- ☛ Chair coaches meeting prior to start of season, to provide updates to League & Hockey Alberta rules and guidelines.
- ☛ Monitor the progress of coaches throughout the year and bring forward reports to the board from time to time.
- ☛ Devise and deliver annual coach education programs of CMHA, Etc.
- ☛ Organize facilities, equipment and personal to deliver courses effectively.
- ☛ Complete necessary financial purchase orders for all purchases relating to coach development.
- ☛ Complete necessary paperwork relating to CMHA coach development processes.
- ☛ Return all database information to CMHA if applicable.
- ☛ Devise and Deliver annual programs of workshops and seminars covering all relevant areas of coaching at foundation to performance levels.
- ☛ Develop differential programs aimed at the base of the coaching pyramid through to more targeted programs for those higher up the pyramid.
- ☛ Maintain a record of coaches attending CMHA events.
- ☛ Provide mentoring programs for identified coaches. Identify and train suitably experienced coaches to conduct mentoring across CMHA.
- ☛ Develop the appropriate resources to meet the needs of coach player development for coaches.
- ☛ Assist the association to develop their coaches through the delivery of coaching workshops and seminars.
- ☛ Perform such other duties as the President may direct.

Qualifications would include, but not be limited to:

- ☛ CMHA Member in good standing.