



## **VICE PRESIDENT of RHL (Rockies Hockey League)**

*Review date: April 2021*

*Reviewed by: Angela Sellwood*

### **Position Summary:**

The Vice President RHL is a senior member of the Executive Committee and is responsible for the overall direction and supervision of all activities associated with the Rockies Hockey League. He / She shall exercise authority through the Executive Committee as provided by in the CMHA Bylaws. Without limiting the generality of the foregoing the Vice President RHL shall:

### **Specific Responsibilities would include, but not be limited to:**

#### **Attendance at all Board meetings**

- Exercise, in addition to his / her own powers under the CMHA & RHL bylaws, when in emergency, it is impossible to obtain a vote of the Board of Directors.
- All actions taken under this authority shall be referred to the Board as soon as possible for approval or rejection.
- Sit as an Ex-Officio member on all RHL committees.
- Attend, or designate someone to attend, all meetings held within the territory administered by the RHL, which may have some effect on the operation of the RHL and relay to the Executive Committee the proceedings of such meetings.
- Make recommendations to the Executive Committee with respect to the number of teams in each division. Co-ordinate and oversee the Coaches selection process.
- Co-ordinate the ranking and team placements of all players during the evaluation process at the beginning of each hockey season, having due regard for the skill and ability level of all players.
- Maintain liaison between the RHL and CMHA.
- In cases demanding immediate action, suspend from participation in RHL activities, any member, player or team for any violation of the provisions of the bylaws, operating policies, rules or regulations, or any other decision of the RHL for improper conduct on or off the ice, or for abusive language to any of the officials, provided that the president is satisfied that the member, player, or team has committed such an infraction.
- Administer discipline in accordance with CMHA By-Laws and CMHA Operating Policies, as approved by the Grievance Committee of CMHA.
- Approve RHL applications for tournaments (In and Out of Province), traveling permits, and permits to travel to USA, etc. where necessary.
- Oversee the RHL director position and ensure that they undertake all of their duties.
- Organize any year end related activities. Provide a written report to all meetings of the general membership. Establishing and chairing a Coaches Selection Committee to review applicants, conduct interviews, and make recommendations to the Board.
- Direct and co-ordinate the activities to enhance the smooth operation of the hockey program.
- Perform such other duties as the President may direct.

### **Qualifications would include, but not be limited to:**

- Must be an active member within the board of directors for a minimum of one (1) year.

### **KEYDATES & YEARLY OUTLINE OF DUITES**

- **January –**
- **February –**
- **March –**
- **April –**
- **May –**
- **June**
- **July -**
- **August –**
- **September –**
- **October –**
- **December -**
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