



Cochrane Minor Hockey (CMHA).

Title:	CMHA Communications Director	Category:	Executive Committee
Organization:	Cochrane Minor Hockey	Req #:	CMHA 07
Location:	COCHRANE, ALBERTA	Reports To:	President CMHA
Nominations Accepted By:			
administrator@cochraneminorhockey.com		MAIL: PO Box 1033 Cochrane, Alberta T4C 1B1 (403) 932-9341	
Job Description			
Position Summary: The Director of Communications is responsible for overseeing association communications, and image enhancement. Without limiting the generality of the foregoing the Communications Director shall:			
Specific Responsibilities would include, but not be limited to:			
<ul style="list-style-type: none">☛ Lead efforts to enhance the image of the association and promote its mandate through external and internal communication channels.☛ Strategic communication planning and execution.☛ Serve as a liaison between the association and the membership.☛ Serve as a liaison between CMHA and the Cochrane Referees Association.☛ Provide advice on matters related to image and reputation management, & message development and delivery.☛ Lead and develop communication strategy for special projects and CMHA programs.☛ Edit media releases.☛ Represent the association within the media.☛ Perform such other duties as the President may direct.			
Qualifications would include, but not be limited to:			
<ul style="list-style-type: none">☛ Excellent verbal and written communications skills.☛ Must have previous experience in a communications leadership role.			