



Cold Lake Minor Ball Association
PO Box 1514 Stn Main
Cold Lake, AB
T9M 1P4

May 1st, 2026

To Whom It May Concern,

RE: Volunteer Request for Criminal Record Check and Vulnerable Sector Check

This letter is being requested for _____ and the position they will hold is _____

On behalf of the Cold Lake Minor Ball Association (CLMB), I confirm that the person presenting this letter to you is applying to volunteer in the form of a coach or assistant coach with our association.

This volunteer will be working closely with vulnerable persons in various situations, namely children under the age of 16; therefore CLMB is requesting they submit a Criminal Record check, as well as a Vulnerable Sector Check to CLMB.

Any applicant that requires this CRC / VSC for Cold Lake Minor Ball is a volunteer and receives no payment for their time as a volunteer in the association.

Sincerely,

Kendra Toporowski

President
Cold Lake Minor Ball
780-214-4623