



Cochrane Minor Hockey (CMHA).

Title:	CMHA Initiation Director	Category:	Executive Committee
Organization:	Cochrane Minor Hockey	Req #:	CMHA 13
Location:	COCHRANE, ALBERTA	Reports To:	VP RHL

Nominations Accepted By:

administrator@cochraneminorhockey.com

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Job Description

Position Summary:

The Initiation Director shall oversee the operations of all development programs for Initiation Teams for the association. Without limiting the generality of the foregoing, the Initiation Director shall:

Specific Responsibilities would include, but not be limited to:

- ☛ Co-ordinate and oversee the player evaluation process.
- ☛ Co-ordinate the ranking and team placements of all players during the evaluation process at the beginning of each hockey season, having due regard for the skill and ability level of all players.
- ☛ Liaise with Coaches ensuring that all coaches are certified accordingly for each team.
- ☛ Ensure all coaches / managers have the required Hockey Alberta Coach Certifications.
- ☛ Coordinate the implementation of the on ice curriculum as outlined in the Initiation Program.
- ☛ Chair coaches meeting prior to start of season, to provide updates to League & Hockey Alberta rules and guidelines.
- ☛ Monitor the progress of coaches throughout the year and bring forward reports to the board from time to time.
- ☛ Complete necessary financial purchase orders for all purchases relating to Initiation coach & player development.
- ☛ Develop the appropriate resources to meet the needs of coach player development for coaches.
- ☛ Assist in recruiting volunteers for fundraising and tournament committees.
- ☛ Assist in recovery of CMHA equipment & property at year end.
- ☛ Shall have the authority to enforce the policies and procedures of the association as they pertain to the operation of the Initiation Program.
- ☛ Shall have the responsibility of representing parent's interest and concerns to the board.
- ☛ In cases demanding immediate action, suspend from participation in Initiation activities, any member, player or team for any violation of the provisions of the bylaws, operating policies, rules or regulations, or any other decision of the Initiation Program for improper conduct on or off the ice, or for abusive language to any of the officials, provided that the president is satisfied that the member, player, or team has committed such an infraction.
- ☛ Administer discipline in accordance with the CMHA code of discipline, upon recommendation of the Discipline Committee.
- ☛ Perform such other duties as the President may direct.

Qualifications would include, but not be limited to:

- ☛ CMHA Member in good standing.