



## Cochrane Minor Hockey (CMHA).

<b>Title:</b>	CMHA President	<b>Category:</b>	Executive Committee
<b>Organization:</b>	Cochrane Minor Hockey	<b>Req #:</b>	CMHA 01
<b>Location:</b>	COCHRANE, ALBERTA	<b>Reports To:</b>	Executive Committee & Membership

Nominations Accepted By:

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### **Board Director Positions Reporting Into President:**

- (Past President, VP Operations, VP Administration, VP Rockies Hockey League, Player Development Director, Communications Director, Secretary)

### **Association Committee Ownership:**

- Grievance Committee

### **Job Description**

#### **Position Summary:**

The President shall, subject to the authority of the Board, have general supervision of the business of the Association and shall have such other powers and duties as the Board may specify:

#### **Specific Responsibilities would include, but not be limited to:**

- Chair all Board of Directors and General Meetings.
- Guide the strategic direction of the association.
- Primary Spokesperson for the association in the community, to the media and to other associations, companies, and organizations.
- Coordinate and liaise with the Board, Committees, and other key contributors to the Association.
- Responsible for orientation, education and assignment of responsibilities of Board Members.
- Ensure legal compliance with Associations bylaws and governing legislation.
- Oversee the day to day operations of the Association.
- Sit on all committees as an ex-officio voting member.
- Notify the Executive Committee of the time and location of all meetings, and also ensure that the dates and times of the Annual General Meeting is adequately advertised for the benefit of the public.
- Act as a mediator with considering all disputes regarding parties within the Association, and provides recommendations for mediation.
- Act in concert with the Executive Committee and on behalf of the association when dealing with outside agencies, Hockey Alberta, other leagues, and the news media.
- Have joint signing authority on the association financial documents.
- Interpretation of the bylaws and operating procedures of the association.
- Have the authority to exercise the power of the Executive Committee in the case of an emergency.
- Provide a written report to all meetings of the general membership.
- Appoint all committees unless specifically stated and form any special committees to assist in the operating of the Association.
- The President shall have the power to suspend any team, player, team official, and member, for unbecoming conduct on or off the ice, abusive language to any of the officials, or for failure to comply with the Association Constitution, By-Laws, and Regulations pending review of the incident by the Discipline Committee.
- Participates in all disciplinary hearings, acts as a main interface with Hockey Alberta and Hockey Alberta's Discipline Committee.
- The President shall not make or second motions unless the Executive Committee are deadlocked on a decision regarding a legal motion on the table. Nor shall the President vote unless the vote is tied, in which case the President can choose to vote or abstain.

#### **Qualifications would include, but not be limited to:**

- Must be an active member within the board of directors for a minimum of one (1) year.
- Transitioning from one (1) of the three (3) Vice President positions.