



VOLUNTEER BOND POLICY

Introduction:

Cochrane Minor Hockey is implementing a Volunteer Bond to encourage active participation within the association. The bond will be applied during registration if a volunteer position has not been selected.

PURPOSE:

The Volunteer Bond aims to engage all members in the operation and success of the association's teams. By fostering a culture of volunteerism, we ensure the vitality and sustainability of Cochrane Minor Hockey.

OVERVIEW:

Recognizing the invaluable contributions of volunteers, this policy aims to distribute the workload equitably and enhance team dynamics. The bond underscores the importance of collective involvement, benefiting both individual players and the association as a whole.

BOND AMOUNT:

The Volunteer Bond is set at \$500 for the first registered player with Cochrane Minor Hockey. This fee is added to registration if no volunteer position is chosen.

REPORTING RESPONSIBILITY:

It is the responsibility of each family to fulfill their volunteer requirements. Managers will monitor and report compliance with the Volunteer Bond Program. Failure to meet obligations will result in the bond fee being charged.

Fulfilling Bond Requirements:

Each registration must fulfill a minimum of 20 volunteer points. Volunteer positions will be assigned by the team's manager, ensuring a fair distribution of tasks among members.

Volunteer Job Descriptions:

Volunteer positions include Head Coach, Manager, Board of Director Volunteer, Scorekeeping, Assistant Coach, Team Treasurer, Jersey Parent, Team Data Entry Person, Equipment Pick-up and Drop-off person, Social Coordinator, Hotel/Booking Coordinator, and Team Tournament Coordinator.

- Head Coach – 20pts
- Manager - looking after day to day operations of the team and communicating directly with Head Coach – 20pts
- Board of Director Volunteer – 20pts
- Scorekeeping – being available for a minimum of 4 home games throughout the season – 5pts (12 home league games in total 2 - 3 volunteers required for each game) If you select this you will be required to volunteer for 4 home games as scorekeeper, timekeeper, or music person. (this would account for 20 pts in total.)
- Assistant Coach – this includes off ice trainer volunteer - 20pts
- Team Treasurer – responsible for team finances and bank account, reporting all finances to the team – 10pts
- Jersey Parent - responsible for cleaning and storing team jerseys throughout the season (this can be looked after by 2 parents' home jersey parent and away jersey parent – 20pts
- Team Data Entry Person – responsible for inputting all home game data into league site – 10pts
- Equipment Pick-up and Drop-off person – responsible for picking up and dropping off equipment for team on dates specified – 10pts
- Social Coordinator – coordinator of all team social events – 10pts
- Hotel/Booking Coordinator - coordinator for all team hotel bookings throughout the season – 10pts
- Team Tournament Coordinator – responsible for applying to tournaments on behalf of the team and submitting team registrations – 10pts

EXCEPTIONS TO THE POLICY

Each year many teams have an opportunity to host a tournament in Cochrane for free. As a free tournament is both a privilege and requires an incredible amount of work, this tourney is exempt from the Volunteer Bond Policy. The requirements for volunteer jobs

shall be shared evenly with all team members and across all teams sharing tournament hosting duties.

Frequently Asked Questions:

- Why? To promote active involvement in the association's operations and success.
- How much is the bond? \$500 for the first child registered with Cochrane Minor Hockey.
- How many points do I need to volunteer? A maximum of 100 points per family, with 20 points per registered player.
- What if I don't want to volunteer or I am too busy? Do not check the volunteer box; the bond will be added to your registration.
- Who tracks my hours? Managers will monitor volunteer hours, but it is the individual's responsibility to meet obligations.
- Where does the money go? Funds collected support the association's Financial Assistance Program.

By adhering to the Volunteer Bond Policy, we strengthen our community and ensure the continued success of Cochrane Minor Hockey.