



CAHL DIRECTOR

Review date: April 2021

Reviewed by: SJ

Position Summary:

- The CAHL Director shall represent CMHA, attend CAHL meetings and represent CMHA to CAHL and vote on CMHA's behalf to CAHL. Without limiting the generality of the foregoing, the CAHL Director shall:

Specific Responsibilities would include, but not be limited to:

Attendance at all Board meetings

- Schedule of Board meeting will be sent out for the year to all directors
- Responsible for overseeing all CAHL Information is submitted on time. All of the forms are completed by Operations Coordinator. All Critical dates can be found on the CAHL website. [Central Alberta Hockey League powered by GOALLINE.ca \(cahlhockey.net\)](http://CentralAlbertaHockeyLeague.com)
- Collaborates with the President & VP Operations regarding player movement / releases and submits data of such to CAHL and Hockey Alberta as needed.
- Will assist the VP of Administration during the player evaluation process.
- Monitor the progress of teams throughout the season bringing reports forward to the board at regular meetings or more frequently as needed.
- Will assist in the coordination of affiliation of all players with their division.
- Attend initial team meetings with players and parents to observe the team's goals and objectives for the upcoming season and confirm CMHA's & CAHL's rules and Regulations.
- Perform such other duties as the President may direct.

Qualifications would include, but not be limited to:

- CMHA Member in good standing.