



AFFILIATION POLICY AND PROCEDURE

1. Affiliation Purpose

- a) The use of Affiliates serves two purposes:
- b) To provide players to replace those unable to play due to injury, sickness or non-team suspension only.
- c) To provide an opportunity for the affiliate players to gain exposure and experience at a higher level of competition.

2. Affiliation Process:

- a) Coaches/Managers will be required to fill out an online form registering the recall for the purpose of tracking the number of recall games, as well as to give CMHA oversight in the event of dispute between teams, coaches and/or parents. The goal of the association is to provide all players the opportunity to gain experience playing at a higher level. However, the needs of all participants both teams and individuals, need to be taken into consideration and respected. The Head Coach/Manager of the team requiring the player needs to contact the Affiliate Teams Coach/Manager to discuss the callup requirement with as much notice as possible so that the Affiliate team can make their own recall or decide if they can play with a smaller roster. The Head Coach/Manager of the Affiliate Team will then discuss the call up with the player and His/her Parent/Guardian. The Coach/Manager of the team making the call up

SHOULD NOT be calling the Affiliate Player or their parents directly without having discussed the call up with the Affiliate Team's Coach/Manager first.

- b) Everyone involved in these situations - Coaches, Players, Parents - all have different perspectives Please be respectful of one another! In the event of a dispute, CMHA VP's or President will decide what is the proper course of action. Every call up is a unique situation. An Affiliate player missing their own game during the regular season due to call up is considered acceptable, however during playoffs or the lead up to playoffs all factors must be considered. The goal as stated above is to give players the opportunity to play at the higher level but there also needs to be consideration for their own team's needs as well. There should also be a discussion between the coaches regarding what type of player is needed for the call up - Forward/Defenseman, Offensive/Defensive player, Goal Scorer, Energy Guy, Big Body/Small Body, etc. The Affiliate Coach's recommendation will be logged as well as who the Coach calls up. Through the online request form CMHA will monitor all call up scenarios to ensure that all participants are on the same page.
- c) PLEASE CLICK THE LINK BELOW AND COMPLETE THE AFFILIATION REQUEST FORM (this link will also be posted under the Manager tab and Coach tab) All affiliations must be requested
https://docs.google.com/forms/d/e/1FAIpQLSdvksof3hBO9Op3egdl1DPN1cXoMjYSsgpMZIj7irF1xn m8cQ/viewform?usp=pp_url

3. GUIDELINES REGARDING THE AFFILIATION PROCESS ARE AS FOLLOWS:

- a) Affiliation paths will be determined at the commencement of each season considering relevant circumstances of the time (see appendix A). All Affiliate players MUST BE filed with Hockey Alberta by December 15 of each year.
- b) The coach of an affiliate player is expected to agree to the use of the affiliated player any time a request from the higher team is put forth. Permission must be obtained from the parent of the affiliate player for each game the affiliate player is to play. An email confirmation will suffice and will need to be cc'd to all applicable directors. If coaches are not following this process or denying requests, CMHA will have to be involved to make decisions regarding affiliation requests.

- c) Providing affiliation has been properly filed, an affiliated player may play with the Hockey team to which the player is affiliated up to a maximum of ten (10) games, excluding exhibition and tournament games. Should an affiliated player play more than 10 games with the Hockey team to which he is affiliated, he shall be considered an 'ineligible player'. However, if the player's registered team completes its regular season and playoffs before the affiliated team the player may thereafter affiliate an unlimited number of times.
- d) Only properly affiliated players can be used in League, Playoff, Provincial, Tournament or exhibition games covered under Hockey Alberta rules. Regular league games, league playoff games, Provincial Playdown games and Provincial Tournament games are considered "counters" when determining the number of games played as an "affiliated player". Tournament and Exhibition games do not count as games played when determining "affiliated" status.
- e) The appearance of an Affiliated Player's name on the official game report shall be considered participation in the game except in the case of an alternate goalkeeper, in which case actual participation only shall be considered as taking part in the game. Such participation shall be specially noted on the official game report with "AP" beside their name.
- f) Teams will be allowed to call up an affiliated player only when they are short of their regular roster number. Coaches will be allowed to bring up affiliates, but only to replace injured, sick or "non-team suspended" players and the coach will not be allowed to exceed his regular number of allowed players.
- g) Exceptional circumstances not covered in this section are to be referred to the CMHA VP for Consent.

4. Female Affiliation

- a) Female Players playing on Minor Male hockey teams may be permitted to affiliate to Female Teams, upon consideration of an application to the HA Female Representatives in consultation with the HA Minor Council
- b) Zone Representative. Affiliation Agreement forms and a supporting letter must be submitted to Hockey Alberta Zone 6.

5. Appendix A

- a) The affiliation will be as follows, Players will be selected to affiliate from the Affiliation supplement Document. The Executive reserves the right to approve or modify requests.
 - b) For AA teams, players from the highest tier team from associations within the draw zone can be affiliated. For example, Canmore has U13 tier 2 as their highest team in U13 so players from that team may be considered to be affiliated if they participated in AA tryouts.
6. Team affiliations will be set once all teams have been rostered, above may change with the direction of Division Directors. When a REP team is affiliating a transitioned player special approval must be completed through the league. All affiliations in REP from a division below must have league Approval.
7. All Affiliated players affiliating to AA teams must complete the affiliation agreement and submit to VP Operations and/or High-Performance Director for approval. Players that have not completed this process will not be eligible to affiliate.