



## **RHL U15/U18 DIRECTOR**

*review date: April 7, 2021*

*reviewed by: Darin Hicks*

### **Position Summary:**

- The RHL Director shall ensure all participants are afforded responsible coaching, equitable ice time, and fair representation on the board and receive direction toward advancing through the RHL. Without limiting the generality of the foregoing, the RHL Director shall:

### **Specific Responsibilities would include, but not be limited to:**

#### **Attendance at all Board meetings**

- Schedule of Board meetings will be sent out for the year to all directors by the Secretary.
- Shall in coordination with the VP RHL ensure adequate and capable coaches are available.
- Co-ordinate the ranking and team placements of all players during the evaluation process at the beginning of each hockey season, having due regard for the skill and ability level of all players.
- Shall ensure the teams are split into evenly matched groups.
- Shall establish a balanced and fair game schedule to allow for equal team participation within each RHL division level.
- Shall be responsible for the equitable disbursement of ice among the participants I.E. league game schedule, playoff schedule, practice schedule, exhibition ice, and tournament allocations.
- Shall ensure that all participants (Coaches, Players, & Parents) are receiving adequate information regarding the purpose, function and goals of the RHL, I.E. Fair Play Code, player / parent conduct, hockey for a lifetime.
- Liaise with Coaches ensuring that all coaches are certified accordingly for each team. Ensure all coaches / managers have the required Hockey Alberta Coach Certifications.
- Chair coaches meeting prior to start of season, to provide updates to League & Hockey Alberta rules and guidelines.
- Monitor the progress of coaches throughout the year and bring forward reports to the board from time to time.
- Complete necessary financial purchase orders for all purchases relating to RHL coach & player development.
- Assist in recruiting volunteers for fundraising and tournament committees.
- Assist in recovery of CMHA equipment & property at year end.
- Shall have the authority to enforce the policies and procedures of the association as they pertain to the operation of the RHL Program.
- Shall have the responsibility of representing parent's interest and concerns to the board.
- In cases demanding immediate action, suspend from participation in RHL activities, any member, player or team for any violation of the provisions of the bylaws, operating policies, rules or regulations, or any other decision of the RHL Program for improper conduct on or off the ice, or for abusive language to any of the officials, provided that the president is satisfied that the member, player, or team has committed such an infraction.
- Administer discipline in accordance with the CMHA code of discipline, upon recommendation of the Discipline Committee.
- Perform such other duties as the President may direct.

### **Qualifications would include, but not be limited to:**

- CMHA Member in good standing.